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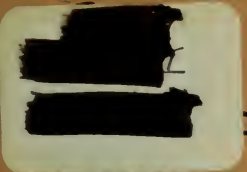






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# **SOCIAL WELFARE ADMINISTRATION**

**GRADUATE DIVISION ANNOUNCEMENT**

**1949**

**1950**

**UNIVERSITY OF ILLINOIS  
BULLETIN**

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## UNIVERSITY OF ILLINOIS BULLETIN

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# UNIVERSITY OF ILLINOIS

## BOARD OF TRUSTEES

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### Officers of Administration

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President of the University  
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GEORGE PHILIP TUTTLE, B.S., Director of Admissions and Records

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Note: The general offices of the University are open weekdays  
from 8 a.m. to 12 m. and from 1 to 5 p.m.  
except Saturday afternoon.

# CALENDAR, 1949-1950

## 1949 — First Semester

- Sept. 16, Friday — Sept. 17, Saturday..Graduate registration.  
Sept. 16, Friday — Sept. 17, Saturday..File your application at 105 Administration (East) if you expect to receive the master's degree in February.
- September 17, Saturday.....Latest date for registration of former students without payment of late registration fee.
- September 22, Thursday.....Instruction begins.
- October 6, Thursday.....Latest date for changing program card without fee.
- November 23, Wednesday, 1 P.M.....Thanksgiving vacation begins.
- November 28, Monday, 1 P.M.....Thanksgiving vacation ends.
- December 21, Wednesday, 7 A.M.....Christmas vacation begins.
- January 3, Tuesday, 1 P.M.....Christmas vacation ends.
- January 21, Saturday Noon.....Latest date to file application for the master's degree in February.
- January 21, Saturday Noon.....Latest date for candidates for the master's degree in February to deposit theses.
- Jan. 23, Monday — Jan. 31, Tuesday..Semester examinations.
- February 12, Sunday.....Commencement exercises.

## 1950 — Second Semester

- Feb. 9, Thursday — Feb. 10, Friday..Graduate registration.
- Feb. 10, Friday — Feb. 11, Saturday..File your application at 105 Administration (East) if you expect to receive the master's degree in June.
- February 11, Saturday.....Latest date for registration of former students without payment of late registration fee.
- February 14, Tuesday.....Instruction begins.
- February 15, Wednesday.....Latest date for applications for fellowships, 1950-1951.
- March 8, Wednesday.....Latest date for changing program card without fee.
- April 6, Thursday, 1 P.M.....Easter vacation begins.
- April 11, Tuesday, 1 P.M.....Easter vacation ends.
- May 5, Friday.....Honors Day. Classes dismissed 10 A.M.-Noon.
- May 29, Monday.....Latest date to file application for the master's degree in June.
- May 29, Monday.....Latest date for candidates for the master's degree in June to deposit theses.
- May 30, Tuesday.....Memorial Day. No classes.
- June 2, Friday — June 10, Saturday..Semester examinations.
- June 18, Sunday.....Commencement exercises.

## 1950 — Summer Session

- June 23, Friday — June 24, Saturday..Graduate registration.
- June 23, Friday — June 24, Saturday..File your application at 105 Administration (East) if you expect to receive the master's degree in August or October.
- June 28, Wednesday.....Instruction begins.
- July 4, Tuesday.....Independence Day. No classes.
- August 12, Saturday Noon.....Latest date to file application for the master's degree in August.
- August 12, Saturday Noon.....Latest date for candidates for the master's degree in August to deposit theses.
- Aug. 18, Friday — Aug. 19, Saturday..Summer session examinations.
- September 30, Saturday Noon.....Latest date to file application for the master's degree in October.
- September 30, Saturday Noon.....Latest date for candidates for the master's degree in October to deposit theses.

## FACULTY, 1948-1949

MARIETTA STEVENSON.....	Director and Professor Ph.D., University of Chicago
FLORENCE ISBELL HOSCH.....	Associate Professor A.M., University of Chicago
WILLIAM PAUL SIMON.....	Associate Professor M.S.W., University of Pittsburgh
EDWARD LINZER.....	Assistant Professor A.M., Northwestern University
RACHEL B. MARKS.....	Assistant Professor A.M., University of Chicago
JAMES EDWARD McDONALD.....	Assistant Professor M.S.W., University of Illinois
ANNIE LOUISE PRUITT.....	Assistant Professor A.M., University of Chicago
D. KATHARINE ROGERS.....	Assistant Professor A.M., University of Chicago
ESTHER SCHOUR.....	Visiting Assistant Professor M.S.S., Smith College School of Social Work
MARJORIE WHITE MAIN.....	Instructor A.M., Northwestern University
BERNICE PERLMAN.....	Instructor M.S.S.A., Western Reserve University

## LECTURERS

MARY S. KUNST, Ph.D.
Psychologist, Illinois Children's Home and Aid Society
RICHARD LEOS JENKINS, A.B., M.D.
Psychiatrist, University Health Service
VIRGINIA LEHMANN, LL.B.
United Charities, Legal Aid Bureau
JULIUS BENJAMIN RICHMOND, M.S., M.D.
Associate Professor of Pediatrics, University of Illinois
JOSEPH BORUS, M.B.A.
Regional Employment Security Representative, Social Security Administration

## STUDENT ASSISTANTS

IRMA F. WILBUR    BILLY W. TUCKER



## COOPERATING SOCIAL AGENCIES, 1948-1949

### *Agencies and Student Field Work Instructors*

Champaign County Community Chest and Council of  
Social Agencies

WARREN SAWYER

Champaign Public Schools — School Social Work

MRS. HELEN W. HARLAND

Illinois Children's Home and Aid Society

MILDRED WOOD

Illinois Department of Public Welfare, Division of Child  
Welfare, District Office in Champaign

MILDRED SPITLER

Neighborhood House — Peoria, Illinois

JOE KING

Urbana Public Schools — School Social Work

RUTH KARLSON

### *Placements Under Faculty Supervision*

In addition to placements in the above agencies, students had field work under the instruction of the faculty of the Division of Social Welfare Administration in the following agencies:

Association House — Chicago, Illinois

W. PAUL SIMON

Champaign County Department of Public Assistance

EDWARD LINZER

Douglas Community Center of Champaign

MARJORIE WHITE MAIN

BERNICE PERLMAN

Family Service of Champaign County

ANNIE LOUISE PRUITT

Girl Scouts of Champaign County

MARJORIE WHITE MAIN

Vermilion County Department of Public Assistance —  
Danville, Illinois

JAMES EDWARD McDONALD

## SOCIAL WORK AS A PROFESSION

Today the qualified social worker is a professional person possessing acquired knowledge and skills which are directed toward aiding individuals to achieve more satisfying lives both as individuals and as members of social groups.

Social work offers good career opportunities to both men and women. The social services have been developing so rapidly that an acute shortage of qualified workers exists. Graduates of schools of social work are needed in increasing numbers to carry on essential social services. They are needed each year as administrators of public welfare, boys' workers, case workers, case-work supervisors, field representatives, group workers, institution superintendents, juvenile court workers, medical social workers, parole officers, psychiatric social workers, rehabilitation supervisors, school social workers, social-security specialists, unemployment compensation directors, and in other positions.

Those entering the field of social work now have bright prospects, both of interesting employment when they complete their professional education and of rapid promotion to significant positions.

## THE GRADUATE DIVISION OF SOCIAL WELFARE ADMINISTRATION

The graduate curriculum was started at the University of Illinois in the autumn of 1944. Since then, the graduate Division of Social Welfare Administration has been recognized as a fully accredited member of the American Association of Schools of Social Work. The enrollment of the Division has increased rapidly and new faculty appointments have been made to keep pace with this increase.

The professional curriculum has as its primary objective preparation of workers skilled in helping individuals and groups to achieve maximum capacity in meeting their social, emotional, and economic needs. It is designed to cover those areas of knowledge basic for professional competence and is built on the assumption that there are common elements in all social work. A student who receives the degree will be qualified to practice in a variety of agencies or settings.

The first year of professional education is carefully prescribed and provides preparation basic to social work practice. The second year provides a deepening of knowledge, an increase of skills, and more intensive study in some area of the student's choice.

## ADMISSION

**REQUIREMENTS.** Admission to the Division of Social Welfare Administration is based on meeting the general admission requirements of the Graduate College and must include:



(1) A bachelor's degree from a university or college of recognized standing and eligibility for admission to full graduate standing at the University of Illinois.

(2) At least twenty hours of work in the social sciences and pre-professional courses. Preference is given the student whose background includes such courses as psychology, sociology, economics, political science, social anthropology, history, biology, philosophy, and pre-professional courses such as statistical methods, introduction to social work, child welfare, and introduction to group work.

(3) Applicants should be over 21 and under 35 years of age. However, consideration is given to the older applicant who has demonstrated his capacity for social work practice.

(4) Evidence of personal qualifications which are essential for professional social work: intellectual ability, good health, social adjustment, interest in and liking for people, and a capacity for establishing helpful relationships with people.

**PROCEDURES.** Application blanks for admission to the Graduate College and to the Division of Social Welfare Administration may be obtained from the Director, Division of Social Welfare Administration, 314 Lincoln Hall, Urbana, Illinois. Each applicant must submit with his application for admission an official transcript of his college record. A physical examination is required of all new students. The examination is given by the University Health Service without cost to the student, if taken at the time of appointment before the registration period.

Personal interviews may be requested of all students. These interviews will be held in either Urbana or Chicago. If the applicant can not be in these cities because of considerable distance from his place of residence, arrangements may be made for a person in his own community to interview him. When a personal interview is impracticable, it may be omitted by special arrangement with the Director.

**VETERANS.** The University of Illinois is approved for students receiving educational benefits for veterans under provisions of Public Laws 16 and 346. Verification of eligibility must be secured from the Veterans Administration by the veteran prior to enrollment.

## THE DEGREE OF MASTER OF SOCIAL WORK

The professional degree of Master of Social Work is conferred by the University on the recommendation of the Faculty of the Division of Social Welfare Administration and the Dean of the Graduate College upon those students who successfully complete a four-semester program. The students must have demonstrated competency in both theory and practice.

The degree requires completion of: (1) two years of graduate work including a minimum of 16 units with grades of "B" or better; (2) an acceptable thesis; (3) a written or oral examination covering the two-year program and thesis.

Each candidate for a Master of Social Work degree must file an application for the degree on a blank provided by the Dean of the Graduate College. For the dates of application and deposit of theses, consult the calendar at the beginning of this Bulletin.

Admission to the Division of Social Welfare Administration and to the Graduate College does not necessarily constitute candidacy for a degree. To be a candidate an applicant must be formally accepted by the Division.

## FIELD INSTRUCTION

Field instruction is required of all candidates for a degree. It is designed to develop skill in the use of social work techniques and theory. Field instruction is carried on in various social agencies selected because of their interest in professional standards and willingness to cooperate with the Division in preparation of professional personnel for social work practice. Supervision is provided in either of two ways: agencies assign their own personnel, or the Division provides supervision through its field instruction faculty.

Most students will complete four semesters of field instruction on a concurrent basis with classroom courses. The requirements may be reduced to three semesters for certain students with a sound experience in case work practice. In such instances, however, the determination will be made only after the student's field instruction experience under Division auspices has been evaluated and the student has demonstrated his potentialities for the development of a professional self. The Division reserves the right to determine the student's field instruction needs.

Registration for field instruction is limited both by the availability of placements and the needs and interests of each student. In general, the field instruction courses are open only to full-time students of the Division. An applicant for admission to the Division should, therefore, complete the admission procedure as soon as possible so that a suitable field placement may be assigned.

## SOCIAL CASE WORK

The curriculum in social case work provides basic preparation for professional practice in a variety of settings. During the first year the student takes selected courses designed to give him knowledge of the dynamics of human growth and change and of methods of working with individuals. In order to be helpful to individuals he must also be acquainted with the various community agencies which may be needed by the individual.

Usually the student's first field placement is in an agency providing individualized service to families. During his second year he may be placed in a specialized setting, such as a child-placing agency, a school social work department, a mental hospital or clinic, or some other type of agency providing case work services.

## SOCIAL GROUP WORK

The curriculum in social group work is designed to prepare students for positions in community centers, settlement houses, national youth agencies, public recreation centers, hospitals, camps, institutions, and rural youth programs. Emphasis throughout this specialization is on group work as a method in social work. The social group worker applies his knowledge and skill directly to the problem of helping the individual function in the organized group and enabling the group to move forward through corporate achievement to socially acceptable and desirable goals.

Students electing this specialization receive the same basic training as other students in social work. In addition, courses in group work provide the student with a body of knowledge concerning group behavior, program planning, departmental administrative procedures, supervision, and research.

## COMMUNITY ORGANIZATION

Students who have had experience in social work may be interested in further professional preparation for positions in councils of social agencies, community chests, and other types of planning and coordinating agencies. Programs for such students are planned on an individual basis, with consideration given to previous training and professional experience. Narrow specialization is not advised. The student is expected to have the same basic knowledge as other students, and to demonstrate his competence in social work practice.

## COURSES OFFERED

401. FIELD INSTRUCTION IN SOCIAL CASE WORK I. Field work units are maintained in public and private welfare agencies. In the first year, students are placed in an agency giving training in generic case work practice, which is focused on the family as a unit. The minimum time requirement in field work is fifteen hours a week. Social Case Work I must be taken concurrently. I, II; 1 unit.
402. FIELD INSTRUCTION IN SOCIAL CASE WORK II. Continuation of Field Instruction I. Social Case Work II must be taken concurrently. I, II; 1 unit. Prerequisite: Social Welfare Administration 401 and 411.
403. FIELD INSTRUCTION IN SOCIAL GROUP WORK I. A course of tutorial instruction specifically designed to help the student acquire and develop mastery and skill in the practice of group work through actual field experience in selected social agencies. The student's records constitute the primary basis of discussion. Fifteen hours a week for one semester. A classroom course in social group work must be taken concurrently. I, II; 1 unit.
404. FIELD INSTRUCTION IN SOCIAL GROUP WORK II. Continuation of Field Instruction I. Fifteen hours a week for one semester. A classroom course in social group work must be taken concurrently. I, II; 1 unit. Prerequisite: Social Welfare Administration 403.
405. FIELD INSTRUCTION IN SOCIAL WORK III. An advanced course with field work placement in a social agency selected with reference to specific aptitudes, choice, or needs of the student. The objective is to provide an



- opportunity for continued development of skill in practice. An advanced classroom course in social case work or social group work must be taken concurrently. I, II; 1 unit. Prerequisite: Either Social Welfare Administration 401 and 402, or 403 and 404.
406. **FIELD INSTRUCTION IN SOCIAL WORK IV.** The fourth semester in field instruction is aimed toward integrating the total learnings of the previous semesters with field work selected to implement the transition from student to agency worker. An advanced classroom course in social case work or social group work must be taken concurrently. I, II; 1 unit. Prerequisite: Social Welfare Administration 405.
411. **SOCIAL CASE WORK I.** An introduction to generic principles of social case work philosophy and their application in practice. Attention is focused on understanding the individual in relation to his social situation; the development of a disciplined point of view about behavior manifestations; beginning awareness of interaction between client, worker, agency, and community. Case material from several functional fields is used for study and discussion. I, II; 1 unit.
412. **SOCIAL CASE WORK II.** Continuation of Social Case Work I with study focused on the social case work process. Case records are analyzed to enable development of differential diagnostic and treatment skills. Attention is given to interviewing, recording, and appropriate use of community resources. I, II; 1 unit. Prerequisite: Social Welfare Administration 411.
413. **SOCIAL CASE WORK III.** Continuation of Social Case Work II with study focused on the dynamics of family relationships to enable the student to deepen his understanding of the client's emotional and social needs. Case records are used for study and discussion, with emphasis on the generic use of the social case work method of helping the individual within the framework of different agency settings. I; 1 unit. Prerequisite: Social Welfare Administration 411 and 412.
414. **CASE WORK WITH CHILDREN.** Study of case records with emphasis on principles and methods utilized in working with children. Consideration is given to their treatment through parent-child relationships, child placement, the selection and use of foster homes and institutions. II; 1 unit.
425. **SUPERVISION IN SOCIAL CASE WORK.** This course is designed for supervisors in the social case work field. Discussion will be focused on the content of supervision and the use of relationships in the supervisory process. Students will be given the opportunity to present problems from their own experience. II; 1 unit.
431. **SOCIAL GROUP WORK I.** A course in the fundamentals of group work. Consideration of the principles of group work, involving knowledge basic to the understanding of individuals and their participation in group life, the dynamics of group processes, the application of this knowledge in group situations. Record material will be used as the basis for discussion. I, II; 1 unit.
432. **SOCIAL GROUP WORK II.** Continuation of Social Group Work I with emphasis on the role and function of the group worker. Analysis of group work methods in actual problem situations. I, II; 1 unit. Prerequisite: Social Welfare Administration 431.
433. **SOCIAL GROUP WORK III.** An advanced course in group work practice

focused on work with groups in various settings such as youth agencies, hospitals, community centers, clinics. Specific attention is given to problems of departmental program planning, study, and research. I or II; 1 unit. Prerequisite: Social Welfare Administration 432.

434. **SOCIAL GROUP WORK IV.** A seminar course. Consideration of principles of social group work methods with specific application to administrative processes in agencies using group work methods. Examination of structure and function of agencies as related to broad social needs. Principles of agency-wide program development. Problems of specialized application of group work method in medical, psychiatric, and other fields. Discussion based on material drawn from students' field experience and presented in class. I or II; 1 unit. Prerequisite: Social Welfare Administration 433.
435. **GROUP WORK PROGRAM ANALYSIS I.** A course in the place and use of program activities carried on in the process of group life. Such activities are examined from the point of view of their use as a tool in enabling the group to carry out satisfying activities as related to the needs, interests, and objectives of the members. I or II;  $\frac{1}{2}$  unit.
436. **GROUP WORK PROGRAM ANALYSIS II.** Continuation of Group Work Program Analysis I. Aimed toward helping the student increase his skill in the use of program activities; ways of relating activities to needs of individuals and groups of various ages in the life cycle. Specialized problems in intergroup situations. Actual practice of the student is analyzed in class discussion. I or II;  $\frac{1}{2}$  unit. Prerequisite: Social Welfare Administration 435.
439. **SUPERVISION IN GROUP WORK.** A course dealing with supervisory and program administrative responsibilities. Emphasis is on educative methods of supervision of staff workers and volunteers. Records and problems are used as the basis of discussion. I; 1 unit.
441. **COMMUNITY ORGANIZATION.** An examination of the problem of identifying social needs in the community and of developing programs to meet them; analysis of the function of the community chest, council of social agencies, social service exchange, social settlement, etc.; the function of the professional worker in the process of social planning. I, II; 1 unit.
445. **HISTORY OF ENGLISH PHILANTHROPY AND SOCIAL WELFARE.** Survey of the developments of public social service in England, with special attention to the work of individual reformers, prison reform, reform of the criminal law, growth of services for children, public education, and care of the handicapped groups. I;  $\frac{1}{2}$  unit.
446. **HISTORY OF AMERICAN PHILANTHROPY AND SOCIAL WELFARE.** A survey of the development of public and private social services in the United States. Special attention to the work of individual reformers and to the relationship to similar developments in England. Growth of services to children, care of the handicapped groups, beginning of public health and housing legislation. II;  $\frac{1}{2}$  unit. Prerequisite: Social Welfare Administration 445.
451. **PSYCHIATRIC AND MEDICAL INFORMATION FOR SOCIAL WORKERS I.** Information on normal personality growth from infancy through old age, covering the biological, psychological, medical, and social foundations of human behavior; abnormal behavior in the light of the medical, psychological, and social factors which have contributed to mental illness. Prevention, social implications, and treatment possibilities discussed in terms of what the

social worker should understand as to cause, diagnosis, treatment, and effects. I; 1 unit.

452. **PSYCHIATRIC AND MEDICAL INFORMATION FOR SOCIAL WORKERS II.** Continuation of Psychiatric and Medical Information for Social Workers I. II; 1 unit. Prerequisite: Social Welfare Administration 451.
455. **MEDICAL SOCIAL INFORMATION.** A survey of the need for health services. The organization and functions of existing medical care programs, public and private. Present theories and trends in respect to the social and economic aspects of public health. I or II; 1 unit.
456. **ADVANCED SOCIAL PSYCHIATRY.** This course is designed to further meet the needs of social workers for a background knowledge of psychopathology and psychotherapy. It includes a further consideration of mental and nervous disorders, maladjustments, and faulty patterns of personal and social integration, with emphasis upon psychodynamic factors in their origin and psychotherapeutic elements in their management. I, II; 1 unit.
463. **PUBLIC ASSISTANCE.** The old poor laws and system of local relief; unemployment relief during the depression; work relief; public assistance under the Social Security Act; war-connected types of assistance; and international public assistance. The emphasis is on tracing developments, analyzing current problems, and discussing the improvements needed in public assistance. I; 1 unit.
464. **THE LAW AND SOCIAL WORK.** The principles of law with which the social worker should become familiar; those defects in judicial administration that especially affect persons with low incomes; the sources of preventable delay and cost; the establishment of small claims and conciliation courts; the growth of legal aid societies and their work. I, II; 1 unit.
465. **PROBLEMS IN CHILD WELFARE ADMINISTRATION.** Development of methods of administering laws relating to child dependency, delinquency, and neglect, with special emphasis on provisions in regard to adoption, foster care, and services to children in their own homes. I; 1 unit.
466. **SOCIAL INSURANCE.** Social insurance legislation and administration in Europe and the United States with special reference to the experience in this country. Deals with the problems arising under the different titles of the Federal Social Security Act, with reference to current problems. I; 1 unit.
471. **PUBLIC WELFARE ORGANIZATION AND ADMINISTRATION.** Development of the public welfare services, with special reference to intergovernmental relationships; present administrative problems of federal, state, and local agencies with relation to organization, staffing, financing, directing, supervision, etc. II; 1 unit.
472. **SEMINAR IN PUBLIC WELFARE ADMINISTRATION.** Current problems in public welfare organization and administration will be analyzed. I, II; 1 unit. Prerequisite: Social Welfare Administration 463 and 471.
- 491-492. **RESEARCH.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 to 2 units.

### *Extension Courses*

The University Extension Division, in cooperation with the Division of Social Welfare Administration, has offered extension courses at several



places in the State. During the school year 1948-1949, courses were offered in Springfield, Rockford, Chicago, and Peoria.

### *Courses for Employed Social Workers*

Insofar as possible, the Division attempts to meet the needs of employed social workers for part-time study. Those meeting the requirements for admission to the Graduate College may take selected courses from the graduate curriculum for credit. Admission to courses does not imply admission as a candidate for a degree. Credits earned by part-time students are reviewed when application is made to enter for full-time study as a candidate for a degree.

## THE UNDERGRADUATE SEQUENCE IN SOCIAL WELFARE ADMINISTRATION

The student preparing for a career in social work should, during his undergraduate years, obtain a good general education, including a concentration of courses in the social sciences. Carefully selected courses in the fields of sociology, economics, political science, psychology, and history should acquaint the student with the nature of social organization, motivation of human behavior, the economic order, and the functioning of the different levels of government. Skill in research is important to all social workers; therefore, a course in statistics should be included in the undergraduate program.

The University of Illinois offers a group of courses with social work content, which may be counted toward an undergraduate minor. These are survey courses intended to give the student a general orientation to the whole field of social work and some of its special divisions, such as family welfare, child welfare, group work, and the public social services.

Recommended for all undergraduates interested in human welfare, these courses have been especially useful for those who wish to explore the field of social work as a career before deciding on graduate work, and for those who will work with the handicapped or become ministers, teachers, or counsellors in schools or industry. They are valuable also for the individual who upon return to his home community will become a member of committees and boards of social, religious, and civic agencies.

While the undergraduate sequence has not been made a requirement for entrance into the Graduate College, it is urged that all seniors intending to take professional training in social work register for these courses.

The Division is prepared to counsel with students regarding their academic programs or their career objectives.

The University now offers the following courses:

220. INTRODUCTION TO SOCIAL WORK. Survey of the field of social work. Attention is given to the development of social services under both public and private agencies, and to methods used in meeting the problems of individuals. I, II; 3 hours. Prerequisite: Senior standing or consent of instructor.

221. CHILD WELFARE. The child welfare field—the needs of all children; philosophy and methods used in services for children presenting economic, social, physical, or mental handicaps. I, II; 3 hours. Prerequisite: Senior standing.
222. INTRODUCTION TO SOCIAL GROUP WORK. Discussion of the development, philosophy, and principles of group work as a method in social work; types of agency organization for recreation and leisure time activity. I, II; 3 hours. Prerequisite: Social Welfare Administration 220; senior standing.

## GENERAL INFORMATION

### *Libraries*

The general University library is located on the Urbana campus. The Quine Library of Medical Sciences is in Chicago. These libraries contain about 2,185,000 fully cataloged books and pamphlets, and over 445,000 partly cataloged and roughly classified pamphlets available for use. Of these, 2,067,000 cataloged volumes and 432,000 partly cataloged pamphlets are in Urbana. More than 17,000 periodicals and newspapers are currently received.

In the book stacks are 216 cubicles for the use of faculty members and graduate students.

The main Library Building is open from 8 a.m. to 10 p.m. Monday through Friday, and from 8 a.m. to 6 p.m. Saturday.

The Division of Social Welfare Administration shares with the Departments of Commerce and Sociology a library located in the Library Building. The departmental library contains books, magazines, pamphlets, and government documents in the field of social welfare.

### *Fellowships, Scholarships, and Student Aid*

A graduate student who plans to enroll in the Division of Social Welfare Administration may apply for a Graduate College fellowship. Awards are open to candidates who are not over 30 years of age at the time of appointment. There are available fellowships carrying stipends of \$700 for graduate students, with exemption from payment of tuition fees. No work requirements are attached to these awards based on scholarship. Candidates must be graduates of the University of Illinois or of colleges or universities having equivalent requirements for bachelor's degrees. Application must be made on blanks obtainable from the Dean of the Graduate College. Descriptions of particular fellowships are to be found in the catalog of the Graduate College.

Several scholarships are provided by social agencies for students who are interested in accepting employment after graduation. Local, state, and national agencies have scholarships of varying amounts. The Division of Child Welfare, Department of Public Welfare, offers work-study scholarships for one year of graduate study. The student is paid a liberal monthly



stipend while in school and agrees to return to the agency for a period of employment after completion of the year of graduate study. The Illinois Children's Home and Aid Society offers work-study scholarships to the second-year student.

The Division of Social Welfare Administration offers a limited number of assistantships to second-year students who have demonstrated ability and have skills needed in research or other assignments.

### *Student Employment*

The student desiring employment should consult with the Director of Student Employment, 116 Illini Hall. Written inquiries or personal calls are welcome at any time. Student veterans' wives may also consult with the director concerning employment.

There are a small number of opportunities for part-time positions in social work. For information about these the student should consult the Director of the Division of Social Welfare Administration.

### *Student Organization*

The students of the Division have a graduate student organization that meets for the discussion of social problems. This organization is known as the Social Welfare Administration Club. Leaders in the various fields of social welfare are invited to address the Club and to lead the discussions. All graduate students of the Division are eligible to membership.

### *Graduate Study in the Summer*

Graduate students in the summer session are subject to the same scholastic requirements as those in the regular University year. Two to two and one-half units of graduate work may be taken in the summer session. Two units is considered a full minimum program for the summer. Attendance during four out of six consecutive summer sessions, or one semester and two summer sessions, is considered the equivalent of one year in residence. No course offered in the summer session may be taken for credit towards a higher degree unless it is listed in the summer session Time Table as acceptable for that purpose.

### *Advisers*

Each student in the Division is assigned a faculty member as an adviser. The advisers assist students in the selection of their programs and help on problems arising in class or field work.

### *Housing*

All applications for housing are filed with the Division of Student Housing, located at 108 Illini Hall at the corner of Wright and John streets in Champaign, Telephone No. 7-6611, Extension 611.

Rental of rooms by mail is not recommended. The Housing Division has staff members on duty throughout the year. A limited number of housing facilities for married students have been supplied through the cooperation of Federal Public Housing Authority. The University operates both permanent and temporary housing units for the use of single students, including three cooperative houses for women, for which application may be made to the Housing Division as far in advance as possible. The only cooperative houses for men are those privately owned.

Accommodations in approved student homes are listed by the Housing Division. These facilities are operated by local householders in Champaign-Urbana. Some of these units offer both room and board, and some rooming accommodations only. Any questions concerning contracts or rental procedures should be referred to the Housing Division before rental agreements are signed.

### *The University Health Service and McKinley Hospital*

The University Health Service is actively engaged in establishing and maintaining the physical and mental health of all students. Its functions are primarily educational and preventive, but it can and will give advice, emergency treatment, and assistance in finding competent specialists and other practitioners of medicine. All new students must take a medical examination. If taken at a regularly appointed time before registration, it will be given without charge. Such an examination provides a sound basis for advice not only on health but also, to some extent, on the amount and kind of academic work the student is capable of doing. McKinley Hospital serves both the students and the faculty. Student veterans' wives may participate in the hospitalization and medical service plan.

### *Placement of Students*

The Division is interested in assisting students in finding suitable positions in social work and makes available information about specific employment opportunities. The Division also cooperates with vocational agencies in placing the students. Agency executives frequently visit and write the Division in search of staff. Opportunities are announced on the bulletin board and arrangements may be made for executives to interview students seeking positions.

### *Fees and Expenses*

#### **TUITION FEE.**

Residents of Illinois, except those holding scholarships and fellowships, pay each semester a tuition fee of.....	\$40.00
Non-residents of Illinois, except those holding scholarships and fellowships, pay each semester a tuition fee of.....	80.00
Residents of Illinois registered for only two units of credit or less a semester, pay for each unit.....	12.00

Non-residents of Illinois registered for only two units of credit or less a semester, pay for each unit.....	24.00	
Students enrolled for thesis work for the master's degree on leave of absence pay a tuition fee of.....	20.00	
<b>HOSPITAL AND MEDICAL SERVICE FEE.</b> All students registering for resident work, except those who are on University appointment other than fellows and scholars or on appointment in allied surveys and laboratories on the Urbana campus, and those who are registered for not more than one unit of graduate work, pay each semester a hospital and medical service fee of.....		5.00
(A student who presents evidence of participation in any other group insurance system providing the same benefits as those covered by the University fee, may petition through the office of the Dean of Students for a refund of this fee.)		
<b>LABORATORY, LIBRARY, AND SUPPLY FEE.</b> Students taking more than two units of instruction pay each semester a laboratory, library, and supply fee of.....		8.00
(Students taking two units or less pay \$4 each semester.)		
<b>ILLINI UNION SERVICE CHARGE.</b> All students registering for resident work, except those who are members of the University staff and others who are registered for not more than one unit of graduate work, are assessed each semester an Illini Union service charge of.....		5.00
<b>LATE REGISTRATION FEE.</b> Former students who register after the regular registration days in either semester pay a late registration fee of.....		5.00
<b>CHANGE OF PROGRAM FEE.</b> For every change slip issued later than noon on Monday of the fourth week following the regular registration date, the fee is.....		1.00
<b>TRANSCRIPT FEE.</b> Each student who has paid all his University fees is entitled to receive, without charge, one transcript of his record. For each additional transcript the fee is.....		.50

**SUMMER SESSION FEES.** Students registering in the eight-week summer session pay fees as listed above except that the tuition fee for residents of Illinois is \$20, and for non-residents, \$40; laboratory, library, and supply fee, \$4; hospital and medical fee, \$2.50; Illini Union service charge, \$2.50.

Graduate students who register for one unit or less pay \$12 a unit if residents of Illinois, or \$24 a unit if non-residents, instead of the usual tuition fee.

**FEES FOR EXTENSION COURSES.** For extramural courses a basic fee of \$15 for one-half unit and \$25 for one unit is charged. Students in extramural courses pay the laboratory, library, and supply fee (\$8 if registered for more than two units; \$4 if registered for two units or less). Five-eighths of the fee may be waived by the Dean of University Extension where no instructional materials are supplied by the University. An additional fee of \$1 is charged for late registration in extramural courses.

**GENERAL DEPOSIT.** Each student, except persons on appointment as members of the staff of the University or of allied surveys and laboratories, makes a deposit of \$5 at the time of his first registration. Chargeable against this deposit are such items as library fines for books lost or not returned when due, unreturned towels and locks, shortages in laboratory equipment, and other supplies loaned to students. Whenever the balance in a student's deposit account falls below \$2.50, he is

required to make an additional deposit to bring it up to \$5. Whatever balance there is to his credit will be returned to him after he completes the requirements for a degree or officially withdraws from the University.

**SERVICE CHARGE FOR DEFERRED FEES.** A service charge of ten per cent of the amount of fees deferred, but not to exceed \$3 a semester, is assessed for the privilege of deferring fees. If deferred fees are paid in full within ten days after registration, the service charge is refunded except that a minimum service charge of \$1 is retained by the University in all cases. The general deposit of \$5 (if this deposit has not been made earlier), the service charge for deferring fees, and all charges from previous semesters must be paid on the day of registration.

**EXEMPTION FROM FEES.** Persons on the academic and administrative staffs of the University in any capacity, or who are on fellowship appointment in the Graduate College, or who are on permanent employment on the nonacademic staff, or who are on appointment in the allied surveys and laboratories on the University campus, may register in University courses for which they are eligible for admission without payment of the tuition fee and the laboratory, library, and supply fee, provided their annual salary is \$2,400 a year or less. (Nonacademic employees must secure the approval of the head of their department or division.)

Permanent nonacademic employees without regard to salary may register without payment of any fees or deposits under the following conditions: (1) In any regular University course in which the employee is requested by the Department, with the concurrence of the Director of Nonacademic Personnel, to enroll for the improvement of the employee's present work. (2) Any special course looking toward improving University service organized at the request of the Director of Nonacademic Personnel in cooperation with the teaching staff, the employee concerned, and the department in which such employee is located.

**EXPENSES.** Although personal expenses may vary a great deal, the following estimates indicate the average cost for students. Board: \$10 to \$12 a week. Room rent: single rooms range from \$18 to \$35 a month and double rooms from \$15 to \$20 a month for each person; houses with board and room are from \$70 to \$78 a month. The University-owned cooperative houses for women, including room and board, are \$40 a month.

## FOR FURTHER INFORMATION

All inquiries concerning the graduate program in Social Welfare Administration should be addressed to

MARIETTA STEVENSON, DIRECTOR  
DIVISION OF SOCIAL WELFARE ADMINISTRATION  
314 LINCOLN HALL  
URBANA, ILLINOIS













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# **SOCIAL WELFARE ADMINISTRATION**

**GRADUATE DIVISION ANNOUNCEMENT**

*1950  
1951*

**UNIVERSITY OF ILLINOIS BULLETIN**

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## UNIVERSITY OF ILLINOIS BULLETIN

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**SOCIAL  
WELFARE  
ADMINISTRATION**

*GRADUATE DIVISION ANNOUNCEMENT* **1950  
1951**

U N I V E R S I T Y   O F   I L L I N O I S   A T   U R B A N A

## CALENDAR, 1950-1951

### 1950 — First Semester

- Sept. 15, Friday—Sept. 16, Saturday.. Graduate registration.
- September 16, Saturday..... Latest date for registration of former students without payment of late registration fee.
- September 21, Thursday..... Instruction begins.
- October 5, Thursday..... Latest date for changing program card without fee.
- November 22, Wednesday, 1 P.M. .... Thanksgiving vacation begins.
- November 27, Monday, 1 P.M. .... Thanksgiving vacation ends.
- December 20, Wednesday, 1 P.M. .... Christmas vacation begins.
- January 3, Wednesday, 1 P.M. .... Christmas vacation ends.
- January 20, Saturday Noon..... Latest date to file application for the master's degree in February.
- January 20, Saturday Noon..... Latest date for candidates for the master's degree in February to deposit theses.
- Jan. 22, Monday—Jan. 30, Tuesday.. Semester examinations.
- February 11, Sunday..... Commencement exercises.

### 1951 — Second Semester

- Feb. 8, Thursday—Feb. 9, Friday... Graduate registration.
- February 9, Friday..... Latest date for registration of former students without payment of late registration fee.
- February 13, Tuesday..... Instruction begins.
- February 14, Wednesday..... Latest date for applications for fellowships, 1951-1952.
- March 7, Wednesday..... Latest date for changing program card without fee.
- March 22, Thursday, 1 P.M. .... Easter vacation begins.
- March 28, Wednesday, 1 P.M. .... Easter vacation ends.
- May 4, Friday..... Honors Day. Classes dismissed 10 A.M. to Noon.
- May 28, Monday..... Latest date to file application for the master's degree in June.
- May 28, Monday..... Latest date for candidates for the master's degree in June to deposit theses.
- May 30, Wednesday..... Memorial Day. No classes.
- June 1, Friday—June 9, Saturday... Semester examinations.
- June 17, Sunday..... Commencement exercises.

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1950/51

## UNIVERSITY OF ILLINOIS

### Officers of Administration

GEORGE DINSMORE STODDARD, Ph.D., Litt.D., L.H.D., LL.D.  
President of the University  
COLEMAN ROBERTS GRIFFITH, Ph.D., LL.D., Provost  
LOUIS NICOT RIDENOUR, Ph.D., Dean of the Graduate College  
FRED HAROLD TURNER, Ph.D., Dean of Students  
GEORGE PHILIP TUTTLE, B.S., Director of Admissions and Records

## DIVISION OF SOCIAL WELFARE ADMINISTRATION

### Faculty

MARIETTA STEVENSON, Ph.D. Director and Professor	D. KATHARINE ROGERS, A.M. Assistant Professor
FLORENCE ISBELL HOSCH, A.M. Associate Professor	MARJORIE WHITE MAIN, A.M. Instructor
WILLIAM PAUL SIMON, M.S.W. Associate Professor and Faculty Coordinator of Field Instruction in Group Work	BERNICE PERLMAN, A.M. Instructor
MARGARETTA FRISBEE, A.M. Assistant Professor	JOSEPH BORUS, M.B.A. Lecturer
EDWARD LINZER, A.M. Assistant Professor	HELEN COYLE, M.D. Lecturer
RACHEL MARKS, A.M. Assistant Professor	JOHN HAM, M.S.W. Lecturer
JAMES EDWARD McDONALD, M.S.W. Assistant Professor	MARY S. KUNST, Ph.D. Lecturer
EDITH NAGEL, M.S.W. Assistant Professor and Faculty Coordinator of Field Instruction in Case Work	VIRGINIA LEHMANN, LL.B. Lecturer
	JULIUS BENJAMIN RICHMOND, M.S., M.D. Lecturer

### Field Instructors from Social Agencies

1949-1950

HELEN GILDEA, M.S.S. Manteno State Hospital	RUTH KARLSON, M.S.W. Urbana Public Schools
JOHN HAM, M.S.W. Institute for Juvenile Research	JOSEPH KING, M.S.W. Neighborhood House, Peoria
HELEN HARLAND, M.S.W. Champaign Public Schools	HAROLD SMITH, M.S.W. Illinois Department of Public Welfare, Division of Child Welfare
MARIE HUBBARD, M.S. Manteno State Hospital	

## PROFESSIONAL EDUCATION FOR SOCIAL WORK

Social work has come to be recognized as a profession which requires not only interest in people but also broad preparation designed to give the social worker an understanding of the society in which he lives, of the basic factors in personality development, and of the methods of working with individuals and groups. Professional practice also implies not merely an acceptance of methods as they are, but an inquiring approach to the problems of society through use of basic research tools.

Social work offers interesting career opportunities to men and women. Graduates of schools of social work are in great demand to fill a large variety of positions in the public and private social services. The beginning social worker is usually engaged in direct services to individuals or groups, and may later assume responsibility for administration and planning. Professional education is designed, not to prepare the individual for a specific position in a specific social agency, but to enable him to develop knowledge and skill which may be applied in a variety of settings.

## THE GRADUATE DIVISION OF SOCIAL WELFARE ADMINISTRATION

The Division of Social Welfare Administration provides a two-year program which has been approved by the American Association of Schools of Social Work. The purposes of the Division include the following:

(1) The development of a program of classroom and field instruction which will provide (a) knowledge of social work, including the history and philosophy of the profession; (b) an understanding of the structure and programs of existing social services; and (c) an understanding of the dynamics of individual personality and social relationships resulting in skill in working with people through the social work method.

(2) The planning and administration of programs of research and service directed toward the development and testing of pertinent assumptions, theories, and methods in order to provide a comprehensive and scientific basis for the development of sound policies, programs, and techniques in the field of social work.

(3) The establishment of cooperative relationships within the University and with institutions, agencies, and research centers to provide students with opportunities to develop social work skills, to participate in research, and to understand current developments and problems in the field of social work.

## ADMISSION

Full-time students are admitted at the beginning of the fall semester each year. Only in unusual circumstances will students be admitted to field instruction at the beginning of the second semester.



The admission requirements include:

(1) Graduation from an institution whose requirements for the bachelor's degree are substantially equivalent to those of the University of Illinois, provided the applicant's undergraduate grade-point average for that portion of work which represents the last fifty per cent of the hours completed to secure the bachelor's degree, exclusive of required physical education and military training, is at least 3.5 (half way between "B" and "C").

(2) At least twenty hours of work in the social sciences and pre-professional courses. Preference is given the student whose background includes such courses as psychology, sociology, economics, political science, social anthropology, history, biology, philosophy, and pre-professional courses such as statistical methods, introduction to social work, child welfare, and introduction to group work.

(3) Applicants should be over twenty-one and under thirty-five years of age. However, consideration is given to the older applicant who has demonstrated his capacity for social work practice.

(4) Evidence of personal qualifications which are essential for professional social work.

Applicants should follow the procedure outlined below:

(1) Obtain application blanks for admission to the Graduate College and to the Division of Social Welfare Administration from the office of the Division.

(2) Submit applications with an autobiographical statement and two official transcripts of his undergraduate record to the Division of Social Welfare Administration.

(3) Arrange for a personal interview with a member of the Admissions Committee of the Division. This interview may be held in Urbana or in Chicago. If the applicant can not be in these cities, arrangements may be made for the interview elsewhere. When a personal interview is impracticable, it may be omitted by special arrangement with the Director.

## THE DEGREE OF MASTER OF SOCIAL WORK

The four-semester graduate program leads to the professional degree of Master of Social Work, which is conferred by the University upon recommendation of the Faculty of the Division of Social Welfare Administration and the Dean of the Graduate College. Students must have demonstrated competence in both theory and practice, and must have met the following specific requirements:

(1) **Two years of graduate work, including a minimum of sixteen units with satisfactory grades.** Each candidate is required to be in residence at least two semesters. A student who has done graduate work in a

school of social work approved by the American Association of Schools of Social Work may obtain credit not to exceed eight units toward the degree upon meeting the requirements of the Graduate College.

Graduate credit is measured in terms of units. The normal program for a full-time graduate student is four to five units a semester. The credit which may be earned by individual courses is indicated in the course listing, and is in some instances variable. The credit for which the student is actually registered in every specific course is entered on the student's program by his adviser.

Grades are recorded by the letters "A", "B", "C", "D", or "E". Any student who receives a grade below "B" must complete an additional unit of "A" or "B" grade to qualify for the degree. Any student who receives two units of grade below "B" in one semester or more than three units below "B" during his entire period of study is disqualified as a candidate for the degree.

(2) **An acceptable thesis.** Two copies of the thesis with a Certificate of Approval must be presented to the Graduate College office, and one copy must be presented to the office of the Division. The thesis requirement may be waived, on the recommendation of the adviser, with the approval of the Director of the Division and the Dean of the Graduate College, provided application to waive the thesis is made at the time for announcing thesis subjects. A student excused from writing a thesis is required to engage in other research of comparable merit.

(3) **A written or oral examination covering the two-year program and thesis.** The date for the oral examination will be set when the thesis has been approved.

## CURRICULUM

During the academic year 1949-1950 the Division developed a plan for reorganization of its curriculum to make possible a richer educational experience for students. The new curriculum plan, which becomes effective in the fall of 1950, provides for division of the basic curriculum into four areas of study. Each candidate for the degree will be required to complete the work in each of these areas.

(1) **Dynamics of Human Development** (courses numbered 451-454). This area is designed to enable the student to understand the meaning of behavior of individuals and groups. It replaces courses in psychiatric and medical information, advanced social psychiatry, and medical social information, and includes additional information not included in previous courses.

(2) **Social Welfare Organization** (courses numbered 481-484). Courses in this area are designed to contribute to the student's understanding of the evolution of the social services and of modern developments in social work and related fields. They replace such courses as public assistance, public welfare organization, history of social work,



social insurance, law and social work, and administrative problems in child welfare.

(3) **Social Work Method** (courses numbered 421-424). This area replaces courses formerly given in case work and group work method, supervision, community organization, and administration. The organization of this area is designed to provide a framework within which to give all students an opportunity to understand generic social work methodology and to develop specialized skill in either case work or group work. Work in this area includes class work in basic social work method for all students, and class work and field practice in either case work or group work. During the first year class work in research will also be included.

(4) **Research** (courses numbered 491-492). During the second year each student is expected to prepare a thesis, or engage in a research project under the auspices of the Division.

## OPPORTUNITIES FOR FIELD INSTRUCTION

Field instruction is carried on in various social agencies selected because of their interest in professional standards and willingness to cooperate with the Division in preparation of professional social workers. Supervision is provided by fully qualified agency supervisors, or by members of the full-time faculty of the Division.

Since the number of field placements is limited, courses involving field instruction are usually open only to full-time students of the Division. An applicant for admission should complete the admission procedure as early as possible in order that suitable field placement may be arranged.

Agencies used for field placements during 1949-1950 included the following:

- Champaign County Department of Public Assistance
- Champaign Public Schools, School Social Work Department
- Douglas Community Center of Champaign
- Emerson House, Chicago
- Family Service of Champaign County
- Girl Scouts of Champaign County
- Illinois Department of Public Welfare, Division of Child Welfare
- Institute for Juvenile Research
- Manteno State Hospital
- Neighborhood House, Peoria
- University Young Women's Christian Association
- Urbana Public Schools, School Social Work Department
- Vermilion County Department of Public Assistance, Danville

## CHICAGO PROGRAM

For several years the Division has provided a few courses in Chicago on an extension basis. Beginning in the fall of 1950, some second-year

students, although registered on the campus in Urbana, will have their class work and field instruction in Chicago. For the session 1950-1951 such opportunities will be limited to students specializing in group work or in medical social work.

## SPECIALIZATION

Although the curriculum places emphasis upon broad generic education, there is opportunity for specialization in fields of particular interest. Specializations in school social work and in group work have been approved by the American Association of Schools of Social Work.

## ADVISERS

Each student in the Division is assigned a faculty member as an adviser. The advisers assist students in the selection of their programs and help on problems arising in class or field work.

## COURSES

**311. Introduction to Social Case Work.** This course for employed workers deals with the behavior and attitudes expressed by persons asking for assistance, the feelings thus engendered, and the effects of all of these on the contacts of social case workers with individuals and families. Attention is given to case records selected from social case work practice in public assistance and other community agencies. I, II; 2 hours, or ½ unit.

### For Students Admitted in the Fall of 1950

**421. Social Work Method I.** A course of study in the principles of social work theory and their application in practice. It is designed to help the student acquire and develop mastery in the practice of social work and it relates the use of research methodology to this practice. Instruction is carried on in the classroom and through tutorial conferences related to field practice in selected social agencies. I; 2 to 4 units.

**422. Social Work Method II.** Continuation of Social Work Method I. This course is designed to deepen the students' knowledge and skill in their particular area of instruction: casework or group work. II; 2 to 4 units. Prerequisite: Social Welfare Administration 421.

**423. Social Work Method III.** Continuation of Social Work Method II. In addition this course includes the processes of administration and supervision. I; 2 to 4 units. Prerequisite: Social Welfare Administration 422.

**424. Social Work Method IV.** A seminar course. Continuation of Social Work Method III. In addition there is an examination of practice in the various settings in which social work is practiced. Emphasis is given to assisting the student in the transition to professional worker. II; 2 to 4 units. Prerequisite: Social Welfare Administration 423.

**451. Dynamics of Human Development I.** This course is designed to enable the student to understand the meaning of behavior in individuals and groups. It is based upon factual knowledge, viewing the growth and de-

velopment of the individual as a whole, and gives consideration to the inter-relatedness of physical, intellectual, emotional, and social changes which the individual undergoes as he moves through life, constantly acting upon and being acted upon by the environment. I; 1 to 2 units.

- 452. **Dynamics of Human Development II.** A continuation of Dynamics of Human Development I with added emphasis on the dynamics of the social process. II; 1 to 2 units. Prerequisite: Social Welfare Administration 451.
- 453. **Dynamics of Human Development III.** A continuation of Dynamics of Human Development II with emphasis on the adult. Special consideration is given to the cultural factors in social work practice. I; 1 to 2 units. Prerequisite: Social Welfare Administration 452.
- 454. **Dynamics of Human Development IV.** A continuation of Dynamics of Human Development III with some emphasis on the aging process and advanced psychopathology for the social worker. II; 1 to 2 units. Prerequisite: Social Welfare Administration 453.
- 481. **Social Welfare Organization I.** A course covering the current services and organization for common welfare needs with analysis of the forces giving rise to their development and evolution. Current programs and trends; historical background; socio-economic factors; legal implications will be considered. I; 1 to 2 units.
- 482. **Social Welfare Organization II.** A continuation of Social Welfare Organization I with emphasis on factors of income maintenance, social insurance, public assistance, child welfare, health and medical care. II; 1 to 2 units. Prerequisite: Social Welfare Administration 481.
- 483. **Social Welfare Organization III.** A continuation of Social Welfare Organization II with emphasis on foreign and international developments, coordinating and planning services, social legislation, public and private financing of social services. I; 1 to 2 units. Prerequisite: Social Welfare Administration 482.
- 484. **Social Welfare Organization IV.** A continuation of Social Welfare Organization III with emphasis on the administrative structure of social agencies, special administrative problems in various settings, and current developments in social welfare. II; 1 to 2 units. Prerequisite: Social Welfare Administration 483.
- 491. **Research.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 unit.
- 492. **Research.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 unit.

#### **For Students Admitted Prior to Fall of 1950**

- 405. **Field Instruction in Social Work III.** An advanced course with field work placement in a social agency selected with reference to specific aptitudes, choice or needs of the student. The objective is to provide an opportunity for continued development of skill in practice. An advanced classroom course in social case work or social group work must be taken concurrently. I, II; 1 unit. Prerequisite: Either Social Welfare Administration 401 and 402, or 403 and 404.

- 406. Field Instruction in Social Work IV.** The fourth semester in field instruction is aimed toward integrating the total learning of the previous semesters with field work selected to implement the transition from student to agency worker. An advanced classroom course in social case work or social group work must be taken concurrently. I, II; 1 unit. Prerequisite: Social Welfare Administration 405.
- 413. Social Case Work III.** Continuation of Social Case Work II with study focused on the dynamics of family relationships to enable the student to deepen his understanding of the client's emotional and social needs. Case records are used for study and discussion, with emphasis on the generic use of the social case work method of helping the individual within the framework of different agency settings. I; 1 unit. Prerequisite: Social Welfare Administration 411 and 412.
- 414. Case Work with Children.** Study of case records with emphasis on principles and methods utilized in working with children. Consideration is given to their treatment through parent-child relationships, child placement, the selection and use of foster homes and institutions. II; 1 unit.
- 433. Social Group Work III.** An advanced course in group work practice focused on work with groups in various settings such as youth agencies, hospitals, community centers, and clinics. Specific attention is given to problems of departmental program planning, study, and research. I or II; 1 unit. Prerequisite: Social Welfare Administration 431 and 432.
- 434. Social Group Work IV.** A seminar course. Consideration of principles of social group work methods with specific application to administrative processes in agencies using group work method. Examination of structure and function of agencies as related to broad social needs. Principles of agency-wide program development. Problems of specialized application of group work method in medical, psychiatric, and other fields. Discussion based on material drawn from students' field experience and presented in class. I or II; 1 unit. Prerequisite: Social Welfare Administration 433.
- 439. Supervision in Group Work.** A course dealing with supervisory and program administrative responsibilities. Emphasis is on educative methods of supervision of staff workers and volunteers. Records and problems are used as a basis of discussion. I; 1 unit.
- 441. Community Organization.** An examination of the problem of identifying social needs in the community and of developing programs to meet them; analysis of the function of the community chest, council of social agencies, social service exchange, social settlement, etc.; the function of the professional worker in the process of social planning. I, II; 1 unit.
- 455. Medical Social Information.** A survey of the need for health services. The organization and functions of existing medical care programs, public and private. Present theories and trends in respect to the social and economic aspects of public health. I or II; 1 unit.
- 456. Advanced Social Psychiatry.** This course is designed to further meet the needs of social workers for a background knowledge of psychopathology and psychotherapy. It includes a further consideration of mental and nervous disorders, maladjustments, and faulty patterns of personal and



- social integration, with emphasis upon psychodynamic factors in their origin and psychotherapeutic elements in their management. I, II; 1 unit.
- 464. The Law and Social Work.** The principles of law with which the social worker should become familiar; those defects in judicial administration that especially affect persons with low incomes; the sources of preventable delay and cost; the establishment of small claims and conciliation courts; the growth of legal aid societies and their work. I, II; 1 unit.
- 466. Social Insurance.** Social insurance legislation and administration in Europe and the United States, with special reference to the experience in this country. Deals with the problems arising under the different titles of the Federal Social Security Act, with reference to current problems. I; 1 unit.
- 471. Public Welfare Organization and Administration.** Development of the public welfare services, with special reference to intergovernmental relationships; present administrative problems of federal, state, and local agencies with relation to organization, staffing, financing, directing, supervision, etc. II; 1 unit.
- 472. Seminar in Public Welfare Administration.** Current problems in public welfare organization and administration will be analyzed. I, II; 1 unit. Prerequisite: Social Welfare Administration 463 and 471.
- 476. Administration in Social Agencies.** Analysis of the processes of administration as they apply in specific types of social agencies. Consideration of the role of governing bodies, executives and staff in policy making and program development. Problems in management, personnel, financing, planning, control and public information. II; 1 unit.
- 491. Research.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 unit.
- 492. Research.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 unit.

## THE UNDERGRADUATE PROGRAM IN SOCIAL WELFARE ADMINISTRATION

The student preparing for a career in social work should, during his undergraduate years, obtain a good general education, including a concentration of courses in the social sciences. Carefully selected courses in the fields of sociology, economics, political science, psychology, and history should acquaint the student with the nature of social organization, motivations of human behavior, the economic order, and the functioning of the different levels of government. Since skill in research is important to all social workers, a course in statistics should be included in the undergraduate program.

The University of Illinois offers a two-semester course with social work content, which may be counted toward an undergraduate minor. This is a survey course intended to give the student a general orientation to the field of social work and some of its special divisions, such as family

welfare, child welfare, group work, and the public social services. Recommended for all undergraduates interested in human welfare, such a course has been especially useful for those who wish to explore the field of social work as a career before deciding on graduate work, and for those who will work with the handicapped or become ministers, teachers, or counsellors in schools or industry. It is also helpful to the individual who upon return to his home community will become a member of committees and boards of social, religious, and civic agencies.

While the undergraduate course has not been made a requirement for entrance into the graduate program of the Division, it is recommended to all seniors intending to take professional training in social work.

The Division is prepared to counsel with students regarding their academic programs or their career objectives.

For courses offered to students beginning the undergraduate sequence prior to September, 1950, see the current time table. The following two-semester course will be offered beginning in the fall of 1950:

**225. Introduction to Social Work I.** Survey of the field of social work to 1900.

Attention is given to the development of social services under both public and private auspices, and to methods used in meeting the problems of individuals. Development of case work and the work of family welfare agencies to 1929. Modern public welfare programs. I, II; 3 to 4 hours. (Students planning a career in social work, or those using this course for a minor should register for four hours. Additional hour will include some agency speakers, field trips, and additional library work.) Prerequisite: Senior standing or consent of instructor.

**226. Introduction to Social Work II.** Survey of the field of social work since 1900.

Attention is given to the development of modern social work philosophy, the growth of the public social services, and programs for special groups. I, II; 3 to 4 hours. (Students planning a career in social work, or those using this course for a minor should register for four hours. Additional hour will include some agency speakers, field trips, and additional library work.) Prerequisite: Social Welfare Administration 225 and senior standing, or consent of instructor.

**GENERAL INFORMATION**

**FEEES AND EXPENSES**

The semester fees for a full-time student are summarized as follows:

	Residents of Illinois	Nonresidents of Illinois
Tuition, except for holder of scholarship or fellowship.....	\$40.00	\$80.00
Hospital and Medical Service Fee....	5.00	5.00
Laboratory, Library, and Supply Fee..	8.00	8.00
Illini Union Service Charge.....	5.00	5.00
	<u>\$58.00</u>	<u>\$98.00</u>

**General Deposit.** Each student, except persons on appointment as members of the staff of the University or of allied surveys and laboratories, makes a deposit of \$5.00 at the time of his first registration. Chargeable against this deposit are such items as library fines for books lost or not returned when due, unreturned towels and locks, and other supplies loaned to students. Whenever the balance in a student's deposit account falls below \$2.50, he is required to make an additional deposit to bring it up to \$5.00. Whatever balance there is to his credit will be returned to him after he completes the requirements for a degree or officially withdraws from the University.

For list of fees for part-time students and miscellaneous fees for transcripts, late registration, etc., see the Announcement of the Graduate College.

**Expenses.** Although personal expenses may vary, the following estimates indicate the average cost for students. Board: \$12.00 to \$14.00 a week. Room rent: single rooms, \$25.00 to \$35.00 a month; double rooms, \$15.00 to \$25.00 a month for each person. Room and board may be obtained in some houses for from \$70.00 to \$78.00 a month. Rooms for graduate women may be obtained in the Women's Annex for semester rentals of \$76.00 for single rooms and \$67.00 for double rooms.

## FELLOWSHIPS, SCHOLARSHIPS, AND STUDENT AID

A graduate student who plans to enroll in the Division of Social Welfare Administration may apply for a Graduate College fellowship. Awards are open to candidates who are not over thirty years of age at the time of appointment. There are available fellowships carrying stipends of \$700 for graduate students, with exemption from payment of tuition fees. No work requirements are attached to these awards based on scholarship. Candidates must be graduates of the University of Illinois or of colleges or universities having equivalent requirements for bachelor's degrees. Application must be made on blanks obtainable from the Dean of the Graduate College. Descriptions of fellowships are to be found in the catalog of the Graduate College.

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The Division of Social Welfare Administration offers a limited number of assistantships to second-year students who have demonstrated ability and have skills needed in research or other assignments.

Since the program in the Division is strenuous, students are urged not



to undertake part-time employment. There are a number of interesting opportunities for summer employment in summer camps and settlements. These opportunities provide only small financial rewards, but may offer the student valuable experience in working with people. Members of the faculty are glad to consult with students about possible openings.

For information about student loan funds, see the Undergraduate Study catalog.

## STUDENT ORGANIZATION

The students of the Division have a graduate student organization that meets for the discussion of social problems. This organization is known as the Social Welfare Administration Club. Leaders in the various fields of social welfare are invited to address the Club and to lead the discussions. All graduate students of the Division are eligible to membership.

## PLACEMENT

The Division is interested in assisting students in finding suitable positions in social work and makes available information about specific employment opportunities. The Division also cooperates with vocational agencies in placing former students. Agency executives frequently visit the Division in search of qualified personnel.

## FURTHER INFORMATION

This announcement includes detailed information concerning courses and admission requirements in the Division of Social Welfare Administration. General information about the history and organization of the University may be found in the announcement entitled General Information. More detailed information about the regulations regarding credit and fees may be found in the Announcement of the Graduate College. Information about housing is available from the Director of the Housing Division.

For addition information about courses, scholarships, and admission requirements, write to

MARIETTA STEVENSON, Director  
Division of Social Welfare Administration  
314 Lincoln Hall  
Urbana, Illinois











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University  
of Illinois

**BULLETIN**

# Social Welfare Administration

**1951**

**1952**

*Graduate  
Division*

*Announcement*

## **UNIVERSITY OF ILLINOIS BULLETIN**

VOLUME 48, NUMBER 65; MAY, 1951. Published seven times each month by the University of Illinois. Entered as second-class matter December 11, 1912, at the post office at Urbana, Illinois, under the Act of August 24, 1912. Office of Publication, 358 Administration Building, Urbana, Illinois.

University  
of Illinois  
at Urbana

**Social  
Welfare  
Administration**

1951 *Graduate*  

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*Division*  
1952 *Announcement*

## CALENDAR

### 1951 — First Semester

- Sept. 11, Tuesday—Sept. 15, Saturday..Graduate registration.  
Sept. 13, Thursday—Sept. 14, Friday..Orientation days for social work students.  
September 15, Saturday.....Latest date for registration of former students without payment of late registration fee.  
September 17, Monday.....Instruction begins.  
November 21, Wednesday, 1 P.M.....Thanksgiving vacation begins.<sup>1</sup>  
November 26, Monday, 1 P.M.....Thanksgiving vacation ends.<sup>1</sup>  
December 20, Thursday, 1 P.M.....Christmas vacation begins.<sup>2</sup>  
January 3, Thursday, 1 P.M.....Christmas vacation ends.<sup>2</sup>  
Jan. 18, Friday—Jan. 26, Saturday...Semester examinations. Field instruction continues.  
January 19, Saturday noon.....Latest date to file application for the master's degree in February.  
January 19, Saturday noon.....Latest date for candidates for the master's degree in February to deposit theses.  
February 10, Sunday.....Commencement exercises.

### 1952 — Second Semester

- Jan. 31, Thursday—Feb. 2, Saturday...Graduate registration.  
February 2, Saturday.....Latest date for registration of former students without payment of late registration fee.  
February 4, Monday.....Instruction begins.  
February 15, Friday.....Latest date for applications for fellowships for 1952-1953.  
April 10, Thursday, 1 P.M.....Easter vacation begins.<sup>3</sup>  
April 16, Wednesday, 1 P.M.....Easter vacation ends.<sup>3</sup>  
May 24, Saturday noon.....Latest date to file application for the master's degree in June.  
May 24, Saturday noon.....Latest date for candidates for the master's degree in June to deposit theses.  
May 24, Saturday—June 3, Tuesday...Semester examinations.  
May 29, Thursday.....Last day of field instruction.  
May 30, Friday.....Memorial Day. No classes.  
June 15, Sunday.....Commencement exercises.

<sup>1</sup> Classroom courses will follow the University calendar. Students having field instruction on days on which vacation begins or ends at 1 P.M. will follow the agency schedules.

<sup>2</sup> All students will have ten consecutive days of vacation during the Christmas recess. Exact dates for field instruction will vary from agency to agency.

<sup>3</sup> All students will have a week's vacation from field instruction during the second semester. In some cases this will be at the time of Easter vacation. Exact dates will vary from agency to agency.

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## **UNIVERSITY OF ILLINOIS**

### **Officers of Administration**

GEORGE DINSMORE STODDARD, Ph.D., Litt.D., L.H.D., LL.D., President  
of the University

COLEMAN ROBERTS GRIFFITH, Ph.D., LL.D., Provost

LOUIS NICOT RIDENOUR, Ph.D., Dean of the Graduate College

FRED HAROLD TURNER, Ph.D., Dean of Students

GEORGE PHILIP TUTTLE, B.S., Director of Admissions and Records

## **DIVISION OF SOCIAL WELFARE ADMINISTRATION**

### **Faculty**

MARIETTA STEVENSON, Ph.D., Director and Professor

JOSEPH BORUS, M.B.A., Lecturer

HELEN COYLE, M.D., Lecturer

HOWARD HOLLENBECK, M.S., Assistant Professor

MARY S. KUNST, Ph.D., Lecturer

VIRGINIA LEHMANN, LL.B., Lecturer

EDWARD LINZER, A.M., Assistant Professor

MARJORIE WHITE MAIN, A.M., Assistant Professor

RACHEL MARKS, Ph.D., Associate Professor

JAMES EDWARD McDONALD, M.S.W., Assistant Professor

EDITH NAGEL, M.S.W., Assistant Professor and Faculty Coordinator of  
Field Instruction in Case Work

BERNICE PERLMAN, M.S., Assistant Professor

FLORENCE POOLE, M.S.S., Associate Professor

JULIUS BENJAMIN RICHMOND, M.S., M.D., Lecturer

D. KATHARINE ROGERS, A.M., Assistant Professor

WILLIAM PAUL SIMON, M.S.W., Associate Professor and Faculty Co-  
ordinator of Field Instruction in Group Work

### **Field Instructors from Social Agencies, 1950-1951**

MARY CAVIN, M.S.W., Child and Family Service, Peoria

BERNARD GOODSTEIN, M.S., Jewish Community Centers, Chicago

JOHN HAM, M.S.W., Institute for Juvenile Research, Champaign

WILLIAM HAMMOND, M.S., Ada McKinley Community House, Chicago

HELEN HARLAND, M.S.W., Champaign Public Schools

WILSON HEAD, M.S.W., Parkway Community House, Chicago

MARIE HUBBARD, M.S., Manteno State Hospital



RUTH KARLSON, M.S.W., Urbana Public Schools  
JOSEPH KING, M.S.W., Neighborhood House, Peoria  
VERA McELVEEN, M.S.W., Chicago Commons Association, Chicago  
MARGARET SCHILLING, M.S.W., Lincoln State Hospital  
WILLIAM SCHOLES, A.M., Christopher House, Chicago  
CONSTANCE SCHWARTZBAUGH, M.S., Young Women's Christian Association, Peoria  
HAROLD SMITH, M.S.W., Division of Child Welfare, Champaign  
WINIFRED SMITH, M.S.S., Child and Family Service, Peoria  
VIRGINIA LEE WALKER, M.S.W., Chicago Commons Association, Chicago  
WILLIAM WEINSTEIN, M.S.W., Jewish Community Centers, Chicago

## **PROFESSIONAL EDUCATION FOR SOCIAL WORK**

Social work has come to be recognized as a profession which requires not only interest in people, but also broad professional education. Graduates of schools of social work are in great demand to fill a large variety of positions in the public and private social services. Professional education is designed not to prepare the individual for a specific position in a specific social agency, but to enable him to develop knowledge and skill which may be applied in a variety of settings.

### **THE GRADUATE DIVISION OF SOCIAL WELFARE ADMINISTRATION**

The Division of Social Welfare Administration provides a two-year program which has been approved by the American Association of Schools of Social Work. The purposes of the Division include the following:

(1) The development of a program of classroom and field instruction which will provide (a) knowledge of social work, including the history and philosophy of the profession; (b) an understanding of the structure and programs of existing social services; and (c) an understanding of the dynamics of individual personality and social relationships resulting in skill in working with people through the social work method.

(2) The planning and administration of programs of research and service directed toward the development and testing of pertinent assumptions, theories, and methods in order to provide a comprehensive and scientific basis for the development of sound policies, programs, and techniques in the field of social work.

(3) The establishment of cooperative relationships within the University and with institutions, agencies, and research centers to provide students with opportunities to develop social work skills, to participate in research, and to understand current developments and problems in the field of social work.

### **ADMISSION**

Students are admitted at the beginning of the fall semester each year. The admission requirements include:

(1) Evidence of personal qualifications which are essential for professional social work.

(2) Graduation from an institution whose requirements for the bachelor's degree are substantially equivalent to those of the University of Illinois, with an academic record which indicates capacity to undertake graduate work.

(3) At least twenty semester hours of work in the social sciences and pre-professional courses. Preference is given the student whose background includes such courses as psychology, sociology, economics, political

science, social anthropology, history, biology, philosophy, and pre-professional courses such as statistical methods and introduction to social work.

Preference will be given to applicants who are over twenty-one and under thirty-five years of age. Consideration will be given, however, to the older applicant who has demonstrated his capacity for professional social work.

Students expecting to undertake graduate work must make application early in order that suitable plans may be made for field instruction. The number of field placements is limited, and arrangements must be made well in advance of the opening of the semester. Applicants should follow the procedure outlined below:

- (1) Obtain application blanks for admission to the Graduate College and to the Division of Social Welfare Administration from the office of the Division.

- (2) Submit applications with an autobiographical statement and two official transcripts of his undergraduate record to the Division of Social Welfare Administration.

- (3) Arrange for a personal interview with a member of the Admissions Committee of the Division. This interview may be held in Urbana or in Chicago. If the applicant can not be in these cities, arrangements may be made for the interview elsewhere. When a personal interview is impracticable, it may be omitted by special arrangement with the Director.

## THE DEGREE OF MASTER OF SOCIAL WORK

The four-semester graduate program leads to the professional degree of Master of Social Work, which is conferred by the University upon recommendation of the Faculty of the Division of Social Welfare Administration and the Dean of the Graduate College. Students must have demonstrated competence in both theory and practice, and must have met the following specific requirements:

- (1) Two years of graduate work, including a minimum of sixteen units with satisfactory grades. Each candidate is required to be in residence at least two semesters. A student who has done graduate work in a school of social work approved by the American Association of Schools of Social Work may obtain credit not to exceed eight units toward the degree upon meeting the requirements of the Graduate College.

Graduate credit is measured in terms of units. The normal program for a full-time graduate student is four to five units a semester. The credit which may be earned by individual courses is indicated in the course listing, and is in some instances variable. The credit for which the student is actually registered in every specific course is entered on the student's program by his adviser.

First-year students are accepted only for full-time study. This involves carrying an academic program of four units. Regulations of the Graduate College prohibit students carrying four units from accepting employment in excess of ten hours a week.

Grades are recorded by the letters "A", "B", "C", "D", or "E". Any student who receives a grade below "B" must complete an additional unit of "A" or "B" grade to qualify for the degree. Any student who receives two units of grade below "B" in one semester or more than three units below "B" during his entire period of study is disqualified as a candidate for the degree.

(2) **Research.** The research requirement may be met in one of two ways: by participating in a group research project, or by writing a thesis. For students engaging in group projects, the formal thesis requirement is waived. Students writing individual theses are required to present two copies of the thesis with a Certificate of Approval to the Graduate College Office and one copy to the Office of the Division.

(3) **Examination.** A written or oral examination is given covering the two-year program. The examination is held in the spring of the second year.

## CURRICULUM

The course of study leading to the degree of Master of Social Work provides an integrated program of classroom work and field instruction. The basic curriculum has been divided into four areas, dynamics of human development, social welfare organization, social work method, and research. Each degree candidate is required to complete the work in each of the four areas.

Students who began their work under the curriculum in effect prior to the fall of 1950 may complete their degrees under the new curriculum plan without loss of credit. The time limit for securing the master's degree is six years. This applies to students who first enrolled in September, 1950, or thereafter.

## OPPORTUNITIES FOR FIELD INSTRUCTION

Field instruction is carried on in various social agencies selected because of their interest in professional standards and willingness to cooperate with the Division in preparation of professional social workers. Supervision is provided by fully qualified agency supervisors, or by members of the full-time faculty of the Division.

Since the number of field placements is limited, courses involving field instruction are usually open only to full-time students of the Division. An applicant for admission should complete the admission procedure as early as possible in order that suitable field placement may be arranged.

Agencies used for field placements during 1950-1951 included the following:

## Champaign-Urbana

Champaign County Department of Public Assistance  
Champaign Public Schools, School Social Work Department  
Cunningham Children's Home  
Division of Child Welfare  
Douglas Community Center  
Family Service of Champaign County  
Girl Scouts  
Institute for Juvenile Research  
McKinley Young Men's Christian Association  
University Young Men's Christian Association  
Urbana Public Schools, School Social Work Department

## Chicago

Ada McKinley Community House  
Chicago Commons Association  
Christopher House  
Jewish Community Centers  
Parkway Community House

## Danville

Vermilion County Department of Public Assistance

## Lincoln

Lincoln State Hospital

## Manteno

Manteno State Hospital

## Peoria

Child and Family Service  
Neighborhood House  
Young Women's Christian Association

When a field placement involves travel outside the Champaign-Urbana community, plans have been worked out so that the student will not have to bear travel costs personally.

## SPECIALIZATION

Although the curriculum places emphasis upon broad generic education, there is opportunity for specialization in fields of particular interest. Specializations in school social work and in group work have been approved by the American Association of Schools of Social Work.

## ADVISERS

Each student in the Division is assigned a faculty member as an adviser. The advisers assist students in the selection of their programs and help on problems arising in class or field work.



## COURSES

- 311. Introduction to Social Case Work.** This course for employed workers deals with the behavior and attitudes expressed by persons asking for assistance, the feelings thus engendered, and the effects of all of these on the contacts of social case workers with individuals and families. Attention is given to case records selected from social case work practice in public assistance and other community agencies. I, II; 2 hours, or ½ unit.
- 421. Social Work Method I.** A course of study in the principles of social work theory and their application in practice. It is designed to help the student acquire and develop mastery in the practice of social work and it relates the use of research methodology to this practice. Instruction is carried on in the classroom and through tutorial conferences related to field practice in selected social agencies. I; 2 to 4 units.
- 422. Social Work Method II.** Continuation of Social Work Method I. This course is designed to deepen the students' knowledge and skill in their particular area of instruction: casework or group work. II; 2 to 4 units. Prerequisite: Social Welfare Administration 421.
- 423. Social Work Method III.** Continuation of Social Work Method II. In addition this course includes the processes of administration and supervision. I; 2 to 4 units. Prerequisite: Social Welfare Administration 422.
- 424. Social Work Method IV.** Continuation of Social Work Method III. A seminar course. In addition there is an examination of practice in the various settings in which social work is practiced. Emphasis is given to assisting the student in the transition to professional worker. II; 2 to 4 units. Prerequisite: Social Welfare Administration 423.
- 451. Dynamics of Human Development I.** This course is designed to enable the student to understand the meaning of behavior in individuals and groups. It is based upon factual knowledge, viewing the growth and development of the individual as a whole, and gives consideration to the inter-relatedness of physical, intellectual, emotional, and social changes which the individual undergoes as he moves through life, constantly acting upon and being acted upon by the environment. I; 1 to 2 units.
- 452. Dynamics of Human Development II.** A continuation of Dynamics of Human Development I with added emphasis on the dynamics of the social process. II; 1 to 2 units. Prerequisite: Social Welfare Administration 451.
- 453. Dynamics of Human Development III.** A continuation of Dynamics of Human Development II with emphasis on the adult. Special consideration is given to the cultural factors in social work practice. I; 1 to 2 units. Prerequisite: Social Welfare Administration 452.
- 454. Dynamics of Human Development IV.** A continuation of Dynamics of Human Development III with some emphasis on the aging process and advanced psychopathology for the social worker. II; 1 to 2 units. Prerequisite: Social Welfare Administration 453.
- 461. Special Studies in Social Work I.** Independent or group study in areas of special interest, application of social work principles to special problems or settings. I, II; 1 to 2 units.

462. **Special Studies in Social Work II.** Independent or group study in areas of special interest, application of social work principles to special problems or settings. I, II; 1 to 2 units.
481. **Social Welfare Organization I.** A course covering the current services and organization for common welfare needs with analysis of the forces giving rise to their development and evolution. Current programs and trends; historical background; socio-economic factors; legal implications will be considered. I; 1 to 2 units.
482. **Social Welfare Organization II.** A continuation of Social Welfare Organization I with emphasis on factors of income maintenance, social insurance, public assistance, child welfare, health and medical care. II; 1 to 2 units. Prerequisite: Social Welfare Administration 481.
483. **Social Welfare Organization III.** A continuation of Social Welfare Organization II with emphasis on foreign and international developments, coordinating and planning services, social legislation, public and private financing of social services. I; 1 to 2 units. Prerequisite: Social Welfare Administration 482.
484. **Social Welfare Organization IV.** A continuation of Social Welfare Organization III with emphasis on the administrative structure of social agencies, special administrative problems in various settings, and current developments in social welfare. II; 1 to 2 units. Prerequisite: Social Welfare Administration 483.
491. **Research.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 unit.
492. **Research.** Preparation of thesis. Required of each candidate for a degree. I, II; 1 unit.

## **THE UNDERGRADUATE PROGRAM IN SOCIAL WELFARE ADMINISTRATION**

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## GENERAL INFORMATION

### FEES AND EXPENSES

The semester fees for a full-time student are summarized as follows:

	Residents of Illinois	Nonresidents of Illinois
Tuition, except for holder of scholarship or fellowship.....	\$40.00	\$150.00
Hospital and Medical Service Fee....	5.00	5.00
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	<u>\$58.00</u>	<u>\$168.00</u>

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## **STUDENT ORGANIZATION**

All students are eligible for membership in the Social Welfare Administration Club, which provides opportunity for further professional development. Students work together in consideration of current problems, of social legislation, and sponsorship of lectures and cultural and social activities.



## PLACEMENT

The Division is interested in assisting students to find suitable positions in social work and makes available information about specific employment opportunities. The Division also cooperates with vocational agencies in placing former students. Agency executives frequently visit the Division in search of qualified personnel.

## FURTHER INFORMATION

This announcement includes detailed information concerning courses and admission requirements in the Division of Social Welfare Administration. More detailed information about the regulations regarding credit and fees may be found in the catalog of the Graduate College. Information about housing is available from the Director of the Housing Division.

For additional information about courses, scholarships, and admission requirements, write to

MARIETTA STEVENSON, Director  
Division of Social Welfare Administration  
Urbana, Illinois

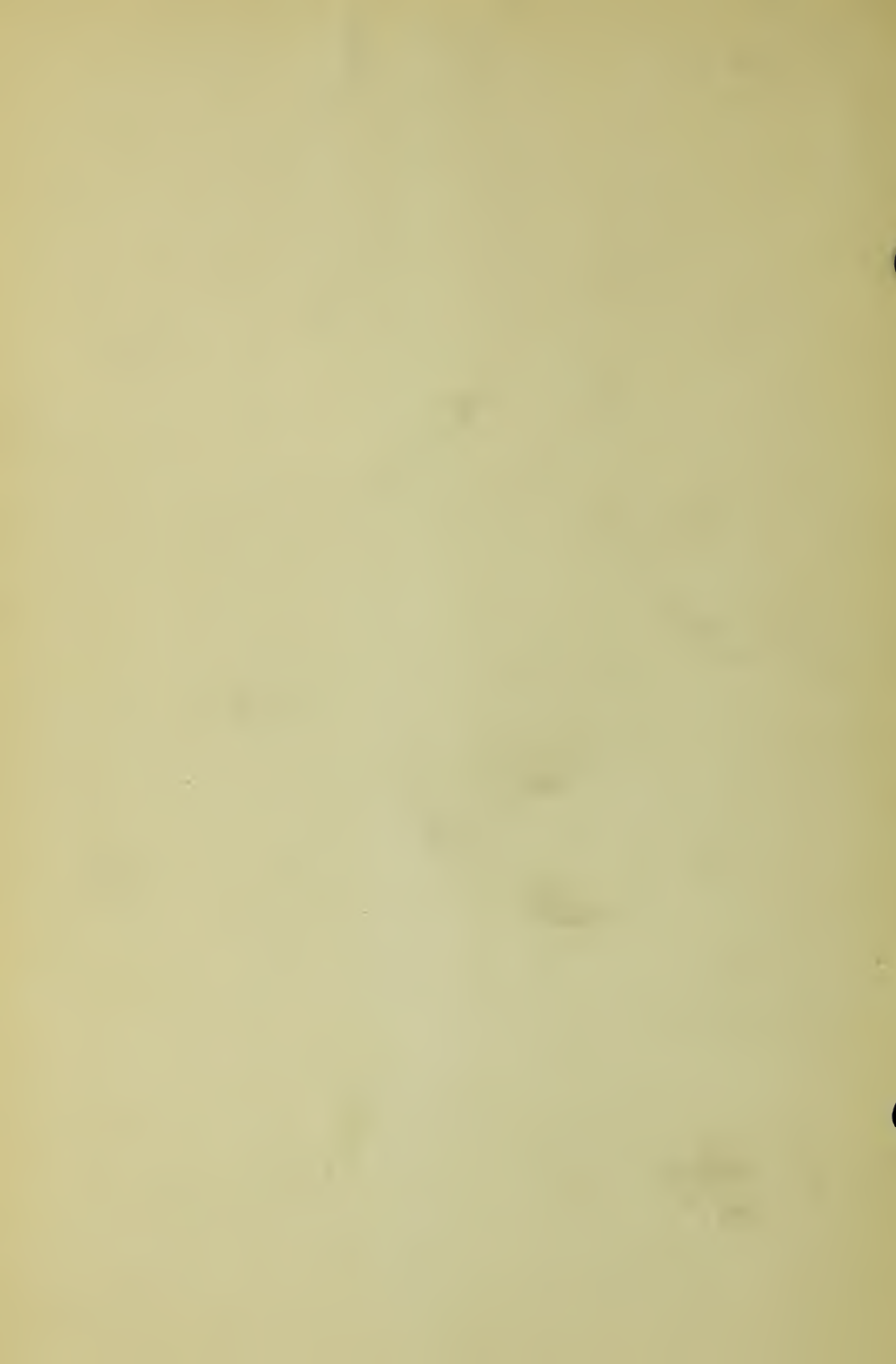












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UNIVERSITY OF ILLINOIS *Bulletin*

SCHOOL OF

*Social Work*

UNIVERSITY OF ILLINOIS AT URBANA AND CHICAGO

*announcement 1952-1953*

## UNIVERSITY OF ILLINOIS BULLETIN

VOLUME 49, NUMBER 54; MARCH, 1952. Published seven times each month by the University of Illinois. Entered as second-class matter December 11, 1912, at the post office at Urbana, Illinois, under the Act of August 24, 1912. Office of Publication, 358 Administration Building, Urbana, Illinois.





SCHOOL OF

*Social Work*

UNIVERSITY OF ILLINOIS AT URBANA AND CHICAGO

*announcement 1952-1953*

## CALENDAR

### 1952 — First Semester

Sept. 16, Tuesday—Sept. 20, Saturday	Graduate registration.
September 20, Saturday	Latest date for registration of former students without payment of late registration fee.
September 22, Monday	Instruction begins.
November 26, Wednesday, 1 p.m.	Thanksgiving vacation begins. <sup>1</sup>
December 1, Monday, 1 p.m.	Thanksgiving vacation ends. <sup>1</sup>
December 20, Saturday noon	Christmas vacation begins. <sup>2</sup>
January 5, Monday	Christmas vacation ends. <sup>2</sup>
Jan. 23, Friday—Jan. 31, Saturday	Semester examinations. Field instruction continues. <sup>3</sup>
January 24, Saturday noon	Latest date to file application for the master's degree in February.
January 24, Saturday noon	Latest date for candidates for the master's degree to deposit theses.
February 15, Sunday	Commencement exercises.

### 1953 — Second Semester

Feb. 9, Monday—Feb. 11, Wednesday	Registration.
February 11, Wednesday	Latest date for registration of former students without payment of late registration fee.
February 12, Thursday	Instruction begins.
February 14, Saturday	Latest date for application for fellowships for 1953-1954.
April 2, Thursday, 1 p.m.	Easter vacation begins. <sup>4</sup>
April 8, Wednesday, 1 p.m.	Easter vacation ends. <sup>4</sup>
May 29, Friday	Last day of field instruction.
June 4, Thursday—June 12, Friday	Semester examinations.
June 6, Saturday	Latest date to file application for the master's degree in June.
June 6, Saturday	Latest date for candidates for the master's degree to deposit theses.
June 21, Sunday	Commencement.

<sup>1</sup> Classroom courses will follow the University calendar. Students having field instruction on days on which vacation begins or ends at 1 p.m. will follow the agency work hours.

<sup>2</sup> All students will have ten consecutive days of vacation during the Christmas recess. Exact dates for field instruction will vary from agency to agency.

<sup>3</sup> Field instruction continues without interruption during the examination period and during the time between semesters.

<sup>4</sup> All students will have a week's vacation from field instruction during the second semester. In some cases this will be at the time of the Easter vacation. Exact dates will vary from agency to agency.

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1952/53

## UNIVERSITY OF ILLINOIS

### Officers of Administration

GEORGE DINSMORE STODDARD, Ph.D., Litt.D., L.H.D., LL.D., President  
of the University

COLEMAN ROBERTS GRIFFITH, Ph.D., LL.D., Provost

FREDERICK THEODORE WALL, Ph.D., Acting Dean of the Graduate College

FRED HAROLD TURNER, Ph.D., Dean of Students

GEORGE PHILIP TUTTLE, B.S., Director of Admissions and Records

## SCHOOL OF SOCIAL WORK

### Faculty

MARIETTA STEVENSON, Ph.D., Director and Professor

ROLAND J. ARTIGUES, M.S.W., Associate Professor

HOWARD HOLLENBECK, M.S., Assistant Professor

MARJORIE WHITE MAIN, A.M., Assistant Professor

RACHEL MARKS, Ph.D., Associate Professor

JAMES EDWARD McDONALD, M.S.W., Assistant Professor

EDITH NAGEL, M.S.W., Associate Professor

FLORENCE POOLE, M.S.S., Associate Professor

MARY C. REESE, A.M., Instructor

D. KATHARINE ROGERS, A.M., Assistant Professor

WILLIAM PAUL SIMON, M.S., Associate Professor

### Part-Time Lecturers

HELEN COYLE, M.D.

JAMES M. KENNEDY, M.D.

MARY S. KUNST, Ph.D.

VIRGINIA LEHMANN, LL.B.

KENNETH NOLAN, M.D.

### Field Instructors from Social Agencies, 1951-1952

MARY CAVEN, M.S.W., Child and Family Service, Peoria

CHARLOTTE ENTEMANN, M.S., Family Welfare Association, Springfield

JOHN HAM, M.S.W., Institute for Juvenile Research, Champaign

HELEN HARLAND, M.S.W., Champaign Public Schools

WILSON HEAD, M.S.W., Parkway Community House, Chicago

RUTH KARLSON, M.S.W., Urbana Public Schools

M. SMITH  
MAR 19 1952

VERA McELVEEN, M.S.W., Chicago Commons Association, Chicago  
ROBERT PERLMAN, M.S., Jewish Community Centers, Chicago  
DAVID ROSEN, A.B., Jewish Community Centers, Chicago  
HAROLD SMITH, M.S.W., Division of Child Welfare, Champaign  
VIRGINIA LEE WALKER, M.S.W., Chicago Commons Association, Chicago

### **Agencies Used for Field Placements, 1951-1952**

#### **Champaign-Urbana**

Champaign County Department of Welfare  
Champaign Public Schools, School Social Work Department  
Illinois Department of Public Welfare, Division of Child Welfare  
Girl Scouts  
Institute for Juvenile Research  
McKinley Young Men's Christian Association  
Urbana Public Schools, School Social Work Department

#### **Chicago**

Chicago Commons Association  
Jewish Community Centers of Chicago  
Parkway Community House

#### **Danville**

Vermilion County Department of Welfare

#### **Peoria**

Child and Family Service

#### **Springfield**

Family Welfare Association

## THE SCHOOL OF SOCIAL WORK

The School of Social Work is a graduate professional school of the University of Illinois. It was accredited in 1946 by the American Association of Schools of Social Work. The broad purpose of the School is to assist young men and women to acquire knowledge and skill in interpersonal and intergroup relations, integrated understanding of the social and economic components of society, and the intellectual and emotional maturity requisite to the exercise of social statesmanship and leadership. To achieve this purpose the School engages in the following programs and activities:

(1) The offering of a two-year program of classroom and field instruction leading to the degree of Master of Social Work.

(2) The establishment of cooperative relationships within the University and with institutions, agencies, and research centers to provide students with opportunities to develop social work skills, to participate in research, and to understand current developments and problems in the field of social work.

(3) The planning and administration of programs of research and service designed to develop and test pertinent assumptions, theories, and methods in order to provide a comprehensive, scientific basis for the development of sound policies, programs, and techniques in the field of social work.

(4) Contribution to the social services of Illinois by offering special training opportunities for agency staff members, consultation to agencies, participation on boards and planning bodies, and other services appropriate for a tax-supported institution.

The first-year program for case work students is offered on the campus in Urbana. First-year group work students have all classroom and field instruction in Chicago. Second-year students have all classroom work in Urbana.

### ADMISSION

Students are admitted at the beginning of the fall semester each year. Students expecting to enroll must make application early in order that suitable plans may be made for field instruction.

### FIRST-YEAR STUDENTS

**Requirements.** The admission requirements include:

(1) Evidence of personal qualifications which are essential for professional social work.

(2) Graduation from a college or university with requirements for the bachelor's degree substantially equivalent to those of the University

of Illinois, with an academic record which indicates capacity to undertake graduate work.

(3) A minimum of twenty semester hours of work in the social sciences and preprofessional social work courses. Preference is given the student whose background includes such courses as psychology, sociology, economics, political science, social anthropology, history, philosophy, and preprofessional courses such as statistical methods and introduction to social work.

**Age.** Preference will be given to applicants who are over twenty-one and under thirty-five years of age. Consideration will be given, however, to the older applicant who has demonstrated his capacity for professional social work.

**Procedure.** Applicants should follow the procedure outlined below:

(1) Obtain application blanks for admission from the office of the School of Social Work, University of Illinois, Urbana, Illinois.

(2) Submit applications, with supplementary information as requested, and two official transcripts of all undergraduate and graduate work, to the School of Social Work.

(3) Arrange for a personal interview with a member of the Admissions Committee of the School. Such interviews are usually held on the Urbana campus. When this is impracticable special arrangements are made for the interview to be held elsewhere.

## **ADVANCED STUDENTS**

A student who has completed a year of acceptable graduate work in a school of social work approved by the American Association of Schools of Social Work is eligible to transfer to the University of Illinois for the second year of graduate work if he meets the requirements stated above. Transfer students follow the procedures outlined above.

Former students wishing to return to the University of Illinois after a period of employment should arrange for a personal interview with a member of the Admissions Committee.

## **BASIC CURRICULUM**

All social workers, regardless of the type of agency in which they practice, need a basic knowledge of individual and group behavior and an understanding of the origin and organization of various types of social services. They need to understand and use social work methods in specific situations. They need to look critically at social work problems through application of research methods.

The basic course of study leading to the degree of Master of Social Work has been planned to give the student an opportunity to develop



a broad understanding of social work and to acquire skill in practice. It does not prepare the individual for a specific position in a specific social agency, but is designed to enable him to develop knowledge and skill which may be applied in a variety of settings.

The curriculum has been divided into four sequences, each of which must be completed by the candidate for the degree. The work in each sequence is spread throughout the two years. The four sequences are:

**Dynamics of Human Development** (courses numbered 451-454). Basic to the practice of social work is an understanding of the meaning of behavior of individuals and groups. In the first year the student considers the normal development of the individual, from birth through maturity. In the second year emphasis is placed on deviations from normal development, including physical and mental illness. Material in this area is drawn from the fields of psychology, medicine, psychiatry, and social anthropology, but is applied to social work. Representatives of various professions share instruction with a member of the Social Work faculty.

**Social Welfare Organization** (courses numbered 481-484). The professional social worker needs a clear understanding of the needs and forces giving rise to the social services and of the structure and relationships of social welfare organizations. In the first year emphasis is placed upon the historical development of public and private social services, the growth of public responsibility, and the analysis of current programs. In the second year consideration is given to organizational patterns and administration and to integration of the social services through coordinated planning by public and voluntary agencies.

The work in this area includes the content traditionally covered in separate courses, such as history of social work, public welfare organization, public assistance, social insurance, law and social work, child welfare, and courses in administration.

**Social Work Methods** (courses numbered 421-424). The social worker must be able to apply his knowledge and understanding to specific situations. Through classroom discussion of methods of working with individuals and groups and through supervised field instruction in selected social agencies the student has an opportunity to develop skill in the practice of social work. He is expected to master generic social work principles and to develop specialized skill in case work or group work.

**Research** (courses numbered 491-492). Problems arising in professional practice require that the social worker be prepared to think critically about his work, and to apply research methods to the solution of problems. In the first year, material on research is included in the Social Work Methods sequence. In the second year, students participate in a research project designed to help them use research methods in relation to social work problems.

Graduate credit is measured in units. A unit is considered the equiv-

alent of four semester hours, but the actual number of hours spent in the classroom may vary from course to course. The program for a full-time student is four units each semester in the first year and five units each semester in the second year. Although certain courses may be taken for variable credit, only in exceptional cases does the student register for more than the minimum credit designated for each course.

The usual program of full-time students is indicated below. Sections marked A are required of all students. Sections marked B are for case work students and those marked C for group work students.

First Semester	Hours Per Week	Units
421. Social Work Methods I. . . . .		2
Sec. A-1 Social Work Theory. . . . .	1	
Sec. A-2 Research. . . . .	1	
Sec. B-1 or C-1 Social Case Work or Social Group Work. . . . .	2	
Sec. B-2 or C-2 Field Instruction. . . . .	15	
451. Dynamics of Human Development I. . . . .	3	1
481. Social Welfare Organization I. . . . .	4	<u>1</u>
		4
Second Semester		
422. Social Work Methods II. . . . .		2
Sec. A-1 Community Organization. . . . .	1	
Sec. A-2 Research. . . . .	1	
Sec. B-1 or C-1 Social Case Work or Social Group Work. . . . .	2	
Sec. B-2 or C-2 Field Instruction. . . . .	15	
452. Dynamics of Human Development II. . . . .	3	1
482. Social Welfare Organization II. . . . .	4	<u>1</u>
		4
Third Semester		
423. Social Work Methods III. . . . .		2
Sec. A-1 Social Work Settings. . . . .	1	
Sec. B-1 or C-1 Social Case Work or Social Group Work. . . . .	2	
Sec. B-2 or C-2 Field Instruction. . . . .	21	
453. Dynamics of Human Development III. . . . .	2	1
483. Social Welfare Organization III. . . . .	2	1
491. Research. . . . .	2	<u>1</u>
		5

Fourth Semester	Hours Per Week	Units
424. Social Work Methods IV . . . . .		2
Sec. A-1 Supervision and Administration . . . . .	1	
Sec. B-1 or C-1 Social Case Work or Social Group Work . . . . .	2	
Sec. B-2 or C-2 Field Instruction . . . . .	21	
454. Dynamics of Human Development IV . . . . .	2	1
484. Social Welfare Organization IV . . . . .	2	1
492. Research . . . . .	2	<u>1</u>
		5

## COURSES

### REQUIRED COURSES

#### S.W. 421. SOCIAL WORK METHODS I

A course in the principles and practice of social work integrating classroom and field instruction. Sections A-1 and A-2 are required of all students. In addition, Sections B-1 and B-2 are required of case work majors and Sections C-1 and C-2 of group work majors. I; 2 to 4 units.

**Section A-1. Social Work Theory.** This section includes consideration of the underlying philosophy and concepts on which social work is based; generic principles of social work method which are applicable to all areas of social work practice; role of the social worker in helping individuals and groups; basic elements in recording, budgeting, programming; case work-group work interrelationships; referrals. One hour weekly. Nagel, Simon.

**Section A-2. Research.** The purpose of this section is to acquaint the student with the major sources of statistical data needed by the social worker, and to help him acquire facility in the use of such data. Students will read and interpret simple statistical materials and apply simple statistical methods to social work material. One hour weekly. Marks.

**Section B-1. Social Case Work.** The purpose of this section is to help the student use the basic principles of social work in the practice of social case work. Through discussion of case material from various settings and from his own field experiences the student is helped to understand the social case work process and to use this understanding in helping the client. Two hours weekly. Nagel.

**Section B-2. Field Instruction in Social Case Work.** Instruction is based on the student's own practice and is designed to help him develop skill in social case work. The student is assigned to a social agency where he has responsibility for carrying selected cases under the supervision of a qualified field instructor. Nagel, McDonald, Reese, and field instructors.

**Section C-1. Social Group Work.** The purpose of this section is to help the student use the basic principles of social work in the practice of social group work. Discussion is focused on helping the student understand the dynamics of the group process and the meaning of program activities and to use this

understanding to help the individual and the group develop a capacity for creative and effective relationships. Record material is used as the basis for discussion. Two hours weekly. Main.

**Section C-2. Field Instruction in Social Group Work.** Instruction is based on the student's own practice and is designed to help him develop skill in social group work. The student is assigned to a social agency where he has responsibility for direct work with selected groups under the supervision of a qualified field instructor. Simon, Hollenbeck, Main.

#### **S.W. 422. SOCIAL WORK METHODS II**

This course includes a more extensive analysis and application of the principles of case work and group work and the introduction of the social work process in community organization. Sections A-1 and A-2 are required of all students. In addition, Sections B-1 and B-2 are required of case work majors and Sections C-1 and C-2 of group work majors. II; 2 to 4 units. Prerequisite: S.W. 421.

**Section A-1. Community Organization.** This section is designed to help the student understand the community organization process at the neighborhood, city, state, and federal levels with special emphasis on social work method in planning, coordinating, and helping the community to use health, welfare, and leisure time services. Content is presented through lecture-discussion method, group study projects, and examination of process records. One hour weekly. Hollenbeck.

**Section A-2. Research.** The purpose of this section is to acquaint the student with the aims and methods of research in social work. Illustrative studies are analyzed. Basic principles in planning and carrying out studies of various types are considered in preparation for the second-year research project. One hour weekly. Marks.

**Section B-1. Social Case Work.** This section, a continuation of S.W. 421 B-1, is designed to help the student increase his knowledge and improve his skill in the practice of social case work. Two hours weekly. Nagel.

**Section B-2. Field Instruction in Social Case Work.** A continuation of the first semester of field instruction. Two days weekly. Nagel, McDonald, Reese, and field instructors.

**Section C-1. Social Group Work.** This section, a continuation of S.W. 421 C-2, is designed to help the student increase his knowledge and improve his skill in the practice of social group work. Two hours weekly. Main.

**Section C-2. Field Instruction in Social Group Work.** A continuation of the first semester of field instruction. Two days weekly. Simon, Hollenbeck, Main.

#### **S.W. 423. SOCIAL WORK METHODS III**

This second-year course includes further emphasis on the student's understanding and skill in social work with broader consideration of practice in various settings. Section A-1 is required of all students. In addition, Sections B-1 and B-2 are required of case work majors and



Sections C-1 and C-2 of group work majors. I; 2 to 4 units. Prerequisite: S.W. 422.

**Section A-1. Social Work Settings.** This section is designed to help students examine and understand the use of social work method in different settings. The student is helped to develop ways of determining the nature and content of social work services in various settings and methods of developing collaborative working relationships with other services in the setting. Consideration is given to some of the content specific to various kinds of agencies in which social work is practiced. One hour weekly. Poole.

**Section B-1. Social Case Work.** This section is designed to broaden and deepen the student's understanding of social case work and to help him increase his skill in practice. Consideration is given to both short-time and continuing relationships and to the integration of social work service with the services of other disciplines. Case material from various settings is introduced by the instructor and students. Two hours weekly. Poole.

**Section B-2. Field Instruction in Social Case Work.** In the third semester of field instruction the student's assignment is in a setting different from that of the first year. Three days weekly. Poole and field instructors.

**Section C-1. Social Group Work.** The use of the social group work method is discussed with particular attention to the social group work process as related to variations in type, size, and purpose of group. Special consideration is given to advanced material in use of program content and to the role of the group worker in departmental program planning. Two hours weekly. Simon.

**Section C-2. Field Instruction in Social Group Work.** In the third semester of field instruction the student's assignment includes more complex group problems and elementary administrative and supervisory responsibilities. Emphasis is placed on widening and deepening the student's skill in practice as represented in advanced use of program, relationship of group achievement to agency purpose, departmental program planning, and supervision of group leaders. Three days weekly. Simon, Main, and field instructors.

#### **S.W. 424. SOCIAL WORK METHODS IV**

A continuation of Social Work Methods III with the addition of specific material on methods of supervision and administration in social work. Section A-1 is required of all students. In addition, Sections B-1 and B-2 are required of case work majors and Sections C-1 and C-2 of group work majors. II; 2 to 4 units. Prerequisite: S.W. 423.

**Section A-1. Supervision and Administration.** The focus of this section is the social work process in administration and supervision. Supervisory and administrative responsibilities are examined to determine the basic elements of each and the nature of the relationships involved. Criteria and methods for evaluation are discussed. Illustrative case material is used. One hour weekly. Simon.

**Section B-1. Social Case Work.** This section is a continuation of S.W. 423 B-1 with additional emphasis on presentation by students of material drawn from their own practice. The student is helped to identify his own developing skill and to examine and work on areas in which he needs further development. Two hours weekly. Poole.

**Section B-2. Field Instruction in Social Case Work.** A continuation of the third semester of field instruction. Three days weekly. Poole and field instructors.

**Section C-1. Social Group Work.** This section includes further discussion of principles and practice in social group work with emphasis on the student's ability to present, analyze, and evaluate material from his own practice. Two hours weekly. Simon.

**Section C-2. Field Instruction in Social Group Work.** A continuation of the third semester of field instruction rounding out the student's agency field experience and emphasizing his growing skill as a social group worker. Three days weekly. Simon, Main, and field instructors.

#### **S.W. 451. DYNAMICS OF HUMAN DEVELOPMENT I**

This course is designed to increase the student's understanding of the development of the individual. Integrated material from the fields of medicine, psychiatry, psychology, and anthropology is presented. Emphasis is placed on changes which the individual undergoes as he moves through life. Lectures are presented by representatives of other professions. Discussion of the social worker's use of this material is led by the Social Work instructor. I; 1 to 2 units. Poole, Kunst, Nolan.

#### **S.W. 452. DYNAMICS OF HUMAN DEVELOPMENT II**

This course is a continuation of Dynamics of Human Development I. II; 1 to 2 units. Prerequisite: S.W. 451. Poole, Kunst, Nolan.

#### **S.W. 453. DYNAMICS OF HUMAN DEVELOPMENT III**

Medical information is presented concerning major infectious and chronic diseases, and mental disorders caused primarily by infectious agents. The interrelationship of the physical and emotional aspects of the causation and management of the diseases is discussed. Consideration is given to environmental factors influencing these diseases, and the resources of the community for control programs. The social aspects of illness and medical care, the meaning of illness to the individual and his family, and methods of helping the patient use health and medical facilities are included throughout the course. Instruction is shared by a physician and a member of the Social Work faculty. I; 1 to 2 units. Prerequisite: S.W. 452. Nagel, Kennedy.

#### **S.W. 454. DYNAMICS OF HUMAN DEVELOPMENT IV**

In this course there is discussion of the dynamics of neuroses and psychoses, and the social implications of these disorders. Emphasis is on the emotional reactions manifested as a result of the individual's attempt to maintain a functioning balance. Discussion is based on student's material from various settings, and on material presented by the instructors. Instruction is shared by a psychiatrist and a member of the Social Work faculty. II; 1 to 2 units. Prerequisite: S.W. 453. Nagel, Coyle.



#### **S.W. 481. SOCIAL WELFARE ORGANIZATION I**

A course covering the current services and organization for social welfare with emphasis on the political, social, and economic forces giving rise to their development. Attention is given to the English and early American experiences, to the emerging specialized services, and to the contribution of private philanthropy; the expansion of public responsibility from local to state to joint state-federal; basic legal concepts; the impact of the war economy on the social services and the expansion of American social welfare activities in foreign countries and in the United Nations Organization. I; 1 to 2 units. Artigues, Lehmann, Stevenson.

#### **S.W. 482. SOCIAL WELFARE ORGANIZATION II**

A study of the principles and content of the programs for income maintenance, health and medical care, family counseling, child welfare, and informal education. Consideration is given to social insurance, work relief, employment services, labor standards, and public assistance, with focus on basic premises, content, and objectives, and on the function each performs in maintaining minimum protection against economic want. Both public and private programs are examined in their relation to the prevention and treatment of incapacity and to the restoration of social functioning of individuals and groups. II; 1 to 2 units. Prerequisite: S.W. 481. Artigues, Stevenson.

#### **S.W. 483. SOCIAL WELFARE ORGANIZATION III**

An analysis of organizational patterns and of the administrative process. The structures of national, state, and local public and private agencies are analyzed from the point of view of their functions and interrelationships and of the influence exerted on them by American political and cultural ideologies. The administrative process is reviewed through examination of policy formulation, the executive function, organization, coordination, authority, field services, personnel, budgeting, and public relations. Social action and the legislative process are reviewed in their relations to agency policy and objectives. I; 1 to 2 units. Prerequisite: S.W. 482. Artigues, Stevenson.

#### **S.W. 484. SOCIAL WELFARE ORGANIZATION IV**

Consideration is given to the integration of the social services through coordinated planning as reflected in both governmental and voluntary planning agencies. The role of research is examined. Current developments and issues are examined, such as the role of social service in our society, the economics of social service, the respective roles of public and private services, and the relationships of the income maintenance programs to each other. II; 1 to 2 units. Prerequisite: S.W. 483. Artigues, Stevenson.

#### **S.W. 491. RESEARCH**

A seminar for students working on a group research project providing experience in the application of research methods to current social welfare material. Each student is expected to assume responsibility for one phase of the total investigation. With the approval of the faculty research committee, a student with special qualifications may work on an individual project in lieu of a group project. I; 1 unit. Marks.

#### **S.W. 492. RESEARCH**

Continuation of S.W. 491. II; 1 unit. Marks.

#### **MISCELLANEOUS COURSES**

#### **S.W. 311. INTRODUCTION TO SOCIAL CASE WORK**

This course for employed workers deals with the behavior and attitudes expressed by persons asking for assistance, the feelings thus engendered, and the effects of all of these on the contacts of social case workers with individuals and families. Attention is given to case records selected from social case work practice in public assistance and other community agencies. I, II; 2 hours or ½ unit. McDonald, Reese.

#### **S.W. 316. SOCIAL SERVICES FOR CHILDREN**

This course is designed to acquaint students with the unmet needs of children and the organization of social services to meet those needs. Responsibilities of voluntary as well as public agencies are considered. A survey is made of agencies providing leadership and standard setting in social services for children. I, II; 3 hours or ½ to 1 unit. Prerequisite: Senior standing; major in any of the social sciences, education, recreation, speech correction; or consent of instructor. Rogers.

#### **S.W. 320. THE ADMINISTRATIVE PROCESS IN SOCIAL AGENCIES**

A course concerned with an analysis of the administrative process in social agency administration: the elements of administration in relation to agency policy, structure, and function, and to staff; planning, organization, coordination, command, control, and reporting; the function and relation of the executive to policy making and to the staff; the meaning and use of authority and supervision, and the nature of the supervisory relationship at various levels; personnel and fiscal policy and practices; public relations. I, II; 2 hours or ½ unit. Artigues.

#### **S.W. 461. SPECIAL STUDIES IN SOCIAL WORK I**

Independent or group study in areas of special interest, application of social work principles to special problems or settings. I, II; 1 to 2 units. Staff.

## S.W. 462. SPECIAL STUDIES IN SOCIAL WORK II

Independent or group study in areas of special interest, application of social work principles to special problems of settings. I, II; 1 to 2 units. Staff.

### FIELDS OF CONCENTRATION

Although the basic curriculum is the same for all students, the individual student chooses to concentrate in case work or group work. Separate sections of the Social Work Methods courses are provided for case workers and for group workers. Varied types of field work placements provide opportunity for the student to concentrate in a particular area in which he may be interested. Field instruction is provided in the following areas:

**Family Welfare Work.** Students are placed in such agencies as Family and Children's Service of Peoria, the Family Welfare Association of Springfield, and Family Service of Champaign County. They work in situations involving a wide variety of family problems.

**Public Assistance.** Students are placed in local offices of the Illinois Public Aid Commission, under the supervision of full-time faculty members. They carry responsibility for service to individuals and families receiving Old Age Assistance, Aid to the Blind, Aid to Dependent Children, and Disability Assistance.

**Child Welfare Work.** Placements in the Division of Child Welfare of the Illinois Department of Public Welfare, in the Lincoln State School, and in private child-placing agencies give the student experience in work with families in planning for their children, and in provision of services such as boarding home care, adoption, and institutional placement.

**School Social Work.** Students are placed in the social work departments of the public schools in Champaign and in Urbana. Here they learn to apply their social work skills in a variety of situations involving school-related problems.<sup>1</sup>

**Psychiatric Social Work.** Placements in the Institute for Juvenile Research and in mental hospitals give the student experience in working with individuals and families in relation to problems of mental health.

**Medical Social Work.** Beginning in the fall of 1952 students interested in medical social work may be placed in the Social Service Department of the Research and Educational Hospitals of the University of Illinois in Chicago.

**Social Group Work.** Field instruction has been provided in many types of group work settings, such as settlements and community centers, Girl

<sup>1</sup> A specialization in school social work has been approved by the American Association of Schools of Social Work.

Scouts, the Y.M.C.A., the Y.W.C.A., children's institutions, and other agencies.<sup>1</sup>

## **DEGREE REQUIREMENTS**

The four-semester graduate program leads to the professional degree of Master of Social Work, which is conferred by the University upon recommendation of the Faculty of the School of Social Work and the Dean of the Graduate College. Candidates must meet the following specific requirements:

(1) Successful completion of two years of graduate work, including the work in each of the four sequences.<sup>2</sup> The last two semesters must have been spent in residence at the University of Illinois. Transfer students may obtain credit not to exceed eight units for work done in other schools of social work approved by the American Association of Schools of Social Work.

(2) Evidence of professional competence. A written or oral comprehensive examination may be given during the spring of the second year.

## **FIELD INSTRUCTION**

Field instruction is carried on in various social agencies selected because of their interest in professional standards and their willingness to cooperate with the School in the education of social workers. Supervision is provided by qualified agency supervisors, or by members of the full-time faculty of the School.

A list of field placements used during 1951-1952 may be found on page 4. When a field placement involves travel outside the Champaign-Urbana community, the student will not have to bear travel costs personally.

The calendar for field instruction is somewhat different from the University academic calendar. The exact calendar for a student in a specific agency will be determined on the basis of his particular assignment. Details of the field instruction calendar will be discussed with the student early in the academic year.

## **UNDERGRADUATE PROGRAM IN SOCIAL WORK**

The student preparing for a career in social work should, during his undergraduate years, obtain a broad general education, including a con-

<sup>1</sup> A specialization in social group work has been approved by the American Association of Schools of Social Work.

<sup>2</sup> Grades are recorded by the following letters: A, B, C, D, E. Any student who receives two units of grade below B in one semester or more than three units of grade below B during his entire period of study is disqualified as a candidate for the degree.



centration of courses in the social sciences. Carefully selected courses in the field of sociology, economics, political science, psychology, and history should acquaint the student with the nature of social organization, motivations of human behavior, the economic order, and the functions of the different levels of government. As skill in research is important to all social workers, a course in statistics should be included in the undergraduate program.

The School of Social Work offers a three-course undergraduate sequence with social work content, which may be counted toward a minor. This is comprised of a two-semester survey course intended to give the student general orientation to the field of social work and some of its major divisions, such as family welfare, child welfare, group work, and the public social services. The third course, Social Services for Children, is designed also for those preparing for careers in fields related to social work.

Recommended for all undergraduates interested in human welfare, the sequence has been especially useful for those who wish to explore the field of social work as a career before deciding on graduate work, and for those who will work with the handicapped, or become ministers, teachers, or school or industrial counselors. It is also helpful to the individual who will become a member of committees and boards of social, religious, and civic agencies.

Undergraduate students are invited to talk with faculty members regarding their academic programs, or their career objectives.

The following courses are offered:

#### **S.W. 225. INTRODUCTION TO SOCIAL WORK I**

A survey of the field of social work including the Poor Law backgrounds of current public social services; the development of social work concepts and philosophy in voluntary social agencies; the social services under the Social Security Act. I, II; 3 hours. Prerequisite: Senior standing or consent of instructor. Rogers.

#### **S.W. 226. INTRODUCTION TO SOCIAL WORK II**

A continuation of S.W. 225. Attention is given to changing concepts and philosophy in social work; development of special services for children; examination of agencies in which social case work is practiced, and social services to groups. I, II; 3 hours. Prerequisite: Senior standing; S.W. 225. Rogers.

#### **S.W. 316. SOCIAL SERVICES FOR CHILDREN**

This course is designed to acquaint students with the unmet needs of children and the organization of social services to meet those needs. Responsibilities of voluntary as well as public agencies are considered. A survey is made of agencies providing leadership and standard setting

in social services for children. I, II; 3 hours or  $\frac{1}{2}$  to 1 unit. Prerequisite: Senior standing; a major in any of the social sciences, education, recreation, speech correction; or consent of instructor. Rogers.

## **SUMMER PROGRAM**

The regular courses of the degree program are not offered during the summer. However, there are usually some credit courses of a specialized nature. A detailed statement of courses to be offered in the summer of 1952 will be available about March 15.

**Social Work in a Camp Setting.** A summer program in the use of social work in a camp setting is offered at Camp Algonquin. The courses are planned to cover a variety of aspects of camping, emphasizing the use of both case work and group work. Classroom courses include a developmental review of the camping movement, specific methods of working with groups and individuals, program planning, supervision and administration. Field instruction is provided approximately equivalent to one semester of supervised field work. There are usually two courses, one in direct services to individuals and groups and one in supervision and administration.

Camp Algonquin is operated as a regular agency service of the United Charities of Chicago. The camp, which is located thirty-five miles northwest of Chicago, accommodates approximately 200 campers per period.

The student may obtain a maximum of two units of graduate credit during the summer. A detailed statement on courses, fees, and requirements is available upon request.

## **EXTENSION COURSES**

A limited number of courses are offered in other cities in Illinois in cooperation with the Division of University Extension. These courses are designed for workers in social agencies and related fields. Such courses may usually be taken for graduate or undergraduate credit, but they do not provide a substitute for the regular degree sequences which are offered only to full-time students.

Short-term non-credit courses or institutes are sometimes planned for special groups. For example, in the summer of 1951 an institute for school social workers was sponsored jointly by the School and the Division of Special Education of the Office of the State Superintendent of Public Instruction. Short-term courses have included narrative recording in group work agencies, given at the request of the Committee on Professional Training of the Welfare Federation of Metropolitan Chicago, and courses in administration and in supervision for administrative and supervisory personnel.



Requests for extension courses or for short-term courses or institutes should be sent to the Director of the School.

## GENERAL INFORMATION

### LIBRARY

The University Library has outstanding resources for advanced study. Its present collection exceeds 2,500,000 volumes.

The School of Social Work shares with the College of Commerce and Business Administration and the Department of Sociology and Anthropology a library located in the Library Building. The departmental library contains books, magazines, pamphlets, and government documents relating to social welfare. Students also make considerable use of the Psychology and Education Library located in the same building.

### UNIVERSITY HEALTH SERVICE

The University Health Service is actively engaged in maintaining the health of all students. Its functions are primarily educational and preventive. It does not assume responsibility for the care of students beyond giving them medical advice, routine office care within its facilities, and referral to competent specialists and practitioners of medicine. All new students are required to take a medical examination which is given without charge if taken at the regularly appointed time.

Students are required to participate in the hospitalization and medical service plan or to present evidence of participation in a plan providing the same benefits. Wives of student veterans may participate in the hospitalization and medical service plan.

### FEES

The semester fees for a full-time student are as follows:

	<i>Residents of Illinois</i>	<i>Nonresidents of Illinois</i>
Tuition, except for holder of scholarship or fellowship . . . . .	\$40.00	\$150.00
Hospital and Medical Service Fee . . . . .	5.00	5.00
Laboratory, Library, and Supply Fee . . . . .	8.00	8.00
Illini Union Service Charge . . . . .	7.00	7.00
	<u>\$60.00</u>	<u>\$170.00</u>

Students who present evidence of participating in any other insurance system providing the same benefits as those covered by the University Hospital and Medical Service Fee may petition the Dean of Students for refund of this fee.

Former students who register after the regular registration days in either semester are subject to a late registration fee of \$5.00.

The student may defer payment of fees upon payment of a service charge of ten per cent of the amount of fees deferred, but not to exceed \$3.00 a semester. If deferred fees are paid in full within ten days after registration, the service charge is refunded except that a minimum service charge of \$1.00 is retained by the University in all cases. The Hospital and Medical Service Fee, the Illini Union Service Charge, the service charge for deferring fees, and all charges from previous semesters must be paid on the day of registration.

## **EXPENSES**

Although personal expenses vary, the following estimates indicate the average cost for unmarried students. Board: \$13 to \$16 a week. Room rent: single rooms, \$25 to \$35 a month; double rooms, \$18 to \$25 a month for each person.

## **FELLOWSHIPS AND ASSISTANTSHIPS**

University fellowships are awarded each year on the basis of academic achievement. Candidates must be graduates of the University of Illinois or of colleges or universities having equivalent requirements for the bachelor's degree. Application must be made on blanks obtained from the Dean of the Graduate College and should be submitted before February 15 of the academic year preceding that for which the fellowship is desired. Late applications will be considered after April 15 if scholarship funds are still available.

Fellowships carry exemption from tuition and fees except the Hospital and Medical Service Fee of \$5.00 a semester. Stipends are \$700.00 for a first-year fellowship and \$850.00 for a second-year fellowship. A fellowship holder is also granted free tuition during the summer preceding or the summer following the academic year for which the fellowship is granted. A fellowship holder may not engage in any outside employment for remuneration during the academic year.

The School of Social Work offers a limited number of assistantships to second-year students who have demonstrated ability and have skills needed in research or other assignments.

## **SCHOLARSHIPS AND WORK-STUDY PLANS**

A number of public and private agencies offer scholarships. Some of these involve a commitment to enter agency employment upon completion of a year or more of graduate study. Information about such plans may be obtained from the following sources:

For state child welfare or public assistance scholarships, from the state welfare department of the state in which interested.

For scholarships from family agencies, from the Family Service Association of America, 192 Lexington Avenue, New York 16, New York.

For scholarships from children's agencies, from the Child Welfare League of America, 24 West 40th Street, New York 18, New York.

For Girl Scout scholarships, from Girl Scouts of the United States, 155 East 44th Street, New York 17, New York.

Some religious groups offer scholarships for students who are interested in later employment in church-related agencies. Information about scholarships for Lutheran students is available from the National Lutheran Council, 50 Madison Avenue, New York 10, New York. The National Board of the Y.W.C.A. maintains a scholarship fund which is used for workers with two or more years of experience in the Y.W.C.A. The National Council of Jewish Women offers tuition scholarships which do not require that the applicant work for the Council.

Students interested in working in Illinois may be interested in exploring scholarship and work-study opportunities with Illinois agencies. The Division of Child Welfare of the Department of Public Welfare, 628 East Adams Street, Springfield, Illinois, has a case-aide plan which provides tuition and fees and a monthly stipend. The student promises to accept employment with the Division and to work for a specified period upon completion of his period of training.

Second-year students in school social work may obtain scholarships from state mental health funds under a plan worked out in cooperation with the Department of Public Welfare and the Division of Special Education in the Office of the Superintendent of Public Instruction. The student promises to work in school social work in the public schools of Illinois for a specified period after graduation.

Second-year students with field work in certain state institutions may work out plans for maintenance and a stipend during the period of residence. Such an arrangement requires no work commitment upon completion of the period of study.

Among the other Illinois agencies which have offered scholarships at the University of Illinois in the past are the Winnebago County Chapter of the American Red Cross, the Illinois Children's Home and Aid Society, the Children's Service League of Sangamon County, and the Lutheran Charities of Chicago. Information about scholarships currently available from such agencies may be obtained from the Director of the School or from the individual agencies.

The Community Trust of Chicago has limited funds for social work scholarships for men who are graduates of high schools in Cook County, Illinois. Candidates are selected on the basis of scholastic ability and financial need.

The D.A.R. grants an annual scholarship which is awarded by vote of the faculty on the basis of academic qualifications and financial need.

There are a number of other scholarship opportunities based on nation-wide competition. Information about these may be obtained from the office of the School.

## **ADVISERS**

Each student is assigned a faculty member as an adviser. The adviser meets with the student at the time of registration to plan with him various aspects of his academic work. During the year the adviser follows the student's progress in classroom and field instruction, and is responsible for helping the student achieve optimal benefit from his total school experience. The student should feel free to talk with his adviser about problems arising in his school work and about plans for future employment. The adviser may also assist in such matters as housing, financial planning, et cetera.

## **REGISTRATION**

The student must register during the registration period at the beginning of each semester (see Calendar, page 2). Directions will be sent to each new student prior to the beginning of the academic year.

## **PROFESSIONAL ORGANIZATIONS**

All full-time graduate students are invited to become student members of the American Association of Social Workers, the major professional organization in social work. There is an active chapter of the Association in Champaign-Urbana. Graduates of the School are eligible for full membership in the Association. Junior membership is open to persons who have completed one year of graduate study.

Other professional organizations include practitioners interested in a particular field of concentration. Group work students are invited to become student members of the American Association of Group Workers. Students interested in school social work may become members of the National Association of School Social Workers. Graduates of the School may apply for membership in the American Association of Psychiatric Social Workers upon the completion of two years of paid employment in a recognized psychiatric social work agency. Graduates may apply for membership in the American Association of Medical Social Workers upon the completion of a year of paid employment in a recognized medical social work agency. The Association for the Study of Community Organization and the Social Work Research Group are open to persons interested in concentration in these areas. Details about membership requirements of the various organizations are available in the School office.



## STUDENT ORGANIZATION

All students are eligible for membership in the student club which provides opportunity for further professional development. Students work together in consideration of current problems, of social legislation, and sponsorship of lectures and cultural and social activities.

## EMPLOYMENT

**Part-time Employment.** Students carrying four units of work are not permitted to accept employment in excess of ten hours a week. Since the work of the School is strenuous, students are urged not to work during the regular academic year.

**Summer Employment.** There are a number of interesting opportunities for summer employment in summer camps, settlements, and other types of agencies. These opportunities usually provide only small financial reward, but they may offer the student valuable experience in working with people. Advisers are glad to discuss summer plans with students. Information about summer work opportunities is available in the office of the School.

**Placement.** The School is interested in assisting graduates in finding suitable positions in social work. The numerous requests for personnel are made available to students in the office of the School. Advisers are glad to assist students in planning for employment. The School also cooperates with vocational agencies in placing former students. Agency executives frequently visit the School in search of qualified personnel.

## FURTHER INFORMATION

This announcement includes detailed information concerning courses and admission requirements in the School of Social Work. More detailed information about the regulations regarding credit and fees may be found in the catalog of the Graduate College. Information about housing is available from the Director of the Housing Division of the University.

For additional information about admission procedures, scholarships, or other matters, write to

MARIETTA STEVENSON, *Director*  
School of Social Work  
University of Illinois  
Urbana, Illinois









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# The Jane Addams Graduate School of SOCIAL WORK

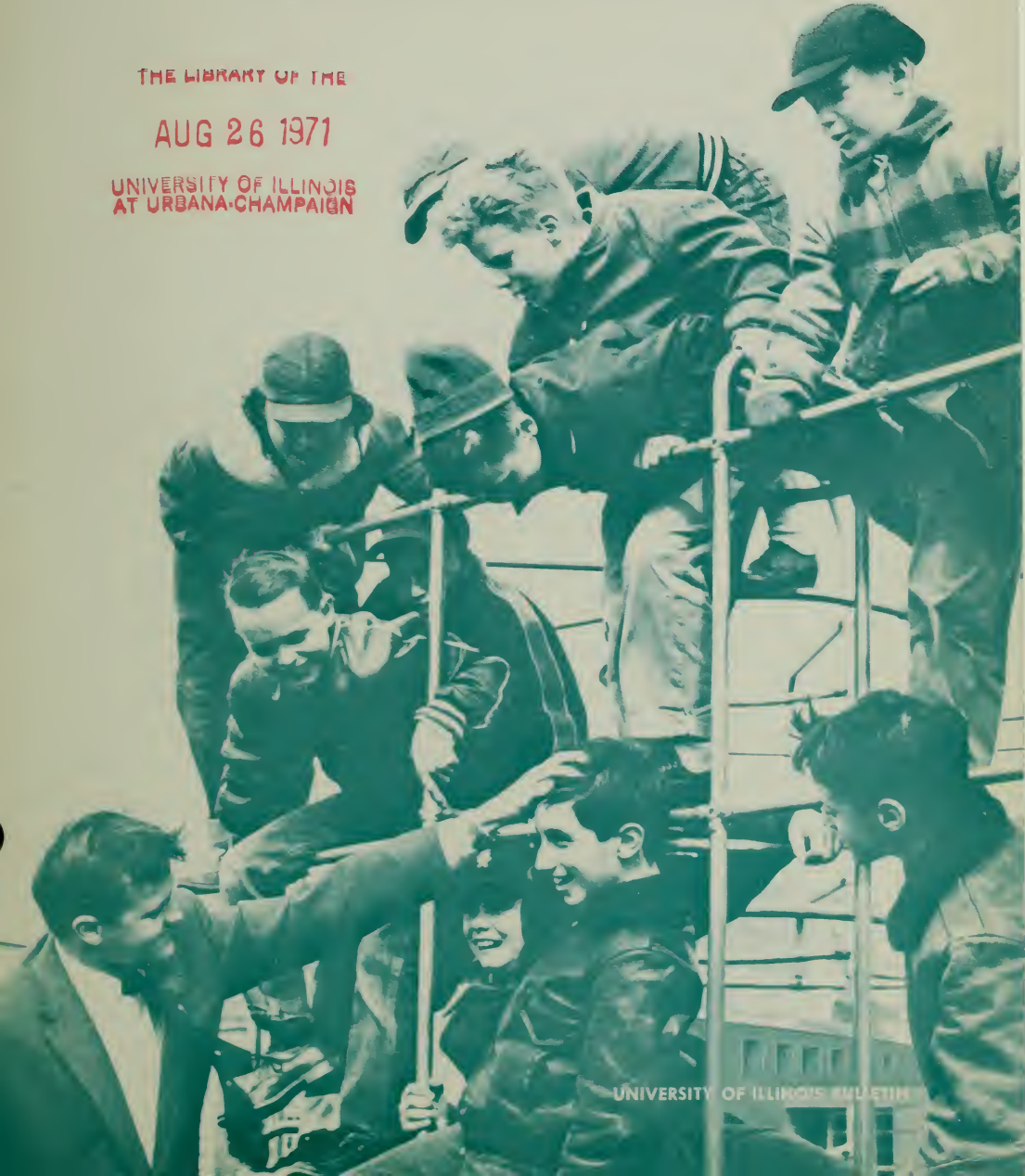
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UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN



UNIVERSITY OF ILLINOIS BULLETIN

The Jane Addams Graduate School of Social Work at the University of Illinois is accredited by the Council on Social Work Education, the authorized professional accrediting body for graduate education.

It is the policy of the University of Illinois to afford equal educational opportunities to qualified persons regardless of race, religion, or ethnic background.

*Address all inquiries to:*

The Director  
Jane Addams Graduate School of Social Work  
University of Illinois  
1207 West Oregon Street  
Urbana, Illinois 61801  
or  
P.O. Box 4348  
Chicago, Illinois 60680

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The Jane Addams Graduate School of  
**SOCIAL WORK**

University of Illinois 1971-73



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\* Effective September 1, 1971

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- UNIVERSITY OF ILLINOIS NEUROPSYCHIATRIC INSTITUTE, *Shelia Bladholm, Dorothy Large, Virginia Robinson, and Gail Scheiber*
- UNIVERSITY OF ILLINOIS STUDENT HEALTH SERVICES, *Gerald Schon*
- VETERANS ADMINISTRATION RESEARCH HOSPITAL, *Sarah Eisenstein*
- VETERANS ADMINISTRATION WESTSIDE HOSPITAL, *Helen Copeland, Rose Marie Dubiel, and Imelda Eisenbeis*
- WELFARE COUNCIL OF METROPOLITAN CHICAGO, *Bernard Goodstein*
- YOUNG MEN'S JEWISH COUNCIL, DEBORAH BOYS' CLUB, *Elaine Finnegan*
- PHILLIPS CENTER, *Sandra Liebson*
- YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF METROPOLITAN CHICAGO, *Dorothy Manozzi*
- YOUTH GUIDANCE ASSOCIATION, *Janet Dotson and Nancy Johnstone*
- CHICAGO HEIGHTS**
- FAMILY SERVICE AND MENTAL HEALTH CENTER OF SOUTH COOK COUNTY, *Archie Clegg*
- DES PLAINES**
- SALVATION ARMY, COMMUNITY COUNSELING SERVICE CENTER, *Margaret Lisinski*
- DOWNEY**
- VETERANS ADMINISTRATION HOSPITAL, *Mary Moran and Doris Reid*
- EVANSTON**
- EVANSTON TOWNSHIP HIGH SCHOOL No. 202, *Margaret Manella and Thomas Olson*



EVANSTON PUBLIC SCHOOL DISTRICT No. 65, *Peter Coolson, Eugene Shiltz,*  
and *Laura Wingate*

**FLOSSMOOR**

HOMewood-FLOSSMOOR HIGH SCHOOL DISTRICT No. 233, *John Fabian*

**GURNEE**

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY, *Virginia Mann*

**HARVEY**

CHILD AND FAMILY SERVICE OF CHICAGO, HOME FOR THE FRIENDLESS,  
*Mary Lou Smith*

SOUTH SUBURBAN HOMEMAKER SERVICE

**HINES**

VETERANS ADMINISTRATION HOSPITAL, *Phillip Elbaum* and *James Hughes*

**HOMewood**

HOMewood SCHOOL DISTRICT No. 153, *Philip Johnson*

**LAKE FOREST**

BARAT COLLEGE, *Joan Wallace*

**LA GRANGE**

LA GRANGE AREA DEPARTMENT OF SPECIAL EDUCATION,  
*Raymond Charrette* and *Robert Smith*

**MAYWOOD**

FAMILY SERVICE ASSOCIATION OF PROVISIO TOWNSHIP, *Patricia Parsons*

**MELROSE PARK**

PROVISIO TOWNSHIP MENTAL HEALTH CENTER, *Sheldon Isenberg*

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**OAK PARK**

FAMILY SERVICE ASSOCIATION OF OAK PARK AND RIVER FOREST, *Darlene*  
*Williams*

OAK PARK PUBLIC SCHOOL DISTRICT No. 97, *Nancy Brown*  
and *Phyllis Fairman*

**PALATINE**

PALATINE HIGH SCHOOL DISTRICT No. 221, *Alice McFarlen*

**PARK RIDGE**

LUTHERAN GENERAL HOSPITAL, *Orville McElfresh* and *Carol Ruth Sutter*

**SKOKIE**

JEWISH COMMUNITY CENTERS, MAYER KAPLAN CENTER,  
*Daniel Silverstein*

NILES TOWNSHIP COMMUNITY HIGH SCHOOL — EAST DISTRICT No. 219,  
*Fred Kral*

SKOKIE PUBLIC SCHOOL DISTRICT No. 72, *Margaret Darwin*

**ST. CHARLES**

ILLINOIS STATE TRAINING SCHOOL FOR BOYS, *Louis Williams*

**WILMETTE**

WILMETTE SCHOOL DISTRICT No. 39, *Freya Barr*

**WINNETKA**

NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT No. 203,  
*Richard Hangren* and *Judith Millenson*

## UNIVERSITY CALENDAR

### Urbana-Champaign Division

#### SUMMER SEMESTER — 1971 (12 weeks)

Registration.....	June 21, Mon.
Instruction begins.....	June 22, Tues.
Independence Day holiday.....	July 5, Mon.
Last day of instruction.....	Sept. 8, Wed.

#### FIRST SEMESTER — 1971-72

Registration.....	Sept. 9, Thurs., 8:00 a.m.-Sept. 11, Sat., 12:00 noon
Instruction begins.....	Sept. 13, Mon., 7:00 a.m.
Thanksgiving vacation begins.....	Nov. 24, Wed., 1:00 p.m.
Thanksgiving vacation ends.....	Nov. 30, Tues., 1:00 p.m.
Christmas vacation begins.....	Dec. 18, Sat., 1:00 p.m.
Christmas vacation ends.....	Jan. 3, Mon., 1:00 p.m.
Last day of instruction.....	Jan. 15, Sat.
Semester examinations.....	Jan. 17, Mon.-Jan. 25, Tues.

#### SECOND SEMESTER — 1971-72

Registration.....	Feb. 3, Thurs.-Feb. 5, Sat.
Instruction begins.....	Feb. 7, Mon.
Spring vacation begins.....	Mar. 25, Sat., 1:00 p.m.
Spring vacation ends.....	April 3, Mon., 1:00 p.m.
Last day of instruction.....	May 27, Sat.
Memorial Day Holiday (no classes).....	May 29, Mon.
Semester examinations.....	May 30, Tues.-June 7, Wed.
Commencement.....	June 10, Sat.

Chicago Division

SUMMER QUARTER — 1971

Registration.....June 14, Mon.-June 18, Fri.  
Instruction begins.....June 21, Mon.  
Independence Day holiday (no classes).....July 5, Mon.  
Instruction ends.....Aug. 27, Fri.  
Final examinations.....Aug. 30, Mon.-Sept. 3, Fri.

FALL QUARTER — 1971-72

Registration.....Sept. 20, Mon.-Sept. 24, Fri.  
Instruction begins.....Sept. 27, Mon.  
Instruction ends.....Dec. 3, Fri.  
Final examinations.....Dec. 6, Mon.-Dec. 10, Fri.

WINTER QUARTER — 1971-1972

Registration.....Dec. 13, Mon.-Dec. 17, Fri.  
Instruction begins.....Jan. 3, Mon.  
Instruction ends.....Mar. 10, Fri.  
Final examinations.....Mar. 13, Mon.-Mar. 17, Fri.

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SPRING QUARTER — 1971-1972

Registration.....Mar. 20, Mon.-Mar. 24, Fri.  
Instruction begins.....Mar. 27, Mon.  
Honors Day.....May 12, Fri.  
Memorial Day holiday (no classes).....May 29, Mon.  
Instruction ends.....June 2, Fri.  
Final examinations.....June 5, Mon.-June 9, Fri.  
Commencement.....June 18, Sun.



## **THE JANE ADDAMS GRADUATE SCHOOL OF SOCIAL WORK**

The Graduate School of Social Work of the University of Illinois was accredited in 1946 by the Council on Social Work Education to provide a professional curriculum leading to the Master of Social Work degree. In 1961, by resolution of the University's trustees, the school was named for Jane Addams, native of Illinois and a pioneer of American social work. The original Hull mansion, nucleus of Miss Addams' Hull House Settlement, has been preserved as a memorial on the Chicago Circle campus of the University of Illinois.

The school operates with two separate divisions, one on the Urbana-Champaign campus, the other on the Chicago Circle campus. The Urbana-Champaign program is designed to be completed in sixteen and one-half months of continuous study. This program concentrates on academic studies in the first nine months. The next seven and one-half months emphasize field instruction and research. In the Chicago Division, academic study and field instruction are distributed throughout the two academic years. Social Work career concentrations on both of the two campuses are the same: social treatment, administration and social policy, and community organization and planning.

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### **The Urbana-Champaign Division**

The Urbana-Champaign Division of the school has access to the full facilities of a great midwestern university in the atmosphere of a large college town. These facilities include student residence halls, a student union with modern dining facilities and a range of recreational activities, superior facilities for university athletics, and outstanding cultural and intellectual events.

The school has special resources for research in the University's library, which ranks first among the state universities and third among all American universities. Here graduate social work students have access to a specialized departmental library. In addition, social work students and faculty may participate in studies and programs of the University's Children's Research Center.

Field instruction is provided in several communities designated as field learning centers. These communities include Urbana-Champaign, Danville, Decatur, Peoria, and Springfield. Experiences are also avail-

able in East St. Louis and Chicago. A full range of practice experiences in all practice fields is thus provided through the cooperation of a wide variety of social agencies and their staffs.

### **The Chicago Division**

The Chicago division of the school is located on the University of Illinois' Chicago Circle campus. This major new university campus is located on Chicago's near West Side, long the "port of entry" for those populations migrating to this urban center from foreign nations and from other sections of the United States.

The Chicago Circle campus is an urban university. For the student in the School of Social Work, this means the opportunity for learning, for practice, and for research not only *about* the many facets of the urban society but directly *in the midst* of them. The full sweep of private and public social welfare institutions, the presence of many national and regional agencies, and the activities of vigorous community organizations — these combine to provide the student with an exciting and living professional educational experience.

Since the Chicago Circle campus is a "commuter" campus, the student is free to formulate his own living plans and to choose from the many neighborhoods of the city. While the campus maintains a variety of social, cultural, and recreational activities, the student will find the city of immense interest and attraction. Here he can pursue not only recreation but the full scope of professional and social action.

### **THE GRADUATE PROGRAM**

The educational program of the Master of Social Work curriculum is planned to enable students to acquire a knowledge base, practice skill, and use of the research process, while at the same time developing the value orientations, the self-discipline, and the self-awareness required in professional practice. Ways are sought to help the student integrate use of knowledge, attitudes, and skills for development of an effective practice style — a style which blends not only scientific skill and art but which reflects the individual's capacities and career goals as well.

To facilitate the above complex learning goal, the student programs normally include independent study, lectures, seminars, a research experience, and field learning or practicum. Students elect one of three concentrations: (1) social treatment, (2) administration and social policy, and (3) community organization and planning; or students may combine concentrations to reflect a more specific career goal of his own. Within each concentration about one-half of the courses are required; the remainder are elective. Opportunity is also provided for substitu-



tion for required courses if the content has been covered elsewhere. The focus in all concentrations reflects contemporary problems, current methods of practice, and current service delivery systems.

Field practice is an integral part of the school's total professional education program and provides an opportunity to use the theoretical context learned in classroom courses. In each of the concentrations, the field practice is designed to prepare the student for responsible professional performance appropriate to his career goal. The research experiences offer opportunity for critical analysis and validation of present methods and theory.

### **Description of the Concentrations**

**Concentration in Social Treatment.** The program is designed for the student with an interest in direct service to individuals, families or groups, or combinations of these. The objective of this program is to prepare a student to assist persons in the improvement of their social functioning and to deal more effectively with their environment. A range of strategies and techniques related to interpersonal interaction is included. The student may concentrate his learning in either case-work or group work or a combination of these two methods. A student may have an opportunity to learn training and supervisory skills, depending on his career goals.

**Concentration in Administration and Social Policy.** This curriculum is for the student with a career interest in the planning, management, and improvement of social service delivery systems, and development of the social policies upon which they are based. It teaches those methods which prepare social workers for positions in agency management, supervision, service and policy evaluation, organization and program planning, and policy and program change. A variety of interventive strategies, techniques, and processes is taught in relation to problems which are faced in such practice. An important component is the use of research in the process.

**Concentration in Community Organization and Planning.** This program area is designed for the student with an interest in working with community organization, planning, and coordinating agencies. The area has the objectives of enhancing opportunity for participation in decision making at all levels of the community, facilitating more equitable distribution of community resources, and developing effective service delivery systems with available resources. The curriculum includes a range of strategies and technical skills which have applicability in many fields of social welfare. In addition to learning generic planning and organization skills, students have the opportunity in the school and

other departments of the Graduate College to develop expertise in problem areas such as housing, manpower development, anti-poverty, corrections, mental health, community welfare planning, urban education, and human relations. Research opportunities are provided in assessment of community problems, program development, and evaluation.

A student electing one of the concentrations plans his program of study with his adviser. Appropriate elective courses are combined with the required learning experiences. Field learning appropriate to the student's career goal is provided, and a research experience which will further such a goal is selected. In general, a student need not declare his final concentration choice until he has completed at least one term in the school. Provision is also made for changes in career goals, although the later such changes are made, the greater the likelihood that the study program will be lengthened over the usual four semesters or six quarters of work.

**Special Programs.** Through cooperative arrangements with a number of federal and state agencies, the school receives financial support for the development of learning opportunities in such fields of practice as child welfare, corrections, juvenile delinquency, psychiatric social work, public assistance, rehabilitation, and school social work. Support for the program in such areas is received from the Rehabilitation Services of the federal Department of Health, Education, and Welfare, the National Institute of Mental Health, and the federal Rehabilitation Services Administration. In the fall of 1969, innovative field learning centers funded by the federal Social Rehabilitation Service were established on each campus. These field learning centers, with instruction by school faculty, are designed to stimulate the development of new models for the delivery of social services. In the fall of 1970, a cooperative program was developed on the Urbana-Champaign campus with the Illinois Department of Children and Family Services. This program is designed for students having career interests in the management of social service delivery systems. The Chicago division, through a special grant from the Illinois Law Enforcement Commission, has developed a program for students with careers in corrections social work. The program provides stipends and field learning in suburban police departments having services for juvenile offenders.

## RESEARCH AND COMMUNITY SERVICE

The faculty are regularly engaged in a wide range of scholarly, community service, and professional activities as well as in curriculum expansion and innovation. Opportunities are available for students to participate in selected aspects of these activities, both as part of their

formal course work and through informal outside-of-class participation. On both campuses, students are elected to committees and serve with the faculty in the development of curriculum and educational policy.

Research projects undertaken by faculty in recent years are numerous. The following are illustrative titles from the Chicago division and the Urbana-Champaign division:

“An Analysis of the Tasks in School Social Work As a Basis for Improved Use of Staff” — a research project funded through the United States Office of Education.

“A Survey of Social Work Manpower in Chicago” — a project of the Welfare Council of Metropolitan Chicago.

“Use of Professionals and Case Aides in the Neighborhood Service Delivery System.”

“Study of the Impact of the State Mental Health Zone Center Programs in Illinois Communities” — a six-year project funded by the National Institute of Mental Health.

“A Study of Intervention Strategies in Problems Affecting Family Organization and Socialization of Children” — a project partially funded by Catholic Charities of Dubuque, Iowa.

“Analysis of Content and Process in Family Group Therapy.”

### **Continuing Education and Extension Course Work**

Through the University Extension Service, the school has maintained a series of professional development courses, workshops, and institutes each year for the continuing education of social workers and allied social welfare employees. During the past five years, more than 2,000 individuals have attended such courses and events sponsored by the school.

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Urbana-Champaign Campus



In Chicago, three professional education programs are offered: (1) an initial sequence of courses applicable toward the M.S.W. degree, (2) a professional development program of both credit and credit-free courses, and (3) a continuing education program for graduate social workers.

This program is given fall, winter, and spring quarters only, at the Chicago Circle campus. Courses are offered in the late afternoon and early evening. Information may be obtained by contacting the Chicago division.

### **Joint Program with McCormick Theological Seminary — Chicago Division Campus**

A special curriculum has been arranged in cooperation with the McCormick Theological Seminary in Chicago through which students may simultaneously complete requirements for the degrees of Master of Social Work and Bachelor of Divinity, Master of Arts in Christian Education, or Master of Arts in Church and Community.

This program is for a limited number of students who plan to engage specifically in social services under religious auspices and usually requires three years of graduate study at the seminary and the School of Social Work. Financial assistance is available. Applicants must be accepted by both institutions and should apply to both. Seminary applicants address: Department of Church and Community, McCormick Theological Seminary, 2330 North Halsted Street, Chicago, Illinois 60614.

### **SPECIFIC CAMPUS PROGRAMS**

As noted earlier, the two divisions of the school offer programs which are unique to the respective settings in which they operate. Descriptions of these two programs follow.

#### **Urbana-Champaign Division**

On the Urbana-Champaign campus, the social work curriculum is organized on a semester calendar, with study continuing through a twelve-week summer semester. Full-time students who enroll in September of each year may complete their graduation requirements in sixteen and one-half months, finishing their studies midway through the second academic year. The first two semesters, on campus, concentrate on the knowledge base for practice. In the second year, beginning in June, learning is concentrated on field practice. In the second semester of full-time study, students select an individual or group research project which is then completed at the field teaching centers off campus.

The curriculum is organized according to the three career concentrations described earlier in this bulletin. Course selection and field learn-



ing planning are done in accordance with the career plans of the students through joint planning by the student and his academic faculty adviser.

Field learning takes place in many social agencies. Students have an opportunity during their graduate study to participate in agencies with different programs although they ordinarily have a major, or primary assignment, with one agency. In the second year, field learning is four days each week, while research activities and practice seminars are one day each week. Learning experiences in other agencies are developed through joint planning with the student and field instruction faculty. These experiences have covered a very broad range of activities and may cover a secondary experience in an alternative social work method, field of practice, or an innovative learning opportunity.

#### **TYPICAL PROGRAM AT URBANA-CHAMPAIGN**

<b>SEMESTER I (on campus)</b>		<b>UNITS</b>
Soc.W. 421	Principles of Social Work Treatment.....	1
Soc.W. 425	Group Process and Method.....	½
Soc.W. 427	Social Research .....	1
Soc.W. 451	Human Growth and Behavior.....	½
Soc.W. 466	Field Instruction .....	½-1
Soc.W. 481	Social Services and Welfare Policy I.....	1
	Full academic load:	4½
<b>SEMESTER II (on campus)</b>		
Soc.W.	Methods — one unit of the following required:	
	Soc.W. 420, 421, 422, 423, 426, 428, or 429.....	½-2
Soc.W. 452	Human Growth and Behavior.....	½-1
Soc.W. 491	Research Seminar .....	½
Soc.W. 467	Field Instruction (or elective).....	½-1
	Full academic load:	4½
<b>SUMMER SEMESTER III (field teaching center)</b>		
Soc.W. 431	Practice Seminar I.....	1
Soc.W. 468	Field Instruction .....	1
Soc.W. 491	Research Project .....	½
	Full academic load:	2½
<b>SEMESTER IV (field teaching center)</b>		
Soc.W. 432	Practice Seminar II.....	1
Soc.W. 469	Field Instruction IV.....	2
Soc.W. 491	Research Project .....	1½
	Full academic load:	4½
Total units required for graduation:		16

## PROGRAM IN SERVICE MANAGEMENT

In 1970, the Urbana-Champaign division of the Jane Addams School of Social Work in cooperation with the Illinois Department of Children and Family Services began a new twenty-one month program in social service management.

Students entering the program in the fall will receive their master's degree at the end of the spring semester of the following academic year. The objectives of the program require a practicum of one calendar year.

**Selection.** All entering students are eligible to apply. Approximately twenty students are selected each year.

**Direct Service Management.** The minimum expectation of students completing the program is skill in the management of teams in the provision of direct services. Service advocacy, in which workers help children and families meet their major needs through involvement of all appropriate community organizations and services, will be stressed. Development of competences in terms of special interests will be encouraged. Opportunities will be offered to a small group to specialize in social policy and planning with provision for different practicum assignments.

**Knowledge and Skill Objectives.** The following are included:

1. Assessment of individual, group and community problems. Use of common elements for group problem solving.
2. Methods of intervention: team practice and leadership.
3. Legal rights of citizens; sanctions of agencies.
4. Society's responsibilities for children.
5. Policy development, interpretation, application.
6. Organizational behaviors; negotiation.
7. Personnel administration.
8. Work flow, measurement, and management.

**Paid Practicum.** Following completion of the first two semesters, students are paid as part-time employees of the department during the practicum, at rates appropriate to their education and experience. Assignments will permit comparison of service delivery and administration of several organizations.

The first year's focus is on the academic knowledge base, use of one or more typical Illinois communities for problem identification and analysis, and planning of service delivery and administrative organization for social service offices. The second year's focus is on learning of service roles and team leadership techniques; methods seminars with faculty, departmental staff, and management consultants; and participation in research.



**Service Teams.** Service teams will be used as the major method of field learning and meeting work demands. Teams will have responsibility for foster care, protective services, day care, licensing, and other child welfare services of the department. Various administrative duties will be rotated among team members. Each member will fulfill leadership roles. Personnel with other levels of training will be added to teams including undergraduate students, social work aides, indigenous residents, and volunteers. During the practicum period, teams will have full service responsibility, including handling of emergencies.

**Practicum Schedule.** Three to four days will be spent each week with the Department of Children and Family Services. Schedules will be modified in terms of experience with the program and the student's skills and needs.

**Planning and Monitoring.** A committee of faculty, students, and members of the Department of Children and Family Services acts as an advisory group to the program.

**Professional Employment.** The department may offer employment to some of the students who are graduated from this program. The experience will also equip students for a variety of roles in other agencies.

**Parallel Programs.** This experimental program is intended to develop a model that may be used for parallel programs of social work education with other agencies.

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## Chicago Division

At Chicago Circle, the program is organized on the basis of a quarter calendar. While there is still a summer break between the two academic years, an increasing number of courses are being given during this period.

As in all schools of social work, the Chicago program has two major components: the field of practice experience and the classroom activities. At the present time, field instruction is generally concurrent with class work, although several alternate models are being tested. The student will usually be placed in two distinct settings, with attention being paid to his career interests and the desired method of practice (casework, group work, combined methods, community organization, and others).

### PROGRAM AT CHICAGO CIRCLE

#### FIRST YEAR

Much of the first-year program at Chicago Circle is mandatory and is comprised of those courses which provide a knowledge base for all aspects of social work practice. Students who enter the school with a

strong undergraduate social welfare background may have, upon satisfactorily demonstrating proficiency, some of the requirements waived. In general, the first-year courses include:

1. Social Work Practice Method or a combination of Practice Methods
2. Human Growth and Behavior (a dual focus on ego psychology and social science theory)
3. Social Welfare Policy and Services
4. Social Work Research Methods
5. An Overview of Community Organization Practice (one quarter only)
6. Field Instruction (two days per week)

#### **SECOND YEAR**

The second-year courses are largely elective and are grouped within the three major concentrations. Since many options are available, and since the Chicago program is in a period of transition, no "typical" program is set forth. However, illustrative second-year courses in the concentrations include:

##### **Social Treatment.**

1. Clinical Diagnosis
2. Family Diagnosis and Treatment
3. Treatment with Children
4. The Adolescent and His Family Group
5. Problems of the Aging
6. The Children's Institution as a Treatment Instrument
7. Advanced Casework
8. Theories of Group Therapy
9. The Advanced Group Treatment Seminar
10. Theories of Psychotherapy
11. Social Work Practice in the Rehabilitation Process
12. Social Work Practice and Drug Abuse
13. Casework with the Emotionally Disturbed and Their Families

##### **Community Organization and Planning.**

1. Community Structures and Processes
2. Practice Seminars in Problem Areas
3. Social Welfare Legislation and Social Change
4. Community Control of Social Welfare
5. Community Planning — Seminars in Problem Areas
6. Complex Organizations
7. Metropolitan Problems and Urban Change

## Social Welfare Policy and Administration.

1. Seminars in Welfare Policy and Problem Areas, e.g., Policy and Mental Health
2. International Social Welfare
3. Seminars in Administrative Theory and Administrative Processes
4. Social Legislation and Social Change
5. Analysis of Service Delivery
6. Issues in Social Legislation
7. Welfare Manpower Development and Utilization

These courses are not limited to those who choose a major in the given concentration. Many are open to all students and are appropriate to any social work practitioner, regardless of specialization. "Majority and Minority Cultural Interaction," for example, is recommended for all students.

Beyond the above, the second-year program includes a field or practice experience. Most students receive a placement of their choice within their selected area of practice. In the community organization concentration, both practice labs and externships are used.

At Chicago Circle, the research requirements of the M.S.W. program have been modified to allow options for the students. In the first year, the two research methodology courses are mandatory. However, once these are completed the student has two alternate means by which the research requirement can be satisfied: (1) The individual or group

Chicago Circle Campus



empirical project or the library project, which includes Social Work 496 (preparation of the research design) and Social Work 497 and 498, which culminate in the approved research project. These are carried out under the direction of a member of the faculty. (2) Successful completion of one four-hour research seminar in a substantive area of social work practice. Such a seminar may be concentrated in one quarter or may extend over two quarters. Examples of research seminars are: Research in Child Welfare, Manpower Development and Utilization, The Analysis of Service Delivery Systems, Assessment of Correctional Practice, and Research with Small Groups. The seminars are applicable, obviously, to the student's major concentration.

#### **SPECIAL PROGRAM IN CORRECTIONS SOCIAL WORK**

Under a grant from the Illinois Law Enforcement Commission and with the cooperation of the city of Wheaton, Illinois, the school has helped establish a social service program in the Wheaton Police Department. Stipends for students interested in such work are available through the project. In 1971, another office will be opened in some other police department in metropolitan Chicago. The project provides services to selected misdemeanor cases, both juvenile and adult. The students on the project will have their field learning in this special setting.

#### **DEGREE REQUIREMENTS FOR BOTH DIVISIONS**

Degree requirements are the same at both the Chicago and the Urbana-Champaign divisions. The graduate program of study leads to the professional degree of Master of Social Work, which is conferred by the University upon recommendation of the faculty of the Graduate School of Social Work and the Dean of the Graduate College. Candidates must meet the following specific requirements:

1. **Grades.** Successful completion of all graduate work in both class and field instruction. Grades are recorded by letter, as follows: "A" (excellent), "B," "C," "D," "E" (failure). The five-point grading scale is used with "A" = 5.0, "B" = 4.0, "C" = 3.0, "D" = 2.0, "E" = 1.0. Graduate students in the School of Social Work are required to maintain at least a 3.75 grade-point average, or they are not eligible to graduate.

At Urbana-Champaign, Social Work 468, Field Instruction III, and Social Work 469, Field Instruction IV, are both graded "S," satisfactory, and "U," unsatisfactory. Both of these courses must be completed with a grade of "S," but are not included in the calculation of the grade-point average.



**2. Residence.** At Urbana-Champaign, two semesters, and at Chicago, three quarters, must be spent in residence. Residence is realized when a student lives in the community or its immediate surroundings and devotes an appreciable portion of this time to graduate study.

**3. Time Limit.** All graduate requirements for the Master of Social Work degree must be completed within the six-year period preceding completion of the requirements for the degree. Years devoted to military service are deducted. Exceptions may be made only in unusual circumstances. However, several plans have been developed for spreading the degree program over a three-year period, with one year devoted to full-time work in residence.

## **ADMISSION AND REGISTRATION INFORMATION**

Students are admitted for initial registration in the fall term only. Application materials may be obtained from either division of the school, depending upon the applicant's choice of where he or she should wish to study. Students may not apply to both campuses. Addresses for both divisions are listed on the inside of the front cover of this bulletin. Applications should be submitted as early as possible. Students who apply after May 1 of each year may find that enrollment for the following fall term is already at capacity. However, applications will be accepted up to August 1, if enrollment space is available.

A non-refundable application fee (\$15.00 U.S.) is required upon the receipt of all applications. A check or money order, payable to the University of Illinois, should be included with the return of the application materials to either campus division of the school.

Students are admitted for graduate social work study by the Graduate College upon the recommendation of the School of Social Work faculty. The Graduate College determines whether the applicant meets the University's requirements for graduate study; the school faculty decides on the potential for social work.

### **Admissions Requirements**

**1. Official Transcripts.** Transcripts are required showing graduation from a college or university with requirements for a bachelor's degree comparable to those of the University of Illinois, and with the student's academic record of at least 3.5 on a five-point scale for the last sixty hours of completed work.

**2. Social Sciences Credit.** A minimum of twenty semester-hours in the social sciences and/or undergraduate social welfare courses. Suc-

cessful completion of course work in the following areas of study is highly recommended: anthropology, economics, history, home economics, philosophy, political science, psychology, social welfare, and sociology, and an undergraduate course in elementary statistics and/or research.

**3. Personal Qualifications.** Evidence of personal qualifications essential for professional social work. These are determined from the application materials and letters of reference and may be supplemented by an interview with the Chairman of the Schools, Admissions Committee, or his representatives.

**4. Health.** In Urbana-Champaign, a health examination, given by the staff of the University Health Service, or by the student's own physician and reported on the required University health forms. In Chicago, the student's physician is required to report the health examination on University health forms.

Students are required to participate in the University's Hospital-Medical-Surgical insurance plan or to present evidence of participation in a plan providing the same benefits, in which case they may petition the Dean of Students for refund of the insurance fee. Spouses of students may also participate.

Transfer students follow the same application procedures as new students. A student who has completed acceptable work in a school of social work accredited by the Council on Social Work Education is eligible to transfer those credits to the Jane Addams Graduate School of Social Work if he meets all other requirements.

Students must register during the regular registration period at the beginning of each semester or quarter. Directions are provided each student in advance. Each student is assigned a faculty adviser who meets with him at the time of registration to help plan the academic work. During the year, the adviser follows the student's progress in the classroom and in field instruction in order to assist the student in achieving the most benefit from his school experience. However, students assume the primary responsibility for their own career planning and meeting the requirements for graduation.

Since social work involves communication with all classes of United States' citizens as clients, this requires an understanding of varying American local customs and mores, as well as idiomatic and vernacular speech habits. Financial aids to social work students from other countries presents a special problem. Almost all awards in social work are restricted to citizens of the United States. Therefore, the foreign student



must plan for an extended time of study in the United States without prospects of securing aid while in this country. Applicants may wish to consult the local office of the United States Information Office of the American Consulate for further information concerning graduate study in the United States.

### **United States' Citizens Who Are Minority Group Members**

The faculty of the School of Social Work and the University have a policy of encouraging enrollment by minority group members. On both the Chicago campus and the Urbana-Champaign campus, the faculty has standing committees which work toward increasing minority group student enrollment. Attempts are made to individualize application and admission problems and to assist students who are admitted so that chances for successful completion of the program are enhanced. However, all students are expected to enroll in the regular graduate social work curriculum.

Financial aids are available for minority group members. However, the number is limited and early application is advised. Application should be completed by February for the following September enrollment if a financial aid awarded through the University is requested.

### **Students From Other Countries**

#### **URBANA-CHAMPAIGN DIVISION**

The Director of the Office of Foreign Student Affairs, 314 Student Services Building, Champaign, Illinois 61820, assists students from other countries with problems involving passports, visas, and other matters.

A student from another country who wishes to be admitted to the Urbana-Champaign division of the school should write to the Office of Graduate and Foreign Admissions, University of Illinois, 627½ South Wright Street, Champaign, Illinois 61820, enclosing copies of his academic records certified by the educational institution previously attended.

#### **CHICAGO DIVISION**

At Chicago, inquiries about admission should be addressed to the Office of Graduate and Foreign Admissions, University of Illinois, Box 4348, Chicago, Illinois 60680. The Coordinator of Foreign Student Affairs assists students with special problems.

Students from other countries should plan carefully to insure successful study in social work. Those for whom English is a second language frequently need up to one year in the United States studying English before beginning graduate study.

## TUITION AND FEES 1970-1971

### URBANA-CHAMPAIGN DIVISION

Graduate and Undergraduate: Above 10 hours, Above 2½ units

SUMMER SEMESTER (12 weeks)	Resident of Illinois	Non-Resident of Illinois
Tuition (except those holding exemptions).....	\$132.00	\$418.00
Service Fee* .....	44.00	44.00
Hospital-Medical-Surgical Fee .....	18.00	18.00
	<u>\$194.00</u>	<u>\$480.00</u>

## TUITION AND FEES 1971-1972

### \*\*FIRST SEMESTER

Tuition (except those holding exemptions).....	\$198.00	\$627.00
Service Fee* .....	58.00	58.00
Hospital-Medical-Surgical Fee .....	18.00	18.00
	<u>\$274.00</u>	<u>\$703.00</u>

### \*\*SECOND SEMESTER

Tuition (except those holding exemptions).....	\$198.00	\$627.00
Service Fee* .....	58.00	58.00
Hospital-Medical-Surgical Fee .....	18.00	18.00
	<u>\$274.00</u>	<u>\$703.00</u>

### CHICAGO DIVISION

Graduate and Undergraduate  
Above 10 hours

### SPRING QUARTER 1970-1971

Tuition (except those holding exemptions).....	\$132.00	\$418.00
Service Fee .....	32.00	32.00
Hospital-Medical-Surgical Fee .....	7.00	7.00
	<u>\$171.00</u>	<u>\$457.00</u>

### \*\*FALL QUARTER 1971-1972

Tuition (except those holding exemptions).....	\$132.00	\$418.00
Service Fee .....	32.00	32.00
Hospital-Medical-Surgical Fee .....	7.00	7.00
	<u>\$171.00</u>	<u>\$457.00</u>

### \*\*WINTER QUARTER 1971-1972

Tuition (except those holding exemptions).....	\$132.00	\$418.00
Service Fee .....	32.00	32.00
Hospital-Medical-Surgical Fee .....	7.00	7.00
	<u>\$171.00</u>	<u>\$457.00</u>

\* Subject to completion and occupation of the Intramural-Physical Education Building.

\*\* Subject to change.

## HOUSING

The University has no dormitory facilities in Chicago, but information concerning housing listings may be obtained from the Housing Office, Room 704, Chicago Circle Center, P.O. Box 4348, Chicago, Illinois 60680.

In Urbana-Champaign, information about housing may be obtained from the Housing Division, 420 Student Services Building, Champaign, Illinois 61820.

## COURSES OFFERED AT URBANA-CHAMPAIGN DIVISION

### Undergraduate

For the description of the undergraduate social welfare major see the *Undergraduate Study* catalog.

**199. Undergraduate Open Seminar.** A special experimental seminar or independent study course intended to cover topics not treated by regular course offerings. Open to undergraduates at any level. May be repeated. 0 to 9 hours.

### Advanced Undergraduate

**225. Introduction to Social Welfare, I.** Attention to the historical development of public and voluntary social welfare services, emphasizing the emergence of social work as a profession; influences, policies, and principles involved in public income maintenance programs and the effects on individuals and families being served. Prerequisite: Sociology 100 or 151 or Psychology 100 or 103. 3 hours.

**226. Introduction to Social Welfare, II.** A study of some of the social problems confronting American society and an analysis of various programs designed to ameliorate these problems. Topics include "war on poverty" programs, medical programs, legal services for the poor, and urban renewal. Prerequisite: Social Work 225. 3 hours.

**290. Honors Seminar.** A series of lectures, student presentations, and discussions on selected topics in social welfare. Prerequisite: Completion of twelve semester-hours in social welfare courses, senior standing, 4.0 grade-point average in courses included in social welfare, and consent of instructor. May be repeated up to a total of four semester hours. 2 to 4 hours.

### Advanced Undergraduate and Graduate

**300. Methods of Social Work Intervention.** Examination of the methods of social work intervention (casework, group work, and community organization) utilized in various social work agencies and social welfare settings. Understanding of the values, knowledge, principles, and

processes of social work practice is emphasized. Prerequisite: Credit or registration in Social Work 226. ½ to 1 unit.

**316. Social Services for Children.** Child welfare practice in relation to the state's responsibility for guardianship, the juvenile court, employment, and regulation of child-care facilities; and examination of services which support, supplement, or substitute for parental care of children; consideration of trends and issues in child welfare planning. Prerequisite: Credit or registration in Social Work 300, or consent of instructor. ½ to 1 unit.

**318. Special Problems.** A small group seminar for independent study of topic(s) of special interest to the field of social welfare. Emphasis is on examination and discussion of significant and current social welfare issues and problems. Prerequisite: Credit or registration in Social Work 300, and consent of instructor. ½ to 1 unit.

**333. Introduction to Social Group Work.** Background information regarding the place and development of social group work. Attention is given to the nature of groups in society, the development of group work services, concepts of group leadership, and the nature of group activities. Material is presented through lecture and discussion with illustrations from the field of practice in informal education, recreation, and social group work. Prerequisite: Introductory courses in sociology, psychology, and social science. ½ unit.





## Graduate

**420. Comparative Approaches in Community Organization Practice.** Concepts and theories, principles and methods characterizing identifiable approaches used in community organization practice at neighborhood, community, state, and other levels. Prerequisite: Credit or registration in Social Work 421, or consent of instructor. ½ to 2 units.

**421. Principles of Social Work Treatment.** Components of social work treatment with clients; analysis of social work values, methods, use of professional self, treatment procedures of change; theory and problem assessment; development and implications of social work goals. ½ to 1½ units.

**422. A Comparative Analysis of Approaches in Casework.** A systematic and critical examination of selected approaches, their conceptualizations, procedures, and techniques in casework theory and practice. The employment of a framework for the analysis and assessment of the various approaches. The selected approaches: psychosocial therapy; crisis intervention; family treatment; advocacy; behavior therapy; and others. Study of research related to process and outcome. Identification of practice issues. Prerequisite: Social Work 421, 451, or consent of instructor. ½ to 1½ units.

**423. Comparative Approaches to Social Group Work Practice.** Study of practice theory in social group work through a comparative study of various identifiable practice approaches. Prerequisite: Social Work 421 and 425, or consent of instructor. ½ to 1½ units.

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**425. Group Process and Method.** Small group theory and the group process; the use of group process and methods in social work practice. ½ to 1 unit.

**426. Social Planning and Administration.** Principles, concepts, and methods of planning and administration of social services; emphasis on leadership, policy and decision making, and program organization. ½ to 1 unit.

**427. Social Research.** Objectives of social research, design of experiments, and measurement and methods of collecting data; design of questionnaires and schedules; methods of data analysis including statistical hypothesis testing and applications of inferential techniques; interpretation of results; preparation of reports. ½ to 1 unit.

**428. Seminar on a Comparative Analysis of Selected Models of Family Therapy.** Critical examination of the principles, issues, and practice of family therapy. Application of concepts to observation of

actual family therapy conducted by the instructor and/or the students. The process of developing a model for practice. Prerequisite: Social Work 421 and consent of instructor.  $\frac{1}{2}$  to  $1\frac{1}{2}$  units.

**429. Seminar in Methods of Intervention With Low-Income Families.** Analysis of distinguishing characteristics and social problems of low-income populations; critical review of issues regarding social work interventive methods utilized in the past and at present. Emphasis is placed on analysis, construction, and evaluation of significant practice principles with a view toward innovation. Prerequisite: Social Work 421 or equivalent.  $\frac{1}{2}$  to  $1\frac{1}{2}$  units.

**431. Practice Seminar, I.** Critical examination of the application of knowledge to social work practice; emphasis on reciprocal relationships between personal problems and needs, social environment, agency services, and helping methods; consideration of new trends in practice and empirical knowledge. Prerequisite: Consent of instructor. 1 unit.

**432. Practice Seminar, II.** Critical examination of the application of knowledge to social work practice; emphasis on relationships between personal problems, social problems, planning processes, and agency purposes and functions; consideration of trends in social policy and empirical knowledge. Prerequisite: Consent of instructor. 1 unit.

**435. Seminar in Staff Development.** Examination of various types of staff development approaches used in social welfare. Analysis of selected problems occurring in planning and carrying out a staff development program. Issues in program planning and in budgeting for staff development will be considered. Prerequisite: Social Work 421 and concurrent registration in any one of the following: Social Work 420, 422, 423, or 429.  $\frac{1}{2}$  to 1 unit.

**451. Human Growth and Behavior, I.** The major forces influencing the growth and behavior of the individual from birth through adulthood; sociocultural, familial, physical, emotional, and intellectual factors as they enhance or retard social functioning; the nature and dynamics of social process as related to growth and behavior; the relevance of this content to social work practice.  $\frac{1}{2}$  to 1 unit.

**452. Human Growth and Behavior, II.** Inter-relationship of physical, emotional, and social aspects of selected diseases, and implications for the patient, family, and community; psychopathology, including neuroses, psychoses, character disorders, psychosomatic dysfunction, organic conditions, and mental retardation; diagnosis and treatment methods, including psychotherapy, somatic, and drug therapies, and social work. Prerequisite: Social Work 451.  $\frac{1}{2}$  to  $1\frac{1}{2}$  units.



**461. Special Studies in Social Work, I.** Independent or group study in areas of special interest; application of social work principles to special problems or settings.  $\frac{1}{2}$  to 2 units.

**462. Special Studies in Social Work, II.** Independent or group study in areas of special interest; application of social work principles to special problems or settings.  $\frac{1}{2}$  to 2 units.

**466. Field Instruction, I.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of case and problem situations and in direct service to agency clientele. Prerequisite: Consent of instructor.  $\frac{1}{2}$  to 1 unit.

**467. Field Instruction, II.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of case and problem situations and in direct service to agency clientele. Prerequisite: Consent of instructor.  $\frac{1}{2}$  to 1 unit.

**468. Field Instruction, III.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of case and problem situations and in direct service to agency clientele. Prerequisite: Consent of instructor. 1 to 2 units.

**469. Field Instruction, IV.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of case and problem situations and in direct service to agency clientele. Prerequisite: Social Work 422, 466, 467, and 468. 1 to 2 units.

**481. Social Services and Welfare Policy, I.** The function, nature, and scope of the social welfare institution; the social services as a response to social, personal, and economic problems of people. Effects of economic and social growth and change on the welfare enterprise; current provisions of money aid programs and services for the aged, children, court wards, and the mentally and physically ill. 1 to  $1\frac{1}{2}$  units.

**482. Social Services and Welfare Policy, II.** Critical evaluation of current social services and welfare policy issues and alternatives for their solutions; methods of planned change in the resolution of policy issues. Prerequisite: Consent of instructor.  $\frac{1}{2}$  to 1 unit.

**484. National Social Welfare Policy, I.** Analysis of the impact of changing economic and political doctrines, of ideological differences and struggle, and of major events such as wars, depressions, urban strife,

the civil rights revolution, sustained poverty, on national social policies and the operation of social welfare programs. Treatment is in cybernetics and in a historical and institutional context. Primarily directed toward the development of ideas to guide determination of social work posture and context. Prerequisite: Social Work 481 or consent of instructor. ½ to 2 units.

**485. National Social Welfare Policy, II.** Emphasis is on the case approach within the context of basic political and governmental processes which influence the development, enactment, and application of national policy. Analytical study of the background, legislative history, amendments, judicial interpretations, and operation of major national acts comprising our national social welfare policy, or bearing directly on social welfare such as the Social Security Act, the Employment Act, the Civil Rights Acts, and the Economic Opportunity Act. Prerequisite: Social Work 484 or consent of instructor. ½ to 2 units.

**491. Research Seminar.** Seminar for students preparing research projects, either in groups or individually. Experience in the application of research methods to current social work problems. Prerequisite: Consent of instructor. 0 to 2 units.

**492. Seminar on Models for Directed Change.** Same as Sociology and Urban Planning 492. Construction and analysis of models for planned intervention at the personal, small group, and community levels. Construction of models as interpretations of behavioral science theory; extrapolating of hypotheses and of guides to intervention from the models. Readings from several disciplines as relevant. Prerequisite: Consent of instructor. ½ to 1 unit.

**493. Methodological Issues in Social Work Research.** Analysis of issues and problems inherent in selected social research methods, to identify special problems in research on social work practice. Methodological problems of proof and verification, levels of generalizability, meaning of data, objectivity and reliability in use of judgments. A framework is developed for reformulation of research problems and for selection of research methods. Prerequisite: One course in social research methods. 1 unit.

**497. Collective Bargaining in Public Employment.** Same as Labor and Industrial Relations 497; Educational Administration 497. Development of employee organization, collective bargaining and public policies in the public sector — federal, state, and local. Analysis of contemporary bargaining relations, procedures, problems, and consequences. Prerequisite: Consent of the instructor. 1 unit.

## SCHOLARSHIPS AND OTHER FINANCIAL AIDS

There are three general sources for aid to help finance graduate social work study at the University of Illinois:

1. University fellowships, scholarships, tuition and fee waivers, and assistantships;
2. Traineeships, special group work fellowships, and grants-in-aid;
3. Social agency stipends and scholarships or employment-education leave plans.

To apply for the University Fellowships, application and supporting documents (all transcripts and reference letters) must be received by the school no later than February 15. Fellowships are awarded on the basis of a campus-wide competition, and, in general, require a minimum of 4.75 grade-point average on the last sixty hours of completed credit. Notification of award is made by the Graduate College on or after March 15 for the following September.

Application for Tuition and Fee Waivers and Assistantships are made on the same forms as those used for the Fellowships and should be

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completed and on file by February 15, although they will be accepted after that date.

Traineeships, Special Group Work Fellowships, and Grants-in-Aid may be applied for at any time, but the number is limited and early application is indicated. The same forms are required as used for University Fellowships. These awards are based on scholarship, promise for the field, the applicant's career interest as to field or practice, and the financial circumstances of the applicant. In view of the limited amount of financial aid available through the school and the competitive element that this circumstance precipitates, the possibility of granting such aid to an applicant whose grade-point average is below 4.0 is relatively low.

### **Traineeships**

**Social and Rehabilitation Services, Community Services Administration, U.S. Department of Health, Education, and Welfare.** Traineeships of \$1,800 for the first year of study (nine months), and \$1,628 for seven and one-half months for second-year Urbana-Champaign students, and \$1,953 for nine months for second-year Chicago students. The award also covers tuition and pays dependency allowances. These are awarded to eligible students who are planning for employment in child welfare.

### **University**

**Assistantships.** A limited number of assistantships are available, with a stipend of \$1,600 for the academic year, plus exemption from tuition and all fees except the hospital-medical-surgical fee. This appointment obligates the student to work ten hours each week.

**Fellowships.** University Fellowships are awarded on the basis of all-University competition. Each provides a stipend of not less than \$2,000 for the academic year with exemption for tuition and all fees for the academic year and the following twelve-week summer term. University Fellows must carry a full program or four units each semester.

**Tuition and Fee Waivers.** These awards, very limited in number, provide exemption from tuition and all fees except the hospital-medical-surgical fee for the academic year and the following twelve-week summer term.

Note: Fellowships and tuition and fee waivers are open for foreign students as well as citizens of the United States. However, as stated above, the application must be submitted before February 15 of each year.



**Military Scholarships.** These tuition waivers are available to veterans who served in the armed forces at any time after September 16, 1940, provided the veteran was a resident of Illinois or a student at the University of Illinois at the time of enlistment, and provided that he has been honorably discharged from the service. These are not available to veterans who are receiving financial aid from the government for educational purposes.

**Special Fellowships in Social Work.** A number of fellowships for graduate study in group work have been made available to the University through the Woods Charitable Fund, the Chicago Community Trust Fund, and various group-serving agencies. These are for \$1,800 for the first-year students and \$2,000 for the second-year students, with no work commitment. However, recipients are expected to work in the Chicago area following the period of study at the Graduate School of Social Work.

**Grants-in-Aid.** Supplementary grants are available to students depending upon need of the student. These carry no work commitment, although the recipients are expected to accept employment in the Chicago area following study at the school.

### **United States Government**

Note: The following traineeships have been made available through grants from federal agencies and are available to United States' citizens only. Applicants should apply to the school, not the federal government.

**Rehabilitation Services, U.S. Department of Health, Education, and Welfare. Traineeships.** Students interested in pursuing careers in vocational rehabilitation are eligible to apply for traineeships of \$1,800 for the first year of study (nine months), and \$1,628 for seven and one-half months for second-year Urbana-Champaign students, and \$1,953 for nine months for second-year Chicago students. These awards also cover tuition and dependents' allowances.

**National Institutes of Mental Health, United States Public Health Service. Traineeships.** Traineeships of \$1,800 for the first year of study (nine months), and \$1,628 for seven and one-half months for second-year Urbana students, and \$1,953 for nine months for second-year Chicago students. This award also covers tuition and a dependency allowance. These are given to students at the Graduate School of Social Work who are preparing for employment in psychiatric, school settings, and juvenile delinquency settings.



**Social Agency Stipends, Employment-Education Leave Plans, Work Study Plans.** Since the number of University Fellowships, tuition and fee waivers, assistantships, traineeships, and Special Group Work Fellowships is limited, applicants should make every effort to secure other resources for financing their education. There are numerous awards which many agencies have developed. In almost every state the public agencies which are charged with responsibility for child welfare, public assistance, mental health, and correctional services have some type of plan. Many private, voluntary agencies also have such plans. Inquiry concerning these should be directed to the particular agency in which the applicant has an interest. The school does not have information concerning these, other than that which is included in the bulletin.

### **State of Illinois**

Note: Under some of these financial aid programs, a work commitment with the awarding department may be expected.

**Department of Mental Health.** Students interested in employment in psychiatric social work should inquire about these mental health training grants. The department pays 80 per cent of tuition and fees, and the student pays 20 per cent. The stipend awarded is \$300 per month, plus \$50 per month for the first unemployed dependent and \$25 per month for the next two unemployed dependents, up to a total of \$400 per month. Apply to: Chief, Psychiatric Social Services, Illinois Department of Mental Health, Room 150, 160 North LaSalle Street, Chicago, Illinois 60601.

**Department of Children and Family Services.** Students interested in child welfare employment should inquire about these training grants. The department provides all required tuition and fees, plus a stipend of \$250 per month. In addition, \$50 is paid for each unemployed dependent, up to a maximum of three for a total of \$400 per month. Application should be directed to: Supervisor, Employee-Education Division of Child Welfare, Department of Children and Family Services, Room 204, 529 South Fifth Street, Springfield, Illinois 62701.

**Office of the Superintendent of Public Instruction.** Students interested in employment as social workers with the public schools may be considered for financial aid from the Superintendent of Public Instruction. Awards include payment of tuition and fees, plus a stipend for the student, based on year of study, plus number of dependents. Inquire to: Director, Department of Scholarship Services, Office of the Superintendent of Public Instruction, Springfield, Illinois 62706, or to the School of Social Work.

## Private Resources

**American Association of University Women.** 2401 Virginia Avenue, N.W., Washington, D.C. 20037. Fellowships carrying stipends of \$2,000 or more a year are available to women. Application should be addressed to the A.A.U.W. Fellowship Program at the above address. The closing date for applying for these fellowships is December 1.

**American Foundation for the Blind, Inc.** Administered by the University of Illinois Young Men's Christian Association, this fund offers scholarships ranging from \$200 to \$500 for an academic year of graduate study at the University of Illinois, Urbana-Champaign campus. The awards are made on the basis of moral character, intelligence, leadership, and need. Applications may be obtained by writing to the Bailey Awards Committee, Young Men's Christian Association, 1001 South Wright Street, Champaign, Illinois 61820.

**B'nai B'rith Youth Organization.** 1640 Rhode Island Avenue, N.W., Washington, D.C. 20036. Scholarship awards are available for group work students who wish to work in B'nai B'rith Youth Organizations. The grant is \$2,000 to \$2,500 for each year of academic work. The grantee is committed to accept suitable employment with the agency.

**Child and Family Service of Peoria.** 2142 North Knoxville Avenue, Peoria, Illinois 61603. First- and second-year scholarships are available to students of most accredited schools of social work. The maintenance grant is \$300 per month for the nine-month academic year. (An increase in amount for year 1970-71 is under budget review.) Recipients are expected to work in the agency for one year for each stipend year. Application should be made to the agency; a personal interview is required but may be waived in exceptional circumstances.

**Community Service Office.** 16 Downer Place, Aurora, Illinois 60504. Granted on a deficit basis, depending upon resources of students, with a maximum grant of \$2,000 for each year of graduate study. Recipients must agree to accept position in local agency.

**Delta Gamma Memorial Social Service Fellowship.** This fellowship, \$1,500 to \$2,500, is available to a second-year student who has had some experience in the field. Applications should be made after November 1 and before January 31 for the following year. Inquiries should be addressed to Mrs. Robert Batchelder, 6186 Soledad Mountain Road, La Jolla, California 92037.

**Family Service Association of America.** 44 East Twenty-third Street, New York, New York 10010. Students interested in family casework may contact this national agency for details concerning scholarships that are offered by various family agencies.

**Family Service Bureau, United Charities of Chicago.** 123 West Madison Street, Chicago, Illinois 60602. Awards are for first-, second-, and third-year student scholarships. The maintenance grant is \$1,800 for first-year students and \$2,000 for second- and third-year students. Candidates who can plan to work in the agency following receipt of the master's degree are given preference. Field work training assignments in the agency are not required. Scholarship students are given preference for summer case aide employment in the agency between their first and second year of training. Admission to a school of social work and recommendation of the school for a scholarship are required for the grant. A personal interview is desirable. Students should apply to the agency.

**George Davis Bevin Foundation, Inc.** 1983 East Twenty-fourth Street, Cleveland, Ohio 44115. Fellowship grants ranging from \$100 to \$300 are available to psychiatric social work students who plan to enter the field of mental health of children.

**Illinois Children's Home and Aid Society.** 1122 North Dearborn Street, Chicago, Illinois 60610. The amount of the scholarship aid is \$1,800 for the first year and \$2,000 for the second academic year. There is an employment commitment to the agency and details may be obtained by writing to Mrs. Betty A. Papangelis, Administrative Assistant.

**Jewish Community Centers of Chicago.** 1 South Franklin Street, Chicago, Illinois 60606. Scholarships are available up to \$2,100 per year for persons interested in group work or community organization. A one-year employment commitment is required for each year of scholarship aid. The Samuel Levine Scholarship will award one stipend up to \$3,200 to a male student; the work commitment is the same. Apply to the Assistant General Director.

**Jewish Family and Community Service.** 1 South Franklin Street, Chicago, Illinois 60606. Scholarships are available for first-, second-, and third-year students. The amount of the grant is dependent on budgetary needs of the applicant. Preference is given to applicants who are interested in family casework and plan to work in the Chicago area. There is no commitment to work in the agency nor a requirement for field instruction assignment in the agency. Admission to an accredited school of social work and recommendation of the school for a scholarship are conditions for a grant. A personal interview is desirable. An applicant should apply to the school, mentioning interest in the Jewish Family and Community Service Scholarship.

**Lutheran Welfare Services of Illinois.** 4840 West Byron, Chicago, Illinois 60641. Scholarships of \$2,000 a year are available to social work students. Commitment for employment is required. Apply to the Executive Director.

**John Hay Whitney Foundation.** 111 West Fiftieth Street, New York, New York 10020. Opportunity Fellowships to a maximum of \$3,000 are available to citizens with racial or cultural backgrounds or regions of original residence as follows: Negroes, Spanish-American, Mexican-American, and American Indian, and residents of the Southern Appalachian and Ozark Mountain areas, Guam, Puerto Rico, Samoa, the Pacific Trust Territory, and the Virgin Islands. Apply no later than November 30.

**National Lutheran Council.** 50 Madison Avenue, New York, New York 10010. A variety of scholarships is available to Lutheran students preparing for professional social work positions in Lutheran welfare agencies and institutions. For information, write to the Division of Welfare, National Lutheran Council.

**National Jewish Welfare Board.** 15 East Twenty-sixth Street, New York, New York 10010. Fellowships are available to students interested in Jewish Community Center work. Awards are \$2,000 to \$4,000 annually and are based on academic achievement and leadership potential. Recipients must agree to accept employment in a Jewish Community Center or YM-YWHA of their choosing, following completion of their professional education.

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**National Urban League.** 55 East Fifty-second Street, New York, New York 10022. This fellowship program is designed to assist graduate students training for careers in Urban League Service. Fellowships are awarded in community organization, social work administration, social casework, and social research. Fellows are asked to work for the Urban League for at least one year for every year of fellowship aid received. Amounts up to \$3,000, dependent upon need, are awarded for each year of full-time study. Application should be addressed to the Director of Fellowship, National Urban League. Applications must be postmarked no later than March 30.

**The Salvation Army, Family Service Bureau.** 10 East Pearson, Chicago, Illinois 60610. Scholarships are available to graduate students who are interested in employment with the agency. Stipends are based on budgetary needs up to \$200 per month. Apply to the Program Coordinator.



**The National Board of the YWCA.** Has available scholarships up to the amount of \$3,000 for persons who are currently professionally employed by the YWCA and wish to pursue graduate study. Applications can be secured by writing to the Scholarship and Loan Committee, National Board YWCA, 600 Lexington Ave., New York, New York 10022. Completed applications must be received by December 1; awards are announced in February for the academic year beginning the following September. Commitment to return to the YWCA employment is not required.

**Young Women's Christian Association of Chicago.** This organization grants a living-in scholarship which provides board and a private room to a social work student. Application should be made to the Graduate School of Social Work, Chicago Circle Division, P.O. Box 4348, Chicago, Illinois 60680.

### **Loan Funds**

The University has limited loan funds to help students who wish to avail themselves of these resources. For the Urbana-Champaign Division, application blanks may be obtained from the Bursar's Office of the Student Loan Office.

### **Employment During the Year**

The student undertaking professional education for social work engages himself in a strenuous program that is both time consuming and rigorous. Consequently, outside employment during the school year is not encouraged. Students carrying four or more units of graduate work are not permitted to accept employment in excess of ten hours per week.

### **Summer Employment**

At the Urbana-Champaign Campus, students may be in full-time field instruction during the twelve-week summer session. At the Chicago Division, students do not ordinarily attend during the summer quarter. In the Chicago area there are a number of interesting opportunities for summer employment in camps, settlements, and other types of agencies. These opportunities usually provide only small financial reward, but they may offer the student valuable experience in working with people. Advisers will discuss summer work opportunities for graduate students. Information about summer work is available in the Chicago Circle offices of the school.



## **JOB PLACEMENT AFTER GRADUATION**

The faculty of the school is interested in assisting graduates in finding suitable positions in social work. The numerous requests for personnel are made available to the students. Advisers are glad to assist students in planning for employment after graduation.

At Urbana, students working toward the baccalaureate degree with a major in social welfare have the resources of the Coordinating Placement Office, Room 2, Student Services Building, to assist them. Students who will earn the M.S.W. degree may use the Educational Placement Office for their registry of social work positions and for life-time use of the credential file depository.







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The Jane Addams Graduate School of

# SOCIAL WORK

University of Illinois 1972-73

URBANA-CHAMPAIGN CAMPUS AND CHICAGO CIRCLE CAMPUS



THE UNIVERSITY OF ILLINOIS  
SEP 2 1972  
UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

UNIVERSITY OF ILLINOIS BULLETIN



The Jane Addams Graduate School of Social Work at the University of Illinois is accredited by the Council on Social Work Education, the authorized professional accrediting body for graduate education.

It is the policy of the University of Illinois to afford equal educational opportunities to qualified persons regardless of race, religion, sex, or ethnic background.

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The Jane Addams Graduate School of  
**SOCIAL WORK**

University of Illinois 1972-73



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## UNIVERSITY CALENDAR

### Urbana-Champaign Division

#### FIRST SEMESTER — 1972-73

Registration . . . . . Sept. 14, Thurs., 8:00 a.m.—Sept. 16, Sat., noon  
Instruction begins . . . . . Sept. 19, Tues., 7:00 a.m.  
Thanksgiving vacation begins . . . . . Nov. 22, Wed., 1:00 p.m.  
Thanksgiving vacation ends . . . . . Nov. 28, Tues., 1:00 p.m.  
Christmas vacation begins . . . . . Dec. 22, Fri., 1:00 p.m.  
Christmas vacation ends . . . . . Jan. 3, Wed., 1:00 p.m.  
Last day of instruction . . . . . Jan. 13, Sat.  
Semester examinations . . . . . Jan. 15, Mon.—Jan. 23, Tues.

#### SECOND SEMESTER — 1972-73

Registration . . . . . Feb. 1, Thurs., 8:00 a.m.—Feb. 3, Sat., noon  
Instruction begins . . . . . Feb. 5, Mon., 7:00 a.m.  
Spring vacation begins . . . . . April 14, Sat., 1:00 p.m.  
Spring vacation ends . . . . . April 23, Mon., 1:00 p.m.  
Last day of instruction . . . . . May 26, Sat.  
Memorial Day holiday (no classes) . . . . . May 28, Mon.  
Semester examinations . . . . . May 29, Tues.—June 6, Wed.  
Commencement . . . . . June 9, Sat.

#### SUMMER SESSION 1973

Registration . . . . . June 15, Fri., 8:00 a.m.—5:00 p.m.  
Instruction begins . . . . . June 18, Mon.  
Independence Day (no classes) . . . . . July 4, Wed.  
Last day of instruction . . . . . (to be announced)

Chicago Division

FALL QUARTER — 1972-73

Registration . . . . . Sept. 18, Mon.-Sept. 22, Fri.  
Instruction begins . . . . . Sept. 25, Mon.  
Instruction ends . . . . . Dec. 1, Fri.  
Final examinations . . . . . Dec. 4, Mon.-Dec. 8, Fri.

WINTER QUARTER — 1972-73

Registration . . . . . Dec. 11, Mon.-Dec. 15, Fri.  
Instruction begins . . . . . Jan. 2, Tues.  
Instruction ends . . . . . Mar. 9, Fri.  
Final examinations . . . . . Mar. 12, Mon.-Mar. 16, Fri.

SPRING QUARTER — 1972-73

Registration . . . . . Mar. 19, Mon.-Mar. 23, Fri.  
Instruction begins . . . . . Mar. 26, Mon.  
Memorial Day holiday (no classes) . . . . . May 28, Mon.  
Instruction ends . . . . . June 1, Fri.  
Final examinations . . . . . June 4, Mon.-June 8, Fri.  
Commencement . . . . . June 17, Sun.

SUMMER — 1973

Registration . . . . . June 11, Mon.-June 15, Fri.  
Instruction begins . . . . . June 18, Mon.  
Instruction ends . . . . . Aug. 24, Fri.  
Final examinations . . . . . Aug. 27, Mon.-Aug. 31, Fri.



## **THE JANE ADDAMS GRADUATE SCHOOL OF SOCIAL WORK**

The Graduate School of Social Work of the University of Illinois was accredited in 1946 by the Council on Social Work Education to provide a professional curriculum leading to the Master of Social Work degree. In 1961, by resolution of the University's trustees, the school was named for Jane Addams, a native of Illinois and a pioneer of American social work. The original Hull mansion, nucleus of Miss Addams's Hull House settlement, has been preserved as a memorial on the Chicago Circle campus of the University of Illinois.

The school operates with two separate divisions, one on the Urbana-Champaign campus, the other on the Chicago Circle campus. The Urbana-Champaign program is designed to be completed in sixteen and one-half months of continuous study. This program concentrates on academic studies in the first nine months. The next seven and one-half months emphasize field instruction and research. In the Chicago division, academic study and field instruction are distributed throughout the two academic years. Social work career concentrations on both of the two campuses are the same: social treatment, administration and social policy, and community organization and planning.

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### **The Urbana-Champaign Division**

The Urbana-Champaign division of the school has access to the full facilities of a great midwestern university in the atmosphere of a large college town. These facilities include student residence halls, a student union with modern dining facilities and a range of recreational activities, superior facilities for university athletics, and outstanding cultural and intellectual events.

The school has special resources for research in the University's library, which ranks first among the state universities and third among all American universities. Here graduate social work students have access to a specialized departmental library. In addition, social work students and faculty may participate in studies and programs of the University's Children's Research Center.

Field instruction is provided in several communities designated as field learning centers. These communities include Urbana-Champaign, Danville, Decatur, Peoria, and Springfield. Experiences are also avail-

able in East St. Louis and Chicago. A full range of practice experiences in all practice fields is thus provided through the cooperation of a wide variety of social agencies and their staffs.

### **The Chicago Division**

The Chicago division of the school is located on the University of Illinois Chicago Circle campus. This major new university campus is located on Chicago's near West Side, long the "port of entry" for those populations migrating to this urban center from foreign nations and from other sections of the United States.

The Chicago Circle campus is an urban university. For the student in the School of Social Work, this means the opportunity for learning, for practice, and for research not only *about* the many facets of the urban society but directly *in the midst* of them. The full sweep of private and public social welfare institutions, the presence of many national and regional agencies, and the activities of vigorous community organizations — these combine to provide the student with an exciting and living professional educational experience.

Since the Chicago Circle campus is a "commuter" campus, the student is free to formulate his own living plans and to choose from the many neighborhoods of the city. While the campus maintains a variety of social, cultural, and recreational activities, the student will find the city of immense interest and attraction. Here he can pursue not only recreation but the full scope of professional and social action.

### **THE GRADUATE PROGRAM**

The educational program of the Master of Social Work curriculum is planned to enable students to acquire a knowledge base, practice skill, and use of the research process, while at the same time developing the value orientations, the self-discipline, and the self-awareness required in professional practice. Ways are sought to help the student integrate use of knowledge, attitudes, and skills for development of an effective practice style — a style which blends not only scientific skill and art but which reflects the individual's capacities and career goals as well.

To facilitate the above complex learning goal, the student programs normally include independent study, lectures, seminars, a research experience, and field learning or practicum. Students elect one of three concentrations: (1) social treatment, (2) administration and social policy, and (3) community organization and planning; or students may combine concentrations to reflect a more specific career goal of their own. Within each concentration about one-half of the courses are required; the remainder are elective. Opportunity is also provided for



substitution for required courses if the content has been covered elsewhere. The focus in all concentrations reflects contemporary problems, current methods of practice, and current service delivery systems.

Field practice is an integral part of the school's total professional education program and provides an opportunity to use the theoretical context learned in classroom courses. In each of the concentrations, the field practice is designed to prepare the student for responsible professional performance appropriate to his career goal. The research experiences offer opportunity for critical analysis and validation of present methods and theory.

### **Description of the Concentrations**

**Concentration in Social Treatment.** The program is designed for the student with an interest in direct service to individuals, families, or groups, or combinations of these. The objective of this program is to prepare a student to assist persons in the improvement of their social functioning and to deal more effectively with their environment. A range of strategies and techniques related to interpersonal interaction is included. The student may concentrate his learning in either case-work or group work or a combination of these two methods. A student may have an opportunity to learn training and supervisory skills, depending on his career goals.

**Concentration in Administration and Social Policy.** This curriculum is for the student with a career interest in the planning, management, and improvement of social service delivery systems, and development of the social policies upon which they are based. It teaches those methods which prepare social workers for positions in agency management, supervision, service and policy evaluation, organization and program planning, and policy and program change. A variety of interventive strategies, techniques, and processes is taught in relation to problems which are faced in such practice. An important component is the use of research in the process.

**Concentration in Community Organization and Planning.** This program area is designed for the student with an interest in working with community organization, planning, and coordinating agencies. The area has the objectives of enhancing opportunity for participation in decision making at all levels of the community, facilitating more equitable distribution of community resources, and developing effective service delivery systems with available resources. The curriculum includes a range of strategies and technical skills which have applicability in many fields of social welfare. In addition to learning generic planning and organization skills, students have the opportunity in the school and

other departments of the Graduate College to develop expertise in problem areas such as housing, manpower development, poverty, corrections, mental health, community welfare planning, urban education, and human relations. Research opportunities are provided in assessment of community problems, program development, and evaluation.

A student electing one of the concentrations plans his program of study with his adviser. Appropriate elective courses are combined with the required learning experiences. Field learning appropriate to the student's career goal is provided, and a research experience which will further such a goal is selected. In general, a student need not declare his final concentration choice until he has completed at least one term in the school. Provision is also made for changes in career goals, although the later such changes are made, the greater the likelihood that the study program will be lengthened over the usual four semesters or six quarters of work.

**Special Programs.** Through cooperative arrangements with a number of federal and state agencies, the school receives financial support for the development of learning opportunities in such fields of practice as child welfare, corrections, juvenile delinquency, psychiatric social work, public assistance, rehabilitation, and school social work. Support for the program in such areas is received from the Rehabilitation Services of the federal Department of Health, Education, and Welfare, the National Institute of Mental Health, and the federal Rehabilitation Services Administration. In the fall of 1969, innovative field learning centers funded by the federal Social Rehabilitation Service were established on each campus. These field learning centers, with instruction by school faculty, are designed to stimulate the development of new models for the delivery of social services. In the fall of 1970, a cooperative program was developed on the Urbana-Champaign campus with the Illinois Department of Children and Family Services. This program is designed for students having career interests in the management of social service delivery systems. The Chicago division, through a special grant from the Illinois Law Enforcement Commission, has developed a program for students with careers in corrections social work. The program provides stipends and field learning in suburban police departments having services for juvenile offenders.

## **RESEARCH AND COMMUNITY SERVICE**

The faculty is regularly engaged in a wide range of teaching, community service, and professional activities as well as in curriculum expansion and innovation. Opportunities are available for students to participate in selected aspects of these activities, both as part of their

formal course work and through informal outside-of-class participation. On both campuses, students are elected to committees and serve with the faculty in the development of curriculum and educational policy.

Research projects undertaken by faculty in recent years are numerous. The following are illustrative titles from the Chicago division and the Urbana-Champaign division:

"An Analysis of the Tasks in School Social Work As a Basis for Improved Use of Staff" — a research project funded through the United States Office of Education.

"A Survey of Social Work Manpower in Chicago" — a project of the Welfare Council of Metropolitan Chicago.

"Use of Professionals and Case Aides in the Neighborhood Service Delivery System."

"Study of the Impact of the State Mental Health Zone Center Programs in Illinois Communities" — a six-year project funded by the National Institute of Mental Health.

"A Study of Intervention Strategies in Problems Affecting Family Organization and Socialization of Children" — a project partially funded by Catholic Charities of Dubuque, Iowa.

"Analysis of Content and Process in Family Group Therapy."

### **Continuing Education and Extension Course Work**

Through the University Extension Service, the school has maintained a series of professional development courses, workshops, and institutes each year for the continuing education of social workers and allied social welfare employees. During the past five years, more than 2,000 individuals have attended such courses and events sponsored by the school.

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**Urbana-Champaign Campus**





In Chicago, three professional education programs are offered: (1) an initial sequence of courses applicable toward the M.S.W. degree, (2) a professional development program of both credit and credit-free courses, and (3) a continuing education program for graduate social workers.

This program is given fall, winter, and spring quarters only, at the Chicago Circle campus. Courses are offered in the late afternoon and early evening. Information may be obtained by contacting the Chicago division.

## **DOCTORAL PROGRAM**

The school offers a program for the degree of Doctor of Social Work. The student may enroll on either campus for this degree. Because of the variety of resources on each campus, study at both Chicago and Urbana-Champaign is recommended.

The program is designed to educate individuals for development and direction of social welfare programs. It provides education for leadership in teaching, research, policy analysis and development, and social welfare administration. The knowledge base includes theories of personality and behavior change, social and political processes, national welfare policy, societal values, and institutions and other organizations.

Admission requires a "B" average. The Miller Analogies Test and the Graduate Record Examination are required. Information about the program may be obtained by writing the Coordinator, Doctoral Program, on either campus.

## **SPECIFIC CAMPUS PROGRAMS**

As noted earlier, the two divisions of the school offer programs which are unique to the respective settings in which they operate. Descriptions of these two programs follow.

### **Urbana-Champaign Division**

On the Urbana-Champaign campus, the social work curriculum is organized on a semester calendar, with study continuing through a twelve-week summer semester. Full-time students who enroll in September of each year may complete their graduation requirements in sixteen and one-half months, finishing their studies midway through the second academic year. The first two semesters, on campus, concentrate on the knowledge base for practice. In the second year, beginning in June, learning is concentrated on field practice. In the second semester of full-time study, students select an individual or group research project which is then completed at the field teaching centers off campus.

The curriculum is organized according to the three career concentrations described earlier in this catalog. Course selection and field learning planning are done in accordance with the career plans of the student through joint planning by the student and his academic faculty adviser.

Field learning takes place in many social agencies. Students have an opportunity during their graduate study to participate in agencies with different programs although they ordinarily have a major, or primary assignment, with one agency. In the second year, field learning is four days each week, while research activities and practice seminars are one day each week. Learning experiences in other agencies are developed through joint planning with the student and field instruction faculty. These experiences have covered a very broad range of activities and may cover a secondary experience in an alternative social work method, field of practice, or an innovative learning opportunity.

**TYPICAL PROGRAM AT URBANA-CHAMPAIGN**

SEMESTER I (on campus)		UNITS
Soc.W. 300	Methods of Social Work Intervention .....	1
Soc.W. 310	Social Welfare Policy and Service I.....	1
Soc.W. 327	Research Methods in Social Work Practice.....	1
Soc.W. 351	Human Growth and Behavior I .....	1
Soc.W. 491	Research Seminar .....	1
SEMESTER II (on campus)		
Soc.W.	Methods — one unit of the following required:	
	Soc.W. 420, 422, 423, 425, 426, 428, or 429.....	1
Soc.W. 452	Human Growth and Behavior II.....	1
Soc.W. 491	Research Seminar .....	1
	Electives .....	1-1½
SUMMER SEMESTER III (field teaching center)		
Soc.W. 431	Practice Seminar I .....	1
Soc.W. 468	Field Instruction .....	2
	Full academic load:	3
SEMESTER IV (field teaching center)		
Soc.W. 432	Practice Seminar II .....	1
Soc.W. 469	Field Instruction IV .....	2
	Full academic load:	3
Total units required for graduation:		16



## PROGRAM IN SERVICE MANAGEMENT

In 1970, the Urbana-Champaign division of the Jane Addams School of Social Work in cooperation with the Illinois Department of Children and Family Services began a new twenty-one month program in social service management.

Students entering the program in the fall will receive their master's degree at the end of the spring semester of the following academic year. The objectives of the program require a practicum of one calendar year.

**Selection.** All entering students are eligible to apply. Approximately twenty students are selected each year.

**Direct Service Management.** The minimum expectation of students completing the program is skill in the management of teams in the provision of direct services. Service advocacy, in which workers help children and families meet their major needs through involvement of all appropriate community organizations and services, will be stressed. Development of competences in terms of special interests will be encouraged. Opportunities will be offered to a small group to specialize in social policy and planning with provision for different practicum assignments.

**Knowledge and Skill Objectives.** The following are included:

1. Assessment of individual, group, and community problems. Use of common elements for group problem solving.
2. Methods of intervention: team practice and leadership.
3. Legal rights of citizens; sanctions of agencies.
4. Society's responsibilities for children.
5. Policy development, interpretation, application.
6. Organizational behaviors; negotiation.
7. Personnel administration.
8. Work flow, measurement, and management.

**Paid Practicum.** Following completion of the first two semesters, students are paid as part-time employees of the department during the practicum, at rates appropriate to their education and experience. Assignments will permit comparison of service delivery and administration of several organizations.

The first year's focus is on the academic knowledge base, use of one or more typical Illinois communities for problem identification and analysis, and planning of service delivery and administrative organization for social service offices. The second year's focus is on learning of service roles and team leadership techniques; methods seminars with faculty, departmental staff, and management consultants; and participation in research.

**Service Teams.** Service teams will be used as the major method of field learning and meeting work demands. Teams will have responsibility for foster care, protective services, day care, licensing, and other child welfare services of the department. Various administrative duties will be rotated among team members. Each member will fulfill leadership roles. Personnel with other levels of training will be added to teams including undergraduate students, social work aides, indigenous residents, and volunteers. During the practicum period, teams will have full service responsibility, including handling of emergencies.

**Practicum Schedule.** Three to four days will be spent each week with the Department of Children and Family Services. Schedules will be modified in terms of experience with the program and the student's skills and needs.

**Planning and Monitoring.** A committee of faculty, students, and members of the Department of Children and Family Services acts as an advisory group to the program.

**Professional Employment.** The department may offer employment to some of the students who are graduated from this program. The experience will also equip students for a variety of roles in other agencies.

**Parallel Programs.** This experimental program is intended to develop a model that may be used for parallel programs of social work education with other agencies.

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## **Chicago Division**

At Chicago Circle, the program is organized on the basis of a quarter calendar. While there is still a summer break between the two academic years, an increasing number of courses are being given during this period.

As in all schools of social work, the Chicago program has two major components: the field of practice experience and the classroom activities. At the present time, field instruction is generally concurrent with class work, although several alternate models are being tested. The student will usually be placed in two distinct settings, with attention being paid to his career interests and the desired method of practice (casework, group work, combined methods, community organization, and others).

### **PROGRAM AT CHICAGO CIRCLE**

#### **FIRST YEAR**

Much of the first-year program at Chicago Circle is mandatory and is comprised of those courses which provide a knowledge base for all aspects of social work practice. Students who enter the school with a

strong undergraduate social welfare background may have, upon satisfactorily demonstrating proficiency, some of the requirements waived. In general, the first-year courses include:

1. Social Work Practice Method or a combination of Practice Methods
2. Human Growth and Behavior (a dual focus on ego psychology and social science theory)
3. Social Welfare Policy and Services
4. Social Work Research Methods
5. An Overview of Community Organization Practice (one quarter only)
6. Field Instruction (two days per week)

#### **SECOND YEAR**

The second-year courses are largely elective and are grouped within the three major concentrations. Since many options are available, and since the Chicago program is in a period of transition, no "typical" program is set forth. However, illustrative second-year courses in the concentrations include:

##### **Social Treatment.**

1. Clinical Diagnosis
2. Family Diagnosis and Treatment
3. Treatment with Children
4. The Adolescent and His Family Group
5. Problems of the Aging
6. The Children's Institution as a Treatment Instrument
7. Advanced Casework
8. Theories of Group Therapy
9. The Advanced Group Treatment Seminar
10. Theories of Psychotherapy
11. Social Work Practice in the Rehabilitation Process
12. Social Work Practice and Drug Abuse
13. Casework with the Emotionally Disturbed and Their Families

##### **Community Organization and Planning.**

1. Community Structures and Processes
2. Practice Seminars in Problem Areas
3. Social Welfare Legislation and Social Change
4. Community Control of Social Welfare
5. Community Planning — Seminars in Problem Areas
6. Complex Organizations
7. Metropolitan Problems and Urban Change

## Social Welfare Policy and Administration.

1. Seminars in Welfare Policy and Problem Areas, e.g., Policy and Mental Health
2. International Social Welfare
3. Seminars in Administrative Theory and Administrative Processes
4. Social Legislation and Social Change
5. Analysis of Service Delivery
6. Issues in Social Legislation
7. Welfare Manpower Development and Utilization

These courses are not limited to those who choose a major in the given concentration. Many are open to all students and are appropriate to any social work practitioner, regardless of specialization. Majority and Minority Cultural Interaction, for example, is recommended for all students.

Beyond the above, the second-year program includes a field or practice experience. Most students receive a placement of their choice within their selected area of practice. In the community organization concentration, both practice labs and externships are used.

At Chicago Circle, the research requirements of the M.S.W. program have been modified to allow options for the students. In the first year, the two research methodology courses are mandatory. However, once these are completed the student has two alternate means by which the research requirement can be satisfied: (1) The individual or group

Chicago Circle Campus





empirical project or the library project, which includes Social Work 496 (Preparation of the Research Design) and Social Work 497 and 498, which culminate in the approved research project. These are carried out under the direction of a member of the faculty. (2) Successful completion of one four-hour research seminar in a substantive area of social work practice. Such a seminar may be concentrated in one quarter or may extend over two quarters. Examples of research seminars are: Research in Child Welfare, Manpower Development and Utilization, The Analysis of Service Delivery Systems, Assessment of Correctional Practice, and Research with Small Groups. The seminars are applicable, obviously, to the student's major concentration.

#### **SPECIAL PROGRAM IN CORRECTIONS SOCIAL WORK**

Under a grant from the Illinois Law Enforcement Commission and with the cooperation of the city of Wheaton, Illinois, the school has helped establish a social service program in the Wheaton Police Department. Stipends for students interested in such work are available through the project. In 1971, another office will be opened in some other police department in metropolitan Chicago. The project provides services to selected misdemeanor cases, both juvenile and adult. The students on the project will have their field learning in this special setting.

#### **DEGREE REQUIREMENTS FOR BOTH DIVISIONS**

Degree requirements are the same at both the Chicago and the Urbana-Champaign divisions. The graduate program of study leads to the professional degree of Master of Social Work, which is conferred by the University upon recommendation of the faculty of the Graduate School of Social Work and the Dean of the Graduate College. Candidates must meet the following specific requirements:

1. **Grades.** Successful completion of all graduate work in both class and field instruction. Grades are recorded by letter, as follows: "A" (excellent), "B," "C," "D," "E" (failure). The five-point grading scale is used with "A" = 5.0, "B" = 4.0, "C" = 3.0, "D" = 2.0, "E" = 1.0. Graduate students in the School of Social Work are required to maintain at least a 3.75 grade-point average, or they are not eligible to graduate.

At Urbana-Champaign, Social Work 468, Field Instruction III, and Social Work 469, Field Instruction IV, are both graded "S," satisfactory, and "U," unsatisfactory. Both of these courses must be completed with a grade of "S," but are not included in the calculation of the grade-point average.



**2. Residence.** At Urbana-Champaign, two semesters, and at Chicago, three quarters, must be spent in residence. Residence is realized when a student lives in the community or its immediate surroundings and devotes an appreciable portion of this time to graduate study.

**3. Time Limit.** All graduate requirements for the Master of Social Work degree must be completed within the six-year period following the date of first registration. Years devoted to military service are deducted. Exceptions may be made only in unusual circumstances. However, several plans have been developed for spreading the degree program over a three-year period, with one year devoted to full-time work in residence.

## **ADMISSION AND REGISTRATION INFORMATION**

Students are admitted for initial registration in the fall term only. Application materials may be obtained from either division of the school, depending upon the applicant's choice of where he or she should wish to study. Students may not apply to both campuses. Addresses for both divisions are listed on the inside of the front cover of this bulletin. Applications should be submitted as early as possible. Students who apply after May 1 of each year may find that enrollment for the following fall term is already at capacity. However, applications will be accepted up to August 1, if enrollment space is available.

A nonrefundable application fee (\$20.00) is required upon the receipt of all applications. A check or money order, payable to the University of Illinois, should be included with the return of the application materials to either campus division of the school.

Students are admitted for graduate social work study by the Graduate College upon the recommendation of the School of Social Work faculty. The Graduate College determines whether the applicant meets the University's requirements for graduate study; the school faculty decides on the potential for social work.

### **Admissions Requirements**

**1. Official Transcripts.** Transcripts are required showing graduation from a college or university with requirements for a bachelor's degree comparable to those of the University of Illinois, and with the student's academic record of at least 3.5 on a five-point scale for the last sixty hours of completed work.

**2. Social Sciences Credit.** A minimum of twenty semester-hours in the social sciences and/or undergraduate social welfare courses is re-

quired. Successful completion of course work in the following areas of study is highly recommended: anthropology, economics, history, home economics, philosophy, political science, psychology, social welfare, and sociology; and an undergraduate course in elementary statistics and/or research.

**3. Personal Qualifications.** You must show evidence of personal qualifications essential for professional social work. These are determined from the application materials and letters of reference and may be supplemented by an interview with the Chairman of the Graduate School of Social Work Admissions Committee, or his representatives.

**4. Health.** In Urbana-Champaign, a health examination is given by the staff of the University Health Service, or by the student's own physician, and is reported on the required University health forms. In Chicago, the student's physician is required to report the health examination on University health forms.

Students are required to participate in the University's hospital-medical-surgical insurance plan or to present evidence of participation in a plan providing the same benefits, in which case they may petition the Dean of Students for refund of the insurance fee. Spouses of students may also participate in the University plan.

Transfer students follow the same application procedures as new students. A student who has completed acceptable work in a school of social work accredited by the Council on Social Work Education is eligible to transfer those credits to the Jane Addams Graduate School of Social Work if he meets all other requirements.

Students must register during the regular registration period at the beginning of each semester or quarter. Directions are provided each student in advance. Each student is assigned a faculty adviser who meets with him at the time of registration to help plan the academic work. During the year, the adviser follows the student's progress in the classroom and in field instruction in order to assist the student in achieving the most benefits from his school experience. However, students assume the primary responsibility for their own career planning and meeting the requirements for graduation.

Since social work involves communication with all classes of United States citizens as clients, an understanding is required of varying American local customs and mores, as well as idiomatic and vernacular speech habits. Financial aid to social work students from other countries presents a special problem. Almost all awards in social work are restricted to citizens of the United States. Therefore, the foreign student

must plan for an extended time of study in the United State without prospects of securing aid while in this country. Applicants may wish to consult the local office of the United States Information Office of the American Consulate for further information concerning graduate study in the United States.

### **United States Citizens Who Are Minority Group Members**

The faculty of the School of Social Work and the University has a policy of encouraging enrollment of minority group members. On both the Chicago campus and the Urbana-Champaign campus, the faculty has standing committees which work toward increasing minority group student enrollment. Attempts are made to individualize application and admission problems and to assist students who are admitted so that chances for successful completion of the program are enhanced. However, all students are expected to enroll in the regular graduate social work curriculum.

Financial aid is available for minority group members. However, the number is limited and early application is advised. Application should be completed by February for the following September enrollment if financial aid awarded through the University is requested.

### **Students from Other Countries**

#### **URBANA-CHAMPAIGN DIVISION**

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The Director of the Office of Foreign Student Affairs, 314 Student Services Building, Champaign, Illinois 61820, assists students from other countries with problems involving passports, visas, and other matters.

A student from another country who wishes to be admitted to the Urbana-Champaign division of the school should write to the Office of Graduate and Foreign Admissions, University of Illinois, 627½ South Wright Street, Champaign, Illinois 61820, enclosing copies of his academic records certified by the educational institution previously attended.

#### **CHICAGO DIVISION**

At Chicago, inquiries about admission should be addressed to the Office of Graduate and Foreign Admissions, University of Illinois, Box 4348, Chicago, Illinois 60680. The Coordinator of Foreign Student Affairs assists students with special problems.

Students from other countries should plan carefully to insure successful study in social work. Those for whom English is a second language frequently need up to one year in the United States studying English before beginning graduate study.

## TUITION AND FEES 1972-73

### URBANA-CHAMPAIGN DIVISION

Graduate and undergraduate: Above 10 hours, above 2½ units

FIRST SEMESTER	Resident of Illinois	Nonresident of Illinois
Tuition (except those holding exemptions) . . . . .	\$248.00	\$743.00
Service Fee . . . . .	58.00	58.00
Hospital-Medical-Surgical Fee . . . . .	37.00	37.00
	<u>\$343.00</u>	<u>\$838.00</u>
<b>SECOND SEMESTER*</b>		
Tuition (except those holding exemptions) . . . . .	\$248.00	\$743.00
Service Fee . . . . .	58.00	58.00
Hospital-Medical-Surgical Fee . . . . .	37.00	37.00
	<u>\$343.00</u>	<u>\$838.00</u>
<b>SUMMER SEMESTER (12 weeks) 1973*</b>		
Tuition (except those holding exemptions) . . . . .	\$165.00	\$495.00
Service Fee . . . . .	44.00	44.00
Hospital-Medical-Surgical Fee . . . . .	37.00	37.00
	<u>\$246.00</u>	<u>\$576.00</u>

### CHICAGO DIVISION

Graduate and undergraduate: Above 10 hours

#### FALL QUARTER 1972-73\*

Tuition (except those holding exemptions) . . . . .	\$212.00	\$542.00
Service Fee . . . . .	32.00	32.00
Hospital-Medical-Surgical Fee . . . . .	15.00	15.00
	<u>\$259.00</u>	<u>\$589.00</u>

#### WINTER QUARTER 1972-73\*

Tuition (except those holding exemptions) . . . . .	\$212.00	\$542.00
Service Fee . . . . .	32.00	32.00
Hospital-Medical-Surgical Fee . . . . .	15.00	15.00
	<u>\$259.00</u>	<u>\$589.00</u>

#### SPRING QUARTER 1972-73\*

Tuition (except those holding exemptions) . . . . .	\$212.00	\$542.00
Service Fee . . . . .	32.00	32.00
Hospital-Medical-Surgical Fee . . . . .	15.00	15.00
	<u>\$259.00</u>	<u>\$589.00</u>

\* Subject to change

## HOUSING

The University has no dormitory facilities in Chicago, but information concerning housing listings may be obtained from the Housing Office, Room 704, Chicago Circle Center, P.O. Box 4348, Chicago, Illinois 60680.

In Urbana-Champaign, information about housing may be obtained from the Housing Division, 420 Student Services Building, Champaign, Illinois 61820.

## COURSES OFFERED AT URBANA-CHAMPAIGN DIVISION

### Advanced Undergraduate and Graduate

**300. Methods of Social Work Intervention.** Examination of the methods of social work intervention (casework, group work, and community organization) utilized in various social work agencies and social welfare settings. Understanding of the values, knowledge, principles, and processes of social work practice is emphasized. Prerequisite: Credit or registration in Social Work 226. 3 hours, or ½ to 1 unit.

**310. Social Welfare Policy and Services, I.** Critical study of the income maintenance system in the United States as a response to the problems of inequality of opportunity and income, poverty, and income security. Alternative approaches are considered with discussion of the social worker's role in the system. Prerequisite: Admission to social welfare major or minor, or graduate standing. 3 hours or 1 unit.

**311. Social Welfare Policy and Services, II.** Critical evaluation of social policy and services in three major problem areas — public health, aged, and housing with attention given to the process of social policy analysis and to strategies for intervention to achieve redirection in use of resources to deal more effectively with the problems. Prerequisite: Credit or registration in Social Work 310. 3 hours or 1 unit.

**316. Social Services for Children.** Child welfare practice in relation to the state's responsibility for guardianship, the juvenile court, employment, and regulation of child care facilities. An examination of services which support, supplement, or substitute for parental care of children; consideration of trends and issues in child welfare planning. Prerequisite: Credit or registration in Social Work 300, or consent of instructor. 3 hours, or ½ to 1 unit.

**318. Special Problems.** A small group seminar for independent study of a topic or topics of special interest to the field of social welfare. Emphasis is on examination and discussion of significant and current social welfare issues and problems. Prerequisite: Credit or registration in Social Work 300; consent of instructor. 3 hours, or ½ to 1 unit.



**326. Afro-American Life and Culture.** An examination and review of selected aspects of Afro-American life and culture. African heritage, American experience, concept of Negritude, and their implications for social workers. Prerequisite: Admission to social welfare major or graduate standing. 3 hours or 1 unit.

**327. Research Methods in Social Work Practice.** Objectives of research pertaining to social work practice, design of experiments, measurement and methods of collecting data, design of questionnaires and schedules, methods of data analysis including statistical hypothesis testing and applications of inferential techniques, interpretation of results, preparation of reports. Prerequisite: An introductory course in statistics and admission to social welfare major, or graduate standing. 3 hours or 1 unit.

**333. Introduction to Social Group Work.** Background information regarding the development of social group work. Attention is given to the utilization of the group work method in contemporary social work practice, practice principles, and group theory. Material presented through lecture-discussion and by participation in small groups formed from the class membership. Prerequisite: Junior standing with introductory courses in sociology, psychology, and the social sciences. 3 hours or 1 unit.

**351. Human Growth and Behavior, I.** The major forces influencing



the growth and behavior of the individual from birth through adulthood; sociocultural, familial, physical, emotional, and intellectual factors as they enhance or retard social functioning; the nature and dynamics of social process as related to growth and behavior; the relevance of this content to social work practice. Prerequisite: Six hours of psychology and/or sociology; admission to social welfare major or graduate standing. 3 hours or 1 unit.

### **Graduate**

**420. Comparative Approaches in Community Organization Practice.** Concepts and theories, principles and methods characterizing identifiable approaches used in community organization practice at neighborhood, community, state, and other levels. Prerequisite: Credit or registration in Social Work 421, or consent of instructor. ½ to 2 units.

**422. A Comparative Analysis of Approaches in Casework.** A systematic and critical examination of selected approaches, their conceptualizations, procedures, and techniques in casework theory and practice. The employment of a framework for the analysis and assessment for the various approaches. The selected approaches: psychosocial therapy; crisis intervention; family treatment; advocacy; behavior therapy; and others. Study of research related to process and outcome. Identification of practice issues. Prerequisite: Consent of instructor. ½ to 1½ units.

**423. Comparative Approaches to Social Group Work Practice.** Study of practice theory in social group work through a comparative study of various identifiable practice approaches. Prerequisite: Social Work 425 or consent of instructor. ½ to 1½ units.

**425. Group Process and Method.** Small group theory and the group process; the use of group process and methods in social work practice. ½ to 1 unit.

**426. Social Planning and Administration.** Principles, concepts, and methods of planning and administration of social services; emphasis on leadership, policy and decision making, and program organization. ½ to 1 unit.

**428. Seminar on a Comparative Analysis of Selected Models of Family Therapy.** Critical examination of the principles, issues, and practice of family therapy. Application of concepts to observation of actual family therapy conducted by students and/or the instructor. The process of developing a model for practice. ½ to 1½ units.

**429. Seminar in Methods of Intervention with Low-Income Families.** Analysis of distinguishing characteristics and social problems of low-income populations; critical review of issues regarding social work

interventive methods utilized in the past and at present. Emphasis is placed on analysis, construction, and evaluation of significant practice principles with view toward innovation. Prerequisite: Social Work 422 or equivalent.  $\frac{1}{2}$  to  $1\frac{1}{2}$  units.

**431. Practice Seminar, I.** Critical examination of the application of knowledge to social work practice; emphasis on reciprocal relationships among personal problems and needs, social environment, agency services, and helping methods; consideration of new trends in practice and empirical knowledge. Prerequisite: Consent of instructor. 1 unit.

**432. Practice Seminar, II.** Critical examination of the application of knowledge of social work practice; emphasis on relationships among personal problems, social problems, planning processes, and agency purposes and functions; consideration of trends in social policy and empirical knowledge. Prerequisite: Consent of instructor. 1 unit.

**435. Seminar in Staff Development.** Examination of various types of staff development approaches used in social welfare. Analysis of selected problems occurring in planning and carrying out a staff development program. Issues in program planning and in budgeting for staff development will be considered. Prerequisite: Social Work 422; registration in any one of the following: Social Work 420, 423, or 429.  $\frac{1}{2}$  to 1 unit.

**452. Human Growth and Behavior, II.** Interrelationship of physical, emotional, and social aspects of selected diseases, and implications for the patient, family, and community; psychopathology, including neuroses, psychoses, character disorders, psychosomatic dysfunction, organic conditions, and mental retardation; diagnosis and treatment methods, including psychotherapy, somatic and drug therapies, and social work. Prerequisite: Social Work 351.  $\frac{1}{2}$  to  $1\frac{1}{2}$  units.

**454. Afro-American Issues Seminar.** A critical analysis of social, political, and economic issues as they relate to the black community and the response of the community to these issues. Prerequisite: Social Work 326. 3 hours or 1 unit.

**461. Special Studies in Social Work, I.** Independent or group study in areas of special interest; application of social work principles to special problems or settings.  $\frac{1}{2}$  to 2 units.

**462. Special Studies in Social Work, II.** Independent or group study in areas of special interest; application of social work principles to special problems or settings.  $\frac{1}{2}$  to 2 units.

**467. Field Instruction, I.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of



case and problem situations and in direct service to agency clientele. Prerequisite: Consent of instructor.  $\frac{1}{2}$  to 1 unit.

**468. Field Instruction, II.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of case and problem situations and in direct service to agency clientele. Prerequisite: Consent of instructor. 1 to 2 units.

**469. Field Instruction, III.** The student is assigned to field instructors for learning experiences in social agencies and communities. Such experiences include the use of knowledge and understanding in analyses of case and problem situations and in direct service to agency clientele. Prerequisite: Social Work 422, 466, 467, and 468. 1 to 2 units.

**484. National Social Welfare Policy, I.** Analysis of the impact of changing economic and political doctrines, of ideological differences and struggle, and of major events such as wars, depressions, urban strife, the civil rights revolution, sustained poverty, and cybernetics on national social policies and the operation of social welfare programs. Treatment is in a historical and institutional context. Primarily directed toward the development of ideas to guide determination of social work posture and context. Prerequisite: Social Work 311 or consent of instructor.  $\frac{1}{2}$  to 2 units.

**485. National Social Welfare Policy, II.** Emphasis is on the case approach within the context of basic political and governmental processes which influence the development, enactment, and application of national policy. Analytical study of the background, legislative history, amendments, judicial interpretations, and operation of major national acts comprising our national social welfare policy, or bearing directly on social welfare such as the Social Security Act, the Employment Act, the Civil Rights Acts, and the Economic Opportunity Act. Prerequisite: Social Work 484 or consent of instructor.  $\frac{1}{2}$  to 2 units.

**491. Research Seminar.** Seminar for students preparing research projects, either in groups or individually. Experience in the application of research methods to current social work problems. Prerequisite: Consent of instructor. 0 to 2 units.

**492. Seminar on Models for Directed Change.** Same as Sociology and Urban and Regional Planning 492. Construction and analysis of models for planned intervention at the personal, small group, and community levels. Construction of models as interpretations of behavioral science theory; extrapolating of hypotheses and of guides to intervention from the models. Readings from several disciplines as relevant. Prerequisite: Consent of instructor.  $\frac{1}{2}$  to 1 unit.

**493. Methodological Issues in Social Work Research.** Analysis of issues and problems inherent in selected social research methods, to identify special problems in research on social work practice. Methodological problems of proof and verification, levels of generalizability, meaning of data objectivity and reliability in use of judgments. A framework is developed for reformulation of research problems and for selection of research methods. Prerequisite: One course in social research methods.  $\frac{1}{2}$  to  $1\frac{1}{2}$  units.

**497. Collective Bargaining in Public Employment.** Same as Labor and Industrial Relations and Educational Administration 497, and Political Science 469. Development of employee organization, collective bargaining, and public policies in the public sector — federal, state, and local. Analysis of contemporary bargaining relations, procedures, problems, and consequences. Prerequisite: Consent of instructor. 1 unit.

## **SCHOLARSHIPS AND OTHER FINANCIAL AID**

There are three general sources for aid to help finance graduate social work study at the University of Illinois:

1. University scholarships, tuition and fee waivers, assistantships, and University Fellowships;
2. Traineeships, special group work fellowships, and grants-in-aid;
3. Social agency stipends and scholarships or employment-education leave plans.

To apply for the University Fellowships, application and supporting documents (all transcripts and reference letters) must be received by the school no later than February 15. Fellowships are awarded on the basis of campus-wide competition, and, in general, require a minimum of 4.75 grade-point average on the last sixty hours of completed credit. Notification of award is made by the Graduate College on or after March 15 for the following September.

Application for tuition and fee waivers and assistantships are made on the same forms as those used for the University Fellowships and should be completed and on file by February 15, although they will be accepted after that date.

Traineeships, special group work fellowships, and grants-in-aid may be applied for at any time, but the number is limited and early application is indicated. The same forms are required as used for University Fellowships. These awards are based on scholarship, promise for the field, the applicant's career interest as to field or practice, and the financial circumstances of the applicant. In view of the limited amount of financial aid available through the school and the competitive element



that this circumstance precipitates, the possibility of granting such aid to an applicant whose grade-point average is below 4.0 is relatively low.

### **Traineeships**

**Social and Rehabilitation Services, Community Services Administration, U.S. Department of Health, Education, and Welfare.** Traineeships consist of \$1,800 for the first year of study (nine months), and \$1,628 for seven and one-half months for second-year Urbana-Champaign students, and \$1,953 for nine months for second-year Chicago students. The award also covers tuition and pays dependency allowances. These are awarded to eligible students who are planning for employment in child welfare.

### **University**

**Assistantships.** A limited number of assistantships is available, with a stipend of \$1,600 for the academic year, plus exemption from tuition and all fees except the hospital-medical-surgical fee. This appointment obligates the student to work ten hours each week.

New Library



**Fellowships.** University Fellowships are awarded on the basis of all-University competition. Each provides a stipend of not less than \$2,000 for the academic year with exemption from tuition and all fees for the academic year and the following twelve-week summer term. University Fellows must carry a full program which consists of four units each semester.

**Tuition and Fee Waivers.** These awards, very limited in number, provide exemption from tuition and all fees except the hospital-medical-surgical fee for the academic year and the following twelve-week summer term.

Note: Fellowships and tuition and fee waivers are open to foreign students as well as citizens of the United States. However, as stated above, the application must be submitted before February 15 of each year.

**Military Scholarships.** These tuition waivers are available to veterans who served in the armed forces at any time after September 16, 1940, provided the veteran was a resident of Illinois or a student at the University of Illinois at the time of enlistment, and provided that he has been honorably discharged from the service. These are not available to veterans who are receiving financial aid from the government for educational purposes.

**Special Fellowships in Social Work.** A number of fellowships for graduate study in group work have been made available to the University through the Woods Charitable Fund, the Chicago Community Trust Fund, and various group-serving agencies. These are for \$1,800 for the first-year students and \$2,000 for the second-year students, with no work commitment. However, recipients are expected to work in the Chicago area following the period of study at the Graduate School of Social Work.

**Grants-in-Aid.** Supplementary grants are available to students depending upon need of the student. These carry no work commitment, although the recipients are expected to accept employment in the Chicago area following study at the school.

### **United States Government**

Note: The following traineeships have been made available through grants from federal agencies and are available to United States citizens only. Applicants should apply to the school, not the federal government.

**Rehabilitation Services, U.S. Department of Health, Education, and Welfare. Traineeships.** Students interested in pursuing careers in vocational rehabilitation are eligible to apply for traineeships of \$1,800

for the first year of study (nine months), and \$1,628 for seven and one-half months for second-year Urbana-Champaign students, and \$1,953 for nine months for second-year Chicago students. These awards also cover tuition and dependency allowances.

**National Institutes of Mental Health, United States Public Health Service. Traineeships.** Traineeships of \$1,800 for the first year of study (nine months), and \$1,628 for seven and one-half months for second-year Urbana students, and \$1,953 for nine months for second-year Chicago students. These awards also cover tuition and a dependency allowance. These are given to students at the Graduate School of Social Work who are preparing for employment in psychiatric settings, school settings, and juvenile delinquency settings.

**Social Agency Stipends, Employment-Education Leave Plans, Work Study Plans.** Since the number of University Fellowships, tuition and fee waivers, assistantships, traineeships, and special group work fellowships is limited, applicants should make every effort to secure other resources for financing their education. There are numerous awards which many agencies have developed. In almost every state the public agencies which are charged with responsibility for child welfare, public assistance, mental health, and correctional services have some type of plan. Many private, voluntary agencies also have such plans. Inquiry concerning these should be directed to the particular agency in which the applicant has an interest. The school does not have information concerning these, other than that which is included in this catalog.

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## **State of Illinois**

Note: Under some of these financial aid programs, a work commitment with the awarding department may be expected.

**Department of Mental Health.** Students interested in employment in psychiatric social work should inquire about these mental health training grants. The department pays 80 percent of tuition and fees, and the student pays 20 percent. The stipend awarded is \$300 per month, plus \$50 per month for the first unemployed dependent and \$25 per month for the next two unemployed dependents, up to a total of \$400 per month. Apply to: Chief, Psychiatric Social Services, Illinois Department of Mental Health, Room 150, 160 North LaSalle Street, Chicago, Illinois 60601.

**Department of Children and Family Services.** Students interested in child welfare employment should inquire about these training grants. The department provides all required tuition and fees, plus a stipend of \$250 per month. In addition, \$50 is paid for each unemployed depen-

dent, up to a maximum of three for a total of \$400 per month. Application should be directed to: Supervisor, Employee-Education Division of Child Welfare, Department of Children and Family Services, Room 204, 529 South Fifth Street, Springfield, Illinois 62701.

**Office of the Superintendent of Public Instruction.** Students interested in employment as social workers with the public schools may be considered for financial aid from the Superintendent of Public Instruction. Awards include payment of tuition and fees, plus a stipend for the student, based on year of study, plus number of dependents. Inquire to: Director, Department of Scholarship Services, Office of the Superintendent of Public Instruction, Springfield, Illinois 62706, or to the School of Social Work.

### **Private Resources**

**American Association of University Women.** 2401 Virginia Avenue, N.W., Washington, D.C. 20037. Fellowships carrying stipends of \$2,000 or more a year are available to women. Application should be addressed to the A.A.U.W. Fellowship Program at the above address. The closing date for applying for these fellowships is December 1.

**American Foundation for the Blind, Inc.** Administered by the University of Illinois Young Men's Christian Association, this fund offers scholarships ranging from \$200 to \$500 for an academic year of graduate study at the University of Illinois at Urbana-Champaign. The awards are made on the basis of moral character, intelligence, leadership, and need. Applications may be obtained by writing to the Bailey Awards Committee, Young Men's Christian Association, 1001 South Wright Street, Champaign, Illinois 61820.

**B'nai B'rith Youth Organization.** 1640 Rhode Island Avenue, N.W., Washington, D.C. 20036. Scholarship awards are available for group work students who wish to work in B'nai B'rith Youth Organizations. The grant is \$2,000 to \$2,500 for each year of academic work. The grantee is committed to accept suitable employment with the agency.

**Child and Family Service of Peoria.** 2142 North Knoxville Avenue, Peoria, Illinois 61603. First- and second-year scholarships are available to students of most accredited schools of social work. The maintenance grant is \$300 per month for the nine-month academic year. Recipients are expected to work in the agency for one year for each stipend year. Application should be made to the agency; a personal interview is required but may be waived in exceptional circumstances.

**Community Service Office.** 16 Downer Place, Aurora, Illinois 60504. Granted on a deficit basis, depending upon resources of students, with



a maximum grant of \$2,000 for each year of graduate study. Recipients must agree to accept position in local agency.

**Delta Gamma Memorial Social Service Fellowship.** This fellowship, \$1,500 to \$2,500, is available to a second-year student who has had some experience in the field. Applications should be made after November 1 and before January 31 for the following year. Inquiries should be addressed to Mrs. Robert Batchelder, 6186 Soledad Mountain Road, La Jolla, California 92037.

**Family Service Association of America.** 44 East Twenty-third Street, New York, New York 10010. Students interested in family casework may contact this national agency for details concerning scholarships that are offered by various family agencies.

**Family Service Bureau, United Charities of Chicago.** 123 West Madison Street, Chicago, Illinois 60602. Awards are for first-, second-, and third-year students. The maintenance grant is \$1,800 for first-year students and \$2,000 for second- and third-year students. Candidates who plan to work in the agency following receipt of the master's degree are given preference. Field work training assignments in the agency are not required. Scholarship students are given preference for summer employment as case aides in the agency between their first and second year of training. Admission to a school of social work and recommendation of the school for a scholarship are required for the grant. A personal interview is desirable. Students should apply to the agency.

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**George Davis Bevin Foundation, Inc.** 1983 East Twenty-fourth Street, Cleveland, Ohio 44115. Fellowship grants ranging from \$100 to \$300 are available to psychiatric social work students who plan to enter the field of mental health of children.

**Illinois Children's Home and Aid Society.** 1122 North Dearborn Street, Chicago, Illinois 60610. The amount of the scholarship aid is \$1,800 for the first year and \$2,000 for the second academic year. There is an employment commitment to the agency and details may be obtained by writing to Mrs. Betty A. Papangelis, Administrative Assistant.

**Jewish Community Centers of Chicago.** 1 South Franklin Street, Chicago, Illinois 60606. Scholarships are available up to \$2,100 per year for persons interested in group work or community organization. A one-year employment commitment is required for each year of scholarship aid. The Samuel Levine Scholarship will award one stipend up to \$3,200 to a male student; the work commitment is the same. Apply to the Assistant General Director.



**Jewish Family and Community Service.** 1 South Franklin Street, Chicago, Illinois 60606. Scholarships are available for first-, second-, and third-year students. The amount of the grant is dependent on budgetary needs of the applicant. Preference is given to applicants who are interested in family casework and plan to work in the Chicago area. There is no commitment to work in the agency nor a requirement for field instruction assignment in the agency. Admission to an accredited school of social work and recommendation of the school for a scholarship are conditions for a grant. A personal interview is desirable. An applicant should apply to the school, mentioning interest in the Jewish Family and Community Service Scholarship.

**Lutheran Welfare Services of Illinois.** 4840 West Byron, Chicago, Illinois 60641. Scholarships of \$2,000 a year are available to social work students. Commitment for employment is required. Apply to the Executive Director.

**John Hay Whitney Foundation.** 111 West Fiftieth Street, New York, New York 10020. Opportunity Fellowships to a maximum of \$3,000 are available to citizens with racial or cultural backgrounds or regions of original residence as follows: Negro, Spanish-American, Mexican-American, and American Indian; Southern Appalachian and Ozark Mountain areas, Guam, Puerto Rico, Samoa, the Pacific Trust Territory, and the Virgin Islands. Apply no later than November 30.

**National Lutheran Council.** 50 Madison Avenue, New York, New York 10010. A variety of scholarships is available to Lutheran students preparing for professional social work positions in Lutheran welfare agencies and institutions. For information, write to the Division of Welfare, National Lutheran Council.

**National Jewish Welfare Board.** 15 East Twenty-sixth Street, New York, New York 10010. Fellowships are available to students interested in Jewish Community Center work. Awards are \$2,000 to \$4,000 annually and are based on academic achievement and leadership potential. Recipients must agree to accept employment in a Jewish Community Center or YM-YWHA of their choosing, following completion of their professional education.

**National Urban League.** 55 East Fifty-second Street, New York, New York 10022. This fellowship program is designed to assist graduate students training for careers in Urban League service. Fellowships are awarded in community organization, social work administration, social casework, and social research. Fellows are asked to work for the Urban League for at least one year for every year of fellowship aid received. Amounts up to \$3,000, dependent upon need, are awarded

for each year of full-time study. Application should be addressed to the Director of Fellowship, National Urban League. Applications must be postmarked no later than March 30.

**The Salvation Army, Family Service Bureau.** 10 East Pearson, Chicago, Illinois 60610. Scholarships are available to graduate students who are interested in employment with the agency. Stipends are based on budgetary needs up to \$200 per month. Apply to the Program Coordinator.

**The National Board of the YWCA.** Scholarships are available up to the amount of \$3,000 for persons who are currently professionally employed by the YWCA and wish to pursue graduate study. Applications can be secured by writing to the Scholarship and Loan Committee, National Board YWCA, 600 Lexington Avenue, New York, New York 10022. Completed applications must be received by December 1; awards are announced in February for the academic year beginning the following September. Commitment to return to the YWCA employment is not required.

**Young Women's Christian Association of Chicago.** This organization grants a living-in scholarship which provides board and a private room to a social work student. Application should be made to the Graduate School of Social Work, Chicago Circle Division, P.O. Box 4348, Chicago, Illinois 60680.

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### **Loan Funds**

The University has limited loan funds to help students who wish to avail themselves of these resources. For the Urbana-Champaign division, application blanks may be obtained from the Bursar's Office of the Student Loan Office.

### **Employment during the Year**

The student undertaking professional education for social work engages himself in a strenuous program that is both time consuming and rigorous. Consequently, outside employment during the school year is not encouraged. Students carrying four or more units of graduate work are not permitted to accept employment in excess of ten hours per week.

### **Summer Employment**

At the Urbana-Champaign campus, students may be in full-time field instruction during the twelve-week summer session. At the Chicago division, students do not ordinarily attend during the summer quarter. In the Chicago area there are a number of interesting opportunities for

summer employment in camps, settlements, and other types of agencies. These opportunities usually provide only small financial reward, but they may offer the student valuable experience in working with people. Advisers will discuss summer work opportunities for graduate students. Information about summer work is available in the Chicago Circle offices of the school.

## **JOB PLACEMENT AFTER GRADUATION**

The faculty of the school is interested in assisting graduates in finding suitable positions in social work. The numerous requests for personnel are made available to the students. Advisers are glad to assist students in planning for employment after graduation.

At Urbana, students working toward the baccalaureate degree with a major in social welfare have the resources of the Coordinating Placement Office, Room 2, Student Services Building, to assist them. Students who will earn the M.S.W. degree may use the Educational Placement Office for their registry of social work positions and for life-time use of the credential file depository.











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THE JANE ADDAMS SCHOOL OF

# **SOCIAL WORK**

# **1974-75**

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The Jane Addams School of Social Work at the University of Illinois is accredited by the Council on Social Work Education, the authorized professional accrediting body for social work.

It is the policy of the University of Illinois to afford equal educational opportunities to qualified persons regardless of race, religion, sex, or ethnic background.

*Address all inquiries to:*

The Director  
Jane Addams School of Social Work  
University of Illinois  
1207 West Oregon Street  
Urbana, Illinois 61801  
or  
P.O. Box 4348  
Chicago, Illinois 60680

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 L. JANE WILLE, M.A., *Emerita (Professor)*

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## FIELD AGENCIES AND INSTRUCTORS

### Urbana-Champaign Division (as of August 15, 1973)

#### URBANA-CHAMPAIGN

CHAMPAIGN COMMUNITY SCHOOLS UNIT No. 4, *Ruth Fisher and Naomi Hodgeman*  
 CHAMPAIGN COUNTY MENTAL HEALTH CENTER, *Carol Hembrough, Francis Hadley, and Arnold Miller*  
 CHAMPAIGN COUNTY SCHOOLS, *Lila Markert*  
 CHAMPAIGN COUNTY YOUTH HOME, *Daniel Brass and Nancy Rapp*  
 COMMUNITY SERVICE PROGRAM, JANE ADDAMS SCHOOL OF SOCIAL WORK, *Ruppert Downing*  
 DEPARTMENT OF CHILDREN AND FAMILY SERVICES, *Leo Pelzel and David Sattazahn*

DEPARTMENT OF MENTAL HEALTH (ADLER ZONE CENTER),  
*Janice Rothbaum*  
FAMILY SERVICE OF CHAMPAIGN COUNTY, *Ruppert Downing*  
MERCY HOSPITAL, *Sister Betty Maniatis*  
UNIVERSITY OF ILLINOIS INSTITUTE FOR RESEARCH ON EXCEPTIONAL  
CHILDREN, *R. Reid Zehrbach*  
URBANA COMMUNITY SCHOOLS UNIT 116, *Roger Spurlock*

#### **AURORA**

KANE COUNTY MENTAL HEALTH CENTER, *Carol Russell*

#### **BLOOMINGTON**

DEPARTMENT OF CHILDREN AND FAMILY SERVICES, *James Runyon*  
FAMILY SERVICE OF McLEAN COUNTY, *Robert Williams*

#### **CENTRALIA**

CENTRAL COMPREHENSIVE MENTAL HEALTH CENTER, INC., *James Snead*  
and *Mary Lewis*

#### **CHICAGO**

CITY OF CHICAGO YOUTH SERVICES BUREAU, *James Stevenson*  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (CHICAGO REGIONAL  
OFFICE), *Harold Goldman*  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (WOODLAWN CHILD  
DEVELOPMENT CENTER), *Laura Tartt*  
U.S. DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE (SOCIAL AND  
REHABILITATION SERVICES), *Clyde Downing*

#### **DANVILLE**

CRISIS CARE CENTER, *Betty Duke*  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES, *Michael Balter, Carl*  
*Koerner, and Florence Schwartz*  
VERMILION COUNTY ASSOCIATION OF SPECIAL EDUCATION, *Glen LeCount*  
VERMILION COUNTY MENTAL HEALTH CENTER, *John O'Nan*  
VETERANS ADMINISTRATION HOSPITAL, *James Bentley, Patricia Senneff, and*  
*Phyllis Cline*

#### **DECATUR**

DECATUR MENTAL HEALTH CENTER, *James Turner*  
MACON COUNTY REHABILITATION FACILITIES, INC., *Paula Finn*  
WEBSTER HALL, *Carl Miller*

#### **EVANSTON**

EVANSTON TOWNSHIP HIGH SCHOOL, *Thomas Olson*

#### **KANKAKEE**

KANKAKEE COUNTY SPECIAL EDUCATION COOPERATIVE, *Michael La Reau*

#### **MATTOON**

EASTERN ILLINOIS AREA OF SPECIAL EDUCATION, *Joe Buescher and Terry*  
*Stepp*

#### **OLNEY**

SOUTH EASTERN ILLINOIS MENTAL HEALTH CENTER, *Sam Thornton*

#### **PARK FOREST**

ELISABETH LUDEMEN MENTAL RETARDATION CENTER, *Harold Hayes, Jr.*

## PEORIA

CHILD AND FAMILY SERVICES OF PEORIA, *George McVey*  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (PEORIA DISTRICT  
OFFICE), *Francis Paule and Constance Walker*  
PEORIA ASSOCIATION FOR RETARDED CHILDREN, *Virginia Cooper*  
PEORIA PUBLIC SCHOOLS, *Thomas Highfill*

## ROCKFORD

ROCKFORD PUBLIC SCHOOLS, *Mary Quinn*  
SINGER ZONE CENTER, *James Ryan*

## SALEM

DEPARTMENT OF CHILDREN AND FAMILY SERVICES, *Louis Moore*

## SPRINGFIELD

DEPARTMENT OF CHILDREN AND FAMILY SERVICES, *Delores Reid and*  
*Frank Kopecky*  
SPRINGFIELD MENTAL HEALTH CENTER, *Fred Ludwig*  
SPRINGFIELD PUBLIC SCHOOLS, *Shirley MacArthur*

## WAUKEGAN

WAUKEGAN SCHOOLS, *Chet Johnson*

## LEWISTON, MAINE

TRI-COUNTY MENTAL HEALTH SERVICES, *Barry Davidson*

## WASHINGTON, D.C.

NATIONAL ASSOCIATION OF SOCIAL WORKERS (PROJECT ELAN), *Paul Keyes*

## Chicago Division (as of August 1, 1973)

### CHICAGO

ABLA ADVISORY COUNCIL, *Community Organization and Planning Staff*  
ALL SAINTS DAY CARE CENTER, *Maxine Florell*  
ALTERNATIVES, INC., *Dr. Clint Sanders*  
AMERICAN RED CROSS (MID-AMERICA CHAPTER), *Mary Frances Jackson*  
THE ARK, *Adrienne Goodman*  
ASSOCIATION HOUSE, *Mary Naftzger*  
BRYN MAWR NURSING HOME, *Lawrence Hammerman*  
CHASE HOUSE, *Maxine Florell*  
CHICAGO BOARD OF EDUCATION  
DISTRICT 7, *Sung Ok Kim*  
FARRAGUT HIGH SCHOOL — DISTRICT 10, *Joseph McDonald*  
KENWOOD HIGH SCHOOL — DISTRICT 14, *Patricia Linnihan*  
CHICAGO BOARD OF HEALTH  
✓ GREATER LAWN MENTAL HEALTH CENTER, *Don Woolf*  
✓ LAWNDALE MENTAL HEALTH CENTER, *Lucy Chappell and Faye Watkins*  
✓ LOWER NORTH COMMUNITY MENTAL HEALTH CENTER, *Bernard Hannon*  
✓ SOUTHEAST MENTAL HEALTH CENTER, *Stanley Rothstein*  
CHICAGO CHILD CARE SOCIETY (HANSBERRY PROJECT), *Muriel Kee*  
CHICAGO ECONOMIC DEVELOPMENT CORP., *Bernetta Barrett and Connie*  
*Williams*  
CHICAGO HEARING SOCIETY, *Judith Frain*  
CHICAGO MODEL CITIES PROGRAM (OFFICE OF ADMINISTRATION), *Sam*  
*Huffman*  
CHICAGO STATE MENTAL HEALTH CENTER, *Irwin Kerzner*

CHICAGO UNITED, *Robert McGregor*  
 CHICAGO URBAN LEAGUE, *James Compton*  
 CHILD AND FAMILY SERVICES OF THE CHICAGO HOME FOR THE FRIENDLESS,  
*Irmagard Heymann*  
 CHRISTIAN ACTION MINISTRY (DEPARTMENT OF CHILD DEVELOPMENT),  
*Jeff Underwood*  
 COMMUNITY ADVANCEMENT PROGRAMS, INC., *Herbert Garda*  
 ✓ COMMUNITY AND FAMILY COUNSELING CENTER, *Linda Leudesdorff* and  
*Florence Wise*  
 ✓ COMMUNITY FAMILY SERVICE CENTER (CATHOLIC CHARITIES OUTPOST),  
*Norman Broden*  
 COMMUNITY RESOURCES DEVELOPMENT, *Carlton Williams*  
 COUNCIL FOR COMMUNITY SERVICES IN METROPOLITAN CHICAGO, *Fred Hill*  
 CRITTENTON COMPREHENSIVE CARE CENTER, *Ruth Sharpe*  
 FOX RIVER HOSPITAL, *Katherine Heffernan*  
 FRAZIER ELEMENTARY SCHOOL, *Community Organization and Planning Staff*  
 GOVERNOR'S OFFICE OF HUMAN RESOURCES, *Brenetta Barrett*  
 GRANT HOSPITAL, *Ronald Royne*  
 HENRY BOOTH HOUSE, *William Goss*  
 HULL HOUSE ASSOCIATION  
     CHICAGO, *Patricia Sharpe*  
     UPTOWN CENTER, *Ann Seng*  
 ILLINOIS CHILDREN'S HOME AND AID SOCIETY, *Carol Zoha*  
 ILLINOIS CHILDREN'S HOSPITAL SCHOOL, *Elizabeth Morrison Crary, Francis*  
*Daniele, and Kay Kumke*  
 ILLINOIS DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
     CENTRAL OFFICE, *Sylvia Vedalakis*  
     OFFICE OF PLANNING AND DEVELOPMENT, *Bruce Thomas*  
     NORTH OFFICE, *Valerie Luck and Bruce Weflen*  
     SOUTH OFFICE, *Doris Perry*  
     SUBSIDIZED BLACK ADOPTION PROJECT, *Vivian Hargraves*  
 ILLINOIS DEPARTMENT OF CORRECTIONS  
     PRE-RELEASE PROGRAM AND OFFICE OF OPERATIONS RESEARCH, *Howard*  
     *Skolnik and James Hogan*  
     CHICAGO PROGRAM CENTER, *Anita Varon*  
 ✓ ILLINOIS DEPARTMENT OF MENTAL HEALTH  
     CHICAGO REGION, *Paul Kliger*  
     LAKEVIEW-UPTOWN, *Samuel Leivick*  
     CHARLES F. READ ZONE CENTER, *Gloria Cortese, Geraldine D'Iorio,*  
     *Carrie Graham, John Rhode, and Dorothy Shore*  
     READ ZONE CENTER THERAPEUTIC NURSERY, *Linda Brenton and Rebecca*  
     *Schonberger*  
 ILLINOIS DEPARTMENT OF PUBLIC AID, *William Harrison*  
 ILLINOIS MASONIC HOSPITAL, *Paul Lucero, Marion Meganck, Charles Pecor,*  
*Virginia Ponc, Linda Runden, Linda Shadel, and Herbert Williams*  
 ✓ ILLINOIS STATE PEDIATRIC INSTITUTE, *Don Young*  
 ✓ ILLINOIS STATE PSYCHIATRIC INSTITUTE, *Barbara Anderson, Dorothy*  
*Connor, Roberta Eaman, Susan Kamin, Hill Levinson, and*  
*Phyllis Robinson*  
 INFANT WELFARE SOCIETY, *Mary Eaton*  
 INSTITUTE FOR CONTEMPORARY EDUCATION, *Tom Woods*

INSTITUTE FOR JUVENILE RESEARCH, *Sandra Klubeck, Raymond Lish,  
 Glenn Shur, and Susan Stern*  
 JEWISH CHILDREN'S BUREAU, *Morris Davids and Judith Schild*  
 JEWISH COMMUNITY CENTERS, *Martin Trachtenberg*  
 BERNARD HORWICH CENTER, *Howard Amsterdam, Joel Carp, Morton  
 Levin, and Bob Wolf*  
 JEWISH FEDERATION OF CHICAGO, *Bernard Kaplan*  
 JOHN HOWARD ASSOCIATION, *Ira Schwartz*  
 JOSEPH T. RYERSON STEEL CO. (OFFICE OF COMMUNITY RELATIONS),  
*Ruben Butler*  
 KENNEDY KING CITY COLLEGE, *Ronald Gee*  
 LAKEVIEW CITIZEN COUNCIL, *Bob Johnson*  
 LUTHERAN CHILD AND FAMILY SERVICES, *John Wanner and Jon Yost*  
 LUTHERAN WELFARE SERVICES (DEPARTMENT OF COMMUNITY  
 DEVELOPMENT), *Donald Hallberg*  
 LUTHERAN WELFARE SERVICES OF ILLINOIS, *Jean Broom*  
 MARILLAC HOUSE, *Sister Julia Huiskamp*  
 MARY BARTELME HOME, *Sandra Brown and Alton Broten*  
 MICHAEL REESE HOSPITAL, *Jean Ann Klingenstein*  
 MILE SQUARE FEDERATION, *Randy Johnson*  
 MILE SQUARE HEALTH CENTER, *Leona Cain*  
 MOUNT SINAI HOSPITAL, *Charlotte Becker and Sally Goren*  
 OFFICE OF CONGRESSMAN RALPH METCALF, *Lenora Cartright*  
 OFFICE OF THE STATE SUPERINTENDENT OF PUBLIC INSTRUCTION (EQUAL  
 EDUCATION OPPORTUNITY SECTION), *Robert Lyons*  
 PEOPLES FOUNDATION OF COMMUNITY DEVELOPMENT, *Community  
 Organization and Planning Staff*  
 PRITZKER CENTER, *Donna Tamosauskas*  
 QUIGLEY SOUTH PREPARATORY SCHOOL, *Community Organization and  
 Planning Staff*  
 RAVENSWOOD HOSPITAL COMMUNITY (MENTAL HEALTH CENTER),  
*Laurieann Chutes*  
 RESURRECTION HOSPITAL, *Richard Lessor*  
 RUSH-PRESBYTERIAN-ST. LUKE'S HOSPITAL, *Ota Alexander*  
 ST. ANDREW'S DAY CARE CENTER, *Maxine Florell*  
 ST. FRANCIS DE SALES HIGH SCHOOL, *John Parke*  
 ST. MARY OF NAZARETH HOSPITAL, *Sister Brenda Hanson*  
 SALVATION ARMY SETTLEMENT, *Lieutenant Gerald Koch*  
 SOUTH SHORE COMMISSION, *William Lloyd*  
 SOUTHWEST YWCA, *Judy Jager*  
 SPANISH COALITION, *Community Organization and Planning Staff*  
 STEP SCHOOL, *Frieda Tillum*  
 U.S. DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE (OFFICE OF  
 CHILD DEVELOPMENT), *German White*  
 UNIVERSITY OF ILLINOIS AT CHICAGO CIRCLE (EDUCATION ASSISTANCE  
 PROGRAM), *Charles Anderson*  
 UNIVERSITY OF ILLINOIS HOSPITAL, THE ABRAHAM LINCOLN SCHOOL  
 OF MEDICINE  
 MEDICAL UNIT, *Mary Goss and Lois Natusch*  
 PSYCHIATRY UNIT, *Nettie Klein, Charles Kooy, Virginia Robinson, Gail  
 Schreiber, and Mary Toscano*



URBAN DEVELOPMENT DEPARTMENT (HYDE PARK BANK), *Milton Davis*  
VETERANS ADMINISTRATION HOSPITALS:

DOWNNEY, *Chester Scott*

HINES, *Andrea Andrlík, Phillip Elbaum, and Lisbeth Houghton*

RESEARCH, *Sarah Eisenstein and Lillian Epstein*

WEST SIDE, *Carole Berg, Larry Higa, Mary Lally, and Ron Vaski*

VINCENNES MANOR NURSING HOME, *Emmett Steele*

WESTSIDE DRUG COORDINATING COUNCIL, *Beuben Butler*

YOUNG MEN'S JEWISH COUNCIL (DEBORAH BOYS' CLUB), *Elaine Finnegan*

YOUTH GUIDANCE ASSOCIATION, *Nancy Johnstone, Vivian Loseth, Robin Sheerer, and Almarie Wagner*

#### **ARLINGTON HEIGHTS**

✓ CENTER FOR CHILD AND FAMILY STUDIES, *Meridel Newman*

#### **AURORA**

AURORA PUBLIC SCHOOLS—EAST SIDE (DISTRICT 131), *Beverly Miller*

AURORA PUBLIC SCHOOLS—WEST SIDE (DISTRICT 129), *Anne Ross*

#### **BENSENVILLE**

BENSENVILLE HOME SOCIETY, *Nancy Gilson*

#### **BERWYN**

✓ BERWYN FAMILY SERVICE ASSOCIATION, *Sherwood Faigen*

YOUTH IN CRISIS (MACNEAL MEMORIAL HOSPITAL), *Community Organization and Planning Staff*

#### **CHICAGO HEIGHTS**

✓ FAMILY SERVICE AND MENTAL HEALTH CENTER OF SOUTH COOK COUNTY,  
*Audrey Carter and Archie Clegg*

#### **DES PLAINES**

SALVATION ARMY (COMMUNITY COUNSELING CENTER), *Phyllis Gilson*

#### **ELGIN**

ELGIN PUBLIC SCHOOL DISTRICT 46, *Mary Allmart, Bette Ally, John Borden, Margaret MacDougall, William Shaw, and J. C. Vickers*

#### **EVANSTON**

EVANSTON TOWNSHIP HIGH SCHOOL DISTRICT 202, *Margaret Manella and Mary Slayton*

EVANSTON SCHOOL DISTRICT 65, *Frances Bukrey and Janet Dotson*

NORTH SHORE ASSOCIATION FOR RETARDED, *Jay S. Karant*

#### **FORT SHERIDAN**

U.S. ARMY COMMUNITY SERVICES CENTER, *Capt. Arthur R. Reynolds, ACSW*

#### **GLENCOE**

FAMILY COUNSELING SERVICE OF GLENCOE, *Ray Bucur*

#### **HARVEY**

CHILD AND FAMILY SERVICES OF THE CHICAGO HOME FOR THE FRIENDLESS  
(SOUTH SUBURBAN HOMEMAKER SERVICE), *Mary Lou Smith*

#### **HINSDALE**

HINSDALE SCHOOL DISTRICT 181, *Marguerite Tiefenthal*

**MARKHAM**

BREMEN TOWNSHIP COMMITTEE ON YOUTH, *Mary Ann Surls*

**MAYWOOD**

FAMILY SERVICE ASSOCIATION OF PROVISO TOWNSHIP, *Patricia Parsons*

**NILES**

NILES POLICE DEPARTMENT, *James Cousins* and *Rhoda Michaels*

**NORTHFIELD**

NEW TRIER TOWNSHIP HIGH SCHOOL—WEST (DISTRICT 203), *Ben Wheatley*

**OAK PARK**

FAMILY SERVICE ASSOCIATION OF OAK PARK AND RIVER FOREST, *Darlene Doud* and *Don Woolf*

HAWTHORNE COMMUNITY COUNCIL (HAWTHORNE ELEMENTARY SCHOOL),  
*Neil Sheehan*

NEW ERA INC. (HOUSING REDEVELOPMENT), *Philip Hickman*

OAK COMMUNITY SCHOOL AND WORKSHOP, *Mary Chiarulli*

**PALATINE**

M.R.B. RANCH, *Carol Jacobsen*

**PARK FOREST**

ELIZABETH LUDEMAN CENTER, *Harold Hayes*

PARK FOREST ELEMENTARY SCHOOL (DISTRICT 163 — PROJECT  
INTERCHANGE), *Jean Bernstein*

PARK FOREST SCHOOL DISTRICT 163, *Nina Berkowitz*

**PARK RIDGE**

LUTHERAN GENERAL HOSPITAL, *Robert Kauffman*, *William Schliecher*, and  
*Carol Sutter*

**ROCKFORD**

COUNCIL FOR COMMUNITY SERVICES, *Sue Gunkel*

**ST. CHARLES**

ILLINOIS STATE TRAINING SCHOOL FOR BOYS, *Louis Williams*

**SKOKIE**

NILES TOWNSHIP HIGH SCHOOL—EAST (DISTRICT 219), *Fred Kral*

ORCHARD CENTER FOR MENTAL HEALTH, *Louise Renan*

**SUMMIT**

HULL HOUSE ASSOCIATION (DES VALLEY COMMUNITY CENTER), *John Clemmans*

**WHEATON**

WHEATON POLICE DEPARTMENT, *James Collier* and *Patricia Quinn*

**WILMETTE**

FAMILY SERVICE CENTER OF WILMETTE, GLENVIEW, NORTHBROOK, AND  
KENILWORTH, *Claire Dodds* and *David Seiberling*

WILMETTE POLICE DEPARTMENT, *Anita Lutkus*

WILMETTE SCHOOL DISTRICT 39, *Freya Barr* and *Marie Otaka*

**WINNETKA**

NEW TRIER TOWNSHIP HIGH SCHOOL—EAST (DISTRICT 203), *Richard Hangren*, *Judith Millenson*, and *Barbara Stone*

**UNIVERSITY CALENDAR**

**Urbana-Champaign Division**

**SUMMER SESSION 1974**

Registration.....June 10, Mon.–June 11, Tues.  
Instruction begins.....June 12, Wed.  
Independence Day all-campus holiday (no classes).....July 4, Thurs.  
Beginning of second four-week courses.....July 8, Mon.  
Last day of instruction.....Aug. 1, Thurs.  
Summer session examinations.....Aug. 2, Fri.–Aug. 3, Sat.

**FIRST SEMESTER 1974-75**

New Student Week.....Aug. 19, Mon.–Aug. 25, Sun.  
Registration.....Aug. 21, Wed.–Aug. 23, Fri.  
Instruction begins.....Aug. 26, Mon.  
Labor Day all-campus holiday (no classes).....Sept. 2, Mon.  
Fall vacation begins.....Oct. 11, Fri., 5 p.m.  
Fall vacation ends.....Oct. 17, Thurs., 7 a.m.  
Veterans Day observance (classes dismissed  
10:45 to 11:15 a.m. (nonacademic holiday).....Nov. 11, Mon.  
Thanksgiving all-campus holidays (no classes) . .Nov. 28, Thurs.–Nov. 30, Sat.  
Last day of instruction.....Dec. 13, Fri.  
Semester examinations.....Dec. 14, Sat.–Dec. 21, Sat.  
Christmas all-campus holiday.....Dec. 25, Wed.  
New Year's Day all-campus holiday.....Jan. 1, Wed.

**SECOND SEMESTER 1974-75**

New Student Week.....Jan. 13, Mon.–Jan. 19, Sun.  
Registration.....Jan. 15, Wed.–Jan. 17, Fri.  
Instruction begins.....Jan. 20, Mon.  
Spring vacation begins.....Mar. 22, Sat., 1 p.m.  
Good Friday all-campus holiday.....Mar. 28, Fri.  
Spring vacation ends.....Mar. 31, Mon., 7 a.m.  
Last day of instruction.....May 9, Fri.  
Semester examinations.....May 10, Sat.–May 17, Sat.  
Commencement.....May 24, Sat.  
Memorial Day all-campus holiday.....May 26, Mon.

## Chicago Division

### FALL QUARTER 1974-75

Registration.....Sept. 17, Tues.–Sept. 19, Thurs.  
Instruction begins.....Sept. 23, Mon.  
Veterans Day (no classes).....Nov. 11, Mon.  
Instruction ends.....Nov. 27, Wed.  
Thanksgiving (no classes).....Nov. 28, Thurs.–Nov. 29, Fri.  
Examinations.....Dec. 2, Mon.–Dec. 6, Fri.

### WINTER QUARTER 1974-75

Registration.....Dec. 17, Tues.–Dec. 19, Thurs.  
Instruction begins.....Jan. 6, Mon.  
President's Day (no classes).....Feb. 17, Mon.  
Instruction ends.....Mar. 14, Fri.  
Examinations.....Mar. 17, Mon.–Mar. 21, Fri.

### SPRING QUARTER 1974-75

Registration.....Mar. 25, Tues.–Mar. 27, Thurs.  
Good Friday (holiday — offices closed).....Mar. 28, Fri.  
Instruction begins.....Mar. 31, Mon.  
Memorial Day (no classes).....May 26, Mon.  
Instruction ends.....June 6, Fri.  
Examinations.....June 9, Mon.–June 13, Fri.  
Commencement.....June 15, Sun.

### SUMMER QUARTER 1975

Registration.....June 17, Tues.–June 19, Thurs.  
Instruction begins.....June 23, Mon.  
Independence Day (no classes).....July 4, Fri.  
Instruction ends.....Aug. 29, Fri.  
Labor Day (holiday — offices closed).....Sept. 1, Mon.  
Examinations.....Sept. 2, Tues.–Sept. 5, Fri.





## **THE JANE ADDAMS SCHOOL OF SOCIAL WORK**

The School of Social Work of the University of Illinois was accredited in 1946 by the Council on Social Work Education to provide a professional curriculum leading to the Master of Social Work degree. In 1961, by resolution of the University's trustees, the school was named for Jane Addams, a native of Illinois and a pioneer of American social work. The original Hull mansion, nucleus of Miss Addams's Hull House settlement, has been preserved as a memorial on the Chicago Circle campus of the University of Illinois.

The school operates with two separate divisions, one on the Urbana-Champaign campus, the other on the Chicago Circle campus. The Urbana-Champaign M.S.W. degree program is designed to be completed in sixteen and one-half months of continuous study. This program concentrates on academic studies in the first nine months. The next seven and one-half months emphasize field instruction and research. In the Chicago division, academic study and field instruction for the M.S.W. degree are distributed throughout the two academic years. Social work career concentrations on both of the two campuses are the same: social treatment, administration and social policy, and community organization and planning.

In 1969 a major in social welfare was started on the Urbana-Champaign campus in cooperation with the College of Liberal Arts and Sciences. On May 2, 1972, the Illinois Board of Higher Education approved a Doctor of Social Work degree for the school.

### **The Urbana-Champaign Division**

The Urbana-Champaign division of the school has access to the full facilities of a great midwestern university in the atmosphere of a large college town. These facilities include student residence halls, a student union with modern dining facilities and a range of recreational activities, superior facilities for university athletics, and outstanding cultural and intellectual events.

The school has special resources for research in the University's library, which ranks first in size among the state universities and third among all American universities. Here graduate social work students

have access to a specialized departmental library. In addition, social work students and faculty may participate in studies and programs of the University's Children's Research Center.

Field instruction is provided in several communities designated as field learning centers. These communities include Urbana-Champaign, Danville, Decatur, Peoria, and Springfield. Experiences are also available in East St. Louis and Chicago. A full range of practice experiences in all practice fields is thus provided through the cooperation of a wide variety of social agencies and their staffs.

### **The Chicago Division**

The Chicago division of the school is located on the University of Illinois Chicago Circle campus. This major new university campus is located on Chicago's Near West Side, long the "port of entry" for those populations migrating to this urban center from foreign nations and from other sections of the United States.

The Chicago Circle campus is an urban university. For the student in the School of Social Work, this means the opportunity for learning, for practice, and for research not only *about* the many facets of the urban society but directly *in the midst* of them. The full sweep of private and public social welfare institutions, the presence of many national and regional agencies, and the activities of vigorous community organizations — these combine to provide the student with an exciting and living professional educational experience.

Since the Chicago Circle campus is a "commuter" campus, the student is free to formulate his own living plans and to choose from the many neighborhoods of the city. While the campus maintains a variety of social, cultural, and recreational activities, the student will find the city of immense interest and attraction. Here he can pursue not only recreation but the full scope of professional and social action.

### **THE MASTER OF SOCIAL WORK PROGRAM**

The educational program of the Master of Social Work curriculum is planned to enable students to acquire a knowledge base, practice skill, and use of the research process, while at the same time developing the value orientations, the self-discipline, and the self-awareness required in professional practice. Ways are sought to help the student integrate use of knowledge, attitudes, and skills for development of an effective practice style — a style which blends not only scientific skill and art but which reflects the individual's capacities and career goals as well.

To facilitate the above complex learning goal, the student programs normally include independent study, lectures, seminars, a research ex-

perience, and field learning or practicum. Students elect one of three concentrations: (1) social treatment, (2) administration and social policy, and (3) community organization and planning; or students may combine concentrations to reflect a more specific career goal of their own. Within each concentration about one-half of the courses are required; the remainder are elective. Opportunity is also provided for substitution for required courses if the content has been covered elsewhere. The focus in all concentrations reflects contemporary problems, current methods of practice, and current service delivery systems.

Field practice is an integral part of the school's total professional education program and provides an opportunity to use the theoretical context learned in classroom courses. In each of the concentrations, the field practice is designed to prepare the student for responsible professional performance appropriate to his career goal. The research experiences offer opportunity for critical analysis and validation of present methods and theory.

### **Description of the Concentrations**

**Concentration in Social Treatment.** The program is designed for the student with an interest in direct service to individuals, families, or groups, or combinations of these. The objective of this program is to prepare a student to assist persons in the improvement of their social functioning and to deal more effectively with their environment. A range of strategies and techniques related to interpersonal interaction is included. The student may concentrate his learning in either case-work or group work or a combination of these two methods. A student may have an opportunity to learn training and supervisory skills, depending on his career goals.

**Concentration in Administration and Social Policy.** This curriculum is for the student with a career interest in the planning, management, and improvement of social service delivery systems, and development of the social policies upon which they are based. It teaches those methods which prepare social workers for positions in agency management, supervision, service and policy evaluation, organization and program planning, and policy and program change. A variety of interventive strategies, techniques, and processes is taught in relation to problems which are faced in such practice. An important component is the use of research in the process.

**Concentration in Community Organization and Planning.** This program area is designed for the student with an interest in working with community organization, planning, and coordinating agencies. The area

has the objectives of enhancing opportunity for participation in decision making at all levels of the community, facilitating more equitable distribution of community resources, and developing effective service delivery systems with available resources. The curriculum includes a range of strategies and technical skills which have applicability in many fields of social welfare. In addition to learning generic planning and organization skills, students have the opportunity in the school and other departments of the Graduate College to develop expertise in problem areas such as housing, manpower development, poverty, corrections, mental health, community welfare planning, urban education, and human relations. Research opportunities are provided in assessment of community problems, program development, and evaluation.

A student electing one of the concentrations plans his program of study with his adviser. Appropriate elective courses are combined with the required learning experiences. Field learning appropriate to the student's career goal is provided, and a research experience which will further such a goal is selected. In general, a student need not declare his final concentration choice until he has completed at least one term in the school. Provision is also made for changes in career goals, although the later such changes are made, the greater the likelihood that the study program will be lengthened over the usual four semesters or six quarters of work.

**Special Programs.** Through cooperative arrangements with a number of federal and state agencies, the school receives financial support for the development of learning opportunities in such fields of practice as child welfare, corrections, juvenile delinquency, psychiatric social work, public assistance, rehabilitation, and school social work. Support for the program in such areas is received from the Rehabilitation Services of the federal Department of Health, Education, and Welfare, the National Institute of Mental Health, and the federal Rehabilitation Services Administration. In the fall of 1969, innovative field learning centers funded by the federal Social Rehabilitation Service were established on each campus. These field learning centers, with instruction by school faculty, are designed to stimulate the development of new models for the delivery of social services. In the fall of 1970, a cooperative program was developed on the Urbana-Champaign campus with the Illinois Department of Children and Family Services. This program is designed for students having career interests in the management of social service delivery systems. The Chicago division, through a special grant from the Illinois Law Enforcement Commission, has developed a program for students with careers in corrections social work. The



program provides stipends and field learning in suburban police departments having services for juvenile offenders.

### **DOCTORAL PROGRAM**

The school offers a program for the degree of Doctor of Social Work. The student may enroll on either campus for this degree. Because of the variety of resources on each campus, study at both Chicago and Urbana-Champaign is recommended.

The program is designed to educate individuals for development and direction of social welfare programs. It provides education for leadership in teaching, research, policy analysis and development, and social welfare administration. The knowledge base includes theories of personality and behavior change, social and political processes, national welfare policy, societal values, and institutions and other organizations.

Admission requires a B average. The Miller Analogies Test and the Graduate Record Examination are required. Information about the program may be obtained by writing the Coordinator, Doctoral Program, on either campus. A separate folder describing the program in greater detail is available.

### **UNDERGRADUATE PROGRAM**

Undergraduate education in social work has been offered on the Urbana campus since 1969. There are several hundred undergraduate majors in social welfare in the program, which has been approved by the Council on Social Work Education. Recently the faculty of both divisions have developed proposals for a Bachelor of Social Work degree to be offered on each campus. These proposals have been approved by the University and are awaiting final approval by the Illinois Board of Higher Education. When introduced, the program will offer the first year of professional education now contained in the M.S.W. degree program. The programs will teach the basic knowledge, principles, and techniques required for the graduate to assume the beginning professional service delivery role in a variety of social services.

### **RESEARCH AND COMMUNITY SERVICE**

The faculty is regularly engaged in a wide range of teaching, community service, and professional activities as well as in curriculum expansion and innovation. Opportunities are available for students to participate in selected aspects of these activities, both as part of their formal course work and through informal outside-of-class participation.



On both campuses, students are elected to committees and serve with the faculty in the development of curriculum and educational policy.

Research projects undertaken by faculty in recent years are numerous. The following are illustrative titles from the Chicago division and the Urbana-Champaign division:

“An Analysis of the Tasks in School Social Work As a Basis for Improved Use of Staff” — a research project funded through the United States Office of Education.

“A Survey of Social Work Manpower in Chicago” — a project of the Welfare Council of Metropolitan Chicago.

“Use of Professionals and Case Aides in the Neighborhood Service Delivery System.”

“Study of the Impact of the State Mental Health Zone Center Programs in Illinois Communities” — a six-year project funded by the National Institute of Mental Health.

“A Study of Intervention Strategies in Problems Affecting Family Organization and Socialization of Children” — a project partially funded by Catholic Charities of Dubuque, Iowa.

“Analysis of Content and Process in Family Group Therapy.”

### **Continuing Education and Extension Course Work**

Through the University extension service, the school has maintained a series of professional development courses, workshops, and institutes each year for the continuing education of social workers and allied social welfare employees.

In Chicago, three professional education programs are offered: (1) an initial sequence of courses applicable toward the M.S.W. degree, (2) a professional development program of both credit and credit-free courses, and (3) a continuing education program for graduate social workers.

This program is given fall, winter, and spring quarters only, at the Chicago Circle campus. Courses are offered in the late afternoon and early evening. Information may be obtained by contacting the Chicago division.

### **SPECIFIC CAMPUS PROGRAMS**

As noted earlier, the two divisions of the school offer programs which are unique to the respective settings in which they operate. Descriptions of these two programs follow.

#### **Urbana-Champaign Division**

On the Urbana-Champaign campus, the social work curriculum is organized on a semester calendar, with study continuing through a

twelve-week summer semester. Full-time students who enroll in August of each year may complete their graduation requirements in sixteen and one-half months, finishing their studies midway through the second academic year. The first two semesters, on campus, concentrate on the knowledge base for practice. In the second year, beginning in June, learning is concentrated on field practice. In the second semester of full-time study, students select an individual or group research project which is then completed at the field teaching centers off campus.

The curriculum is organized according to the three career concentrations described earlier in this catalog. Course selection and field learning planning are done in accordance with the career plans of the student through joint planning by the student and his academic faculty adviser.

Field learning takes place in many social agencies. Students have an opportunity during their graduate study to participate in agencies with different programs although they ordinarily have a major, or primary assignment, with one agency. In the second year, field learning is four days each week, while research activities and practice seminars are one day each week. Learning experiences in other agencies are developed through joint planning with the student and field instruction faculty. These experiences have covered a very broad range of activities and may cover a secondary experience in an alternative social work method, field of practice, or an innovative learning opportunity.

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### **Chicago Division**

At Chicago Circle, the program is organized on the basis of a quarter calendar. While there is still a summer break between the two academic years, an increasing number of courses are being given during this period.

As in all schools of social work, the Chicago program has two major components: the field of practice experience and the classroom activities. At the present time, field instruction is generally concurrent with class work, although several alternate models are being tested. The student will usually be placed in two distinct settings, with attention being paid to his career interests and the desired method of practice (casework, group work, combined methods, community organization, and others).

#### **PROGRAM AT CHICAGO CIRCLE**

##### **FIRST YEAR**

Much of the first-year program at Chicago Circle is mandatory and is comprised of those courses which provide a knowledge base for all aspects of social work practice. Students who enter the school with a

strong undergraduate social welfare background may have, upon satisfactorily demonstrating proficiency, some of the requirements waived. In general, the first-year courses include:

1. Social Work Practice Method or a combination of Practice Methods
2. Human Growth and Behavior (a dual focus on ego psychology and social science theory)
3. Social Welfare Policy and Services
4. Social Work Research Methods
5. An Overview of Community Organization Practice (one quarter only)
6. Field Instruction (two days per week)

#### **SECOND YEAR**

The second-year courses are largely elective and are grouped within the three major concentrations. Since many options are available, and since the Chicago program is in a period of transition, no "typical" program is set forth. However, illustrative second-year courses in the concentrations include:

##### **Social Treatment.**

1. Clinical Diagnosis
2. Family Diagnosis and Treatment
3. Treatment with Children
4. The Adolescent and His Family Group
5. Problems of the Aging
6. The Children's Institution as a Treatment Instrument
7. Advanced Casework
8. Theories of Group Therapy
9. The Advanced Group Treatment Seminar
10. Theories of Psychotherapy
11. Social Work Practice in the Rehabilitation Process
12. Social Work Practice and Drug Abuse
13. Casework with the Emotionally Disturbed and Their Families

##### **Community Organization and Planning.**

1. Community Structures and Processes
2. Practice Seminars in Problem Areas
3. Social Welfare Legislation and Social Change
4. Community Control of Social Welfare
5. Community Planning — Seminars in Problem Areas
6. Complex Organizations
7. Metropolitan Problems and Urban Change

## **Social Welfare Policy and Administration.**

1. Seminars in Welfare Policy and Problem Areas, e.g., Policy and Mental Health
2. International Social Welfare
3. Seminars in Administrative Theory and Administrative Processes
4. Social Legislation and Social Change
5. Analysis of Service Delivery
6. Issues in Social Legislation
7. Welfare Manpower Development and Utilization

These courses are not limited to those who choose a major in the given concentration. Many are open to all students and are appropriate to any social work practitioner, regardless of specialization. Majority and Minority Cultural Interaction, for example, is recommended for all students.

Beyond the above, the second-year program includes a field or practice experience. Most students receive a placement of their choice within their selected area of practice. In the community organization concentration, both practice labs and externships are used.

At Chicago Circle, the research requirements of the M.S.W. program have been modified to allow options for the students. In the first year, the two research methodology courses are mandatory. However, once these are completed the student has two alternate means by which the research requirement can be satisfied: (1) The individual or group empirical project or the library project, which includes Social Work 496 (Preparation of the Research Design) and Social Work 497 and 498, which culminate in the approved research project. These are carried out under the direction of a member of the faculty. (2) Successful completion of one four-hour research seminar in a substantive area of social work practice. Such a seminar may be concentrated in one quarter or may extend over two quarters. Examples of research seminars are: Research in Child Welfare, Manpower Development and Utilization, The Analysis of Service Delivery Systems, Assessment of Correctional Practice, and Research with Small Groups. The seminars are applicable, obviously, to the student's major concentration.

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## **COURSES**

A list of social work courses offered on each campus may be obtained from the school's office on that campus. These courses are also listed in the general undergraduate and graduate catalogs published for each campus.

## DEGREE REQUIREMENTS FOR BOTH DIVISIONS

Degree requirements are the same at both the Chicago and the Urbana-Champaign divisions. The graduate program of study leads to the professional degree of Master of Social Work, which is conferred by the University upon recommendation of the faculty of the School of Social Work and the dean of the Graduate College. Candidates must meet the following specific requirements:

**1. Grades.** Successful completion of all graduate work in both class and field instruction. Grades are recorded by letter, as follows: A (excellent), B, C, D, E (failure). The five-point grading scale is used with A = 5.0, B = 4.0, C = 3.0, D = 2.0, E = 1.0. Graduate students in the School of Social Work are required to maintain at least a 4.0 grade-point average, or they are not eligible to graduate.

At Urbana-Champaign, Social Work 468, Field Instruction III, and Social Work 469, Field Instruction IV, are both graded S, satisfactory, and U, unsatisfactory. Both of these courses must be completed with a grade of S, but are not included in the calculation of the grade-point average.

**2. Residence.** At Urbana-Champaign, two semesters, and at Chicago, three quarters, must be spent in residence. Residence is realized when a student lives in the community or its immediate surroundings and devotes an appreciable portion of this time to graduate study.

**3. Time Limit.** All graduate requirements for the Master of Social Work degree must be completed within the five-year period following the date of first registration. Years devoted to military service are deducted. Exceptions may be made only in unusual circumstances. However, several plans have been developed for spreading the degree program over a three-year period, with one year devoted to full-time work in residence.

## ADMISSION AND REGISTRATION INFORMATION

Students are admitted for initial registration in the fall term only. Application materials may be obtained from either division of the school, depending upon the applicant's choice of where he or she should wish to study. *Students may not apply to both campuses.* Addresses for both divisions are listed on the inside of the front cover of this bulletin. Applications should be submitted as early as possible. Students who apply after January 15 of each year may find that enrollment for the following fall term is already at capacity. However, applications will be accepted up to August 1, if enrollment space is available.



A nonrefundable application fee (\$20.00) is required upon the receipt of all applications. A check or money order, payable to the University of Illinois, should be included with the return of the application materials to either campus division of the school.

Students are admitted for graduate social work study by the Graduate College upon the recommendation of the School of Social Work faculty. The Graduate College determines whether the applicant meets the University's requirements for graduate study; the school faculty decides on the potential for social work.

## **Admissions Requirements**

**1. Official Transcripts.** Transcripts are required showing graduation from a college or university with requirements for a bachelor's degree comparable to those of the University of Illinois, and with the student's academic record of at least 3.75 on a five-point scale for the last sixty hours of completed work.

**2. Social Sciences Credit.** A minimum of twenty semester hours in the social sciences and/or in undergraduate social welfare courses is required. An undergraduate course in elementary statistics is also required. For those who do not have a course in elementary statistics it will be necessary to take a noncredit statistics course either at the school or at another school on campus. Successful completion of course work in the following areas of study is highly recommended: anthropology, economics, history, home economics, philosophy, political science, psychology, social welfare, and sociology; and an undergraduate course in research.

**3. Personal Qualifications.** You must show evidence of personal qualifications essential for professional social work. These are determined from the application materials and letters of reference and may be supplemented by an interview with the chairman of the School of Social Work Admissions Committee, or his representatives.

**4. Health.** In Urbana-Champaign, a health examination is given by the staff of the University Health Service, or by the student's own physician, and is reported on the required University health forms. In Chicago, the student's physician is required to report the health examination on University health forms.

Students are required to participate in the University's hospital-medical-surgical insurance plan or to present evidence of participation in a plan providing the same benefits, in which case they may petition the dean of students for refund of the insurance fee. Spouses of students may also participate in the University plan.

## **Transfer Students**

Transfer students follow the same application procedures as new students. A student who has completed acceptable work in a school of social work accredited by the Council on Social Work Education may petition to transfer those credits to the Jane Addams School of Social Work.

## **Registration**

Students must register during the regular registration period at the beginning of each semester or quarter. Directions are provided each student in advance. Each student is assigned a faculty adviser who meets with him at the time of registration to help plan the academic work. During the year, the adviser follows the student's progress in the classroom and in field instruction in order to assist the student in achieving the most benefits from his school experience. However, students assume the primary responsibility for their own career planning and meeting the requirements for graduation.

## **United States Citizens Who Are Minority Group Members**

The faculty of the School of Social Work and the University has a policy of encouraging enrollment of minority group members. On both the Chicago campus and the Urbana-Champaign campus, the faculty has standing committees which work toward increasing minority group student enrollment. Attempts are made to individualize application and admission problems and to assist students who are admitted so that chances for successful completion of the program are enhanced. However, all students are expected to enroll in the regular graduate social work curriculum.

## **Students from Other Countries**

Financial aid to social work students from other countries presents a special problem. Almost all awards in social work are restricted to citizens of the United States. Therefore, the foreign student must plan for an extended time of study in the United States without prospects of securing aid while in this country. Applicants may wish to consult the local office of the United States Information Office of the American Consulate for further information concerning graduate study in the United States.

Foreign students must submit official records of all higher educational training, including certificates of degrees, with the dates the degrees were conferred. Eligible applicants whose native language is not English must also take the Test of English as a Foreign Language

(TOEFL), given several times a year throughout the world. To make arrangements to take this test students should write directly to the Educational Testing Service, Box 26592, Princeton, New Jersey 08540, U.S.A.

#### **URBANA-CHAMPAIGN DIVISION**

The director of the Office of Foreign Student Affairs, 314 Student Services Building, Champaign, Illinois 61820, assists students from other countries with problems involving passports, visas, and other matters.

A student from another country who wishes to be admitted to the Urbana-Champaign division of the school should write to the Office of Graduate and Foreign Admissions, University of Illinois at Urbana-Champaign, 312 Metallurgy and Mining Building, Urbana, Illinois 61801.

#### **CHICAGO DIVISION**

At Chicago, inquiries about admission should be addressed to the Office of Admissions and Records, University of Illinois at Chicago Circle, Box 4348, Chicago, Illinois 60680. The coordinator of foreign student affairs assists students with special problems.

# **TUITION AND FEES 1973-74\***

		Full Program		Partial Programs				
		Range I		Range II		Range III		Range IV
		Illinois resident	Non- resident	Illinois resident	Non- resident	Illinois resident	Non- resident	Resident and non- resident
URBANA-CHAMPAIGN SEMESTER		12 semester hours and above 3 units and above		Above 5 but less than 12 semester hours Above 1¼ but less than 3 units		Above 0 through 5 semester hours Above 0 through 1¼ units		0 credit only
	Tuition (except those hold- ing exemptions) . . . . .	\$248	\$743	\$170	\$500	\$ 93	\$258	\$47
	Service fees . . . . .	58	58	37	37	15	15	8
	Hospital-medical-surgical fee . . . . .	37	37	37	37	37	37	37
		\$343	\$838	\$244	\$574	\$145	\$310	\$92
URBANA-CHAMPAIGN 12-WEEK SUMMER TERM		9 semester hours and above 2¼ units and above		Above 4 but less than 9 semester hours Above 1 but less than 2¼ units		Above 0 through 4 semester hours Above 0 through 1 unit		0 credit only
	Tuition (except those hold- ing exemptions) . . . . .	\$165	\$495	\$113	\$333	\$ 62	\$172	\$31
	Service fee . . . . .	44	44	29	29	15	15	8
	Hospital-medical-surgical fee . . . . .	37	37	37	37	37	37	37
		\$246	\$576	\$179	\$399	\$114	\$224	\$76
CHICAGO CIRCLE QUARTER		12 quarter hours and above		More than 5 but less than 12 quarter hours		0 through 5 quarter hours		0 credit only
	Tuition (except those holding exemptions) . . . . .	\$165	\$495	\$113	\$333	\$62	\$172	\$31
	Service fee . . . . .	32	32	24	24	14	14	7
	Hospital-medical- surgical fee insurance fee . . . . .	15	15	15	15	15	15	15
		\$212	\$542	\$152	\$372	\$91	\$201	\$53

\* Subject to change for 1974-75.

## HOUSING

The University has no dormitory facilities in Chicago, but information concerning housing listings may be obtained from the Housing Office, Room 704, Chicago Circle Center, P.O. Box 4348, Chicago, Illinois 60680.

In Urbana-Champaign, information about housing may be obtained from the Housing Division, 420 Student Services Building, Champaign, Illinois 61820.

## SCHOLARSHIPS AND OTHER FINANCIAL AID

There are three general sources for aid to help finance graduate social work study at the University of Illinois:

1. University Scholarships, tuition and fee waivers, and University Fellowships
2. Social agency stipends and scholarships or employment-leave plans
3. Loans

### Urbana-Champaign and Chicago Divisions

**Fellowships.** University Fellowships are awarded on the basis of all-University competition. Each provides a stipend of not less than \$2,000 for the academic year with exemption from tuition and all fees for the academic year and the following twelve-week summer term. University Fellows must carry a full program which consists of four units each semester.

To apply for the University Fellowships, application and supporting documents (all transcripts and reference letters) must be received by the school no later than January 15. Fellowships are awarded on the basis of campus-wide competition, and, in general, require a minimum of 4.75 grade-point average on the last sixty hours of completed credit. Notification of award is made by the Graduate College on or after March 15 for the following September.

**Tuition and Fee Waivers.** These awards, very limited in number, provide exemption from tuition and all fees except the hospital-medical-surgical fee for the academic year and the following twelve-week summer term.

Note: Fellowships and tuition and fee waivers are open to foreign students as well as citizens of the United States.

Application for tuition and fee waivers and assistantships are made on the same forms as those used for the University Fellowships and should be completed and on file by February 15, although they will be accepted after that date.

**Military Scholarships.** These tuition waivers are available to



veterans who served in the armed forces at any time after September 16, 1940, provided the veteran was a resident of Illinois or a student at the University of Illinois at the time of enlistment, and provided that he has been honorably discharged from the service. These are not available to veterans who are receiving financial aid from the government for educational purposes.

**Office of the Superintendent of Public Instruction.** Students interested in employment as social workers with the public schools may be considered for financial aid from the Superintendent of Public Instruction. Awards include payment of tuition and fees, plus a stipend for the student, based on year of study. Inquire to: Director, Department of Scholarship Services, Office of the Superintendent of Public Instruction, Springfield, Illinois 62706, or to the School of Social Work.

**Social Agency Stipends, Employment-Education Leave Plans, Work Study Plans.** Since the number of University Fellowships, tuition and fee waivers, assistantships, traineeships, and special group work fellowships is limited, applicants should make every effort to secure other resources for financing their education. There are numerous awards which many agencies have developed. In almost every state the public agencies which are charged with responsibility for child welfare, public assistance, mental health, and correctional services have some type of plan. Many private, voluntary agencies also have such plans. Inquiry concerning these should be directed to the particular agency in which the applicant has an interest. The school does not have information concerning these, other than that which is included in this catalog.

### **Urbana-Champaign Division**

**Graduate College Fellowships.** Graduate College Fellowships are offered to students who indicate a potential for success in graduate study but who may have deficient undergraduate preparation. Most Graduate College Fellows have been minority group members; the indication "minority applicant" on the application forms will help insure consideration for a Graduate College Fellowship.

### **Chicago Division**

**Grants-in-Aid.** Supplementary grants are available to students depending upon need of the student. These carry no work commitment, although the recipients are expected to accept employment in the Chicago area following study at the school.

### **Resources (Both Divisions)**

**American Association of University Women.** 2401 Virginia Avenue, N.W., Washington, D.C. 20037. Fellowships carrying stipends of \$2,000 or more a year are available to women. Application should be ad-

dressed to the A.A.U.W. Fellowship Program at the above address. The closing date for applying for these fellowships is December 1.

**American Foundation for the Blind, Inc.** Administered by the University of Illinois Young Men's Christian Association, this fund offers scholarships ranging from \$200 to \$500 for an academic year of graduate study at the University of Illinois at Urbana-Champaign. The awards are made on the basis of moral character, intelligence, leadership, and need. Applications may be obtained by writing to the Bailey Awards Committee, Young Men's Christian Association, 1001 South Wright Street, Champaign, Illinois 61820.

**B'nai B'rith Youth Organization.** 1640 Rhode Island Avenue, N.W., Washington, D.C. 20036. Scholarship awards are available for group work students who wish to work in B'nai B'rith Youth Organizations. The grant is \$2,000 to \$2,500 for each year of academic work. The grantee is committed to accept suitable employment with the agency.

**Child and Family Service of Peoria.** 2142 North Knoxville Avenue, Peoria, Illinois 61603. First- and second-year scholarships are available to students of most accredited schools of social work. The maintenance grant is \$300 per month for the nine-month academic year. Recipients are expected to work in the agency for one year for each stipend year. Application should be made to the agency; a personal interview is required but may be waived in exceptional circumstances.

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**Community Service Office.** 16 Downer Place, Aurora, Illinois 60504. Granted on a deficit basis, depending upon resources of students, with a maximum grant of \$2,000 for each year of graduate study. Recipients must agree to accept position in local agency.

**Delta Gamma Memorial Social Service Fellowship.** This fellowship, \$1,500 to \$2,500, is available to a second-year student who has had some experience in the field. Applications should be made after November 1 and before January 31 for the following year. Inquiries should be addressed to Mrs. Robert Batchelder, 6186 Soledad Mountain Road, La Jolla, California 92037.

**Family Service Association of America.** 44 East Twenty-third Street, New York, New York 10010. Students interested in family casework may contact this national agency for details concerning scholarships that are offered by various family agencies.

**Family Service Bureau, United Charities of Chicago.** 123 West Madison Street, Chicago, Illinois 60602. Awards are for first-, second-, and third-year students. The maintenance grant is \$1,800 for first-year students and \$2,000 for second- and third-year students. Candidates who plan to work in the agency following receipt of the master's degree

are given preference. Field work training assignments in the agency are not required. Scholarship students are given preference for summer employment as case aides in the agency between their first and second year of training. Admission to a school of social work and recommendation of the school for a scholarship are required for the grant. A personal interview is desirable. Students should apply to the agency.

**George Davis Bevin Foundation, Inc.** 1983 East Twenty-fourth Street, Cleveland, Ohio 44115. Fellowship grants ranging from \$100 to \$300 are available to psychiatric social work students who plan to enter the field of mental health of children.

**Neva L. Boyd Scholarship Fund.** (Chicago Circle campus only.) This endowed fund was established as a memorial to Miss Boyd, by her friends, colleagues, and former students. Miss Boyd was a pioneer educator in group leadership, childhood education, recreation, and social group work. The Neva L. Boyd Scholarship of \$100 is awarded by the scholarship committee of the Jane Addams School of Social Work at Chicago Circle.

**Illinois Children's Home and Aid Society.** 1122 North Dearborn Street, Chicago, Illinois 60610. The amount of the scholarship aid is \$1,800 for the first year and \$2,000 for the second academic year. There is an employment commitment to the agency and details may be obtained by writing to Mrs. Betty A. Papangelis, Administrative Assistant.

**Jewish Community Centers of Chicago.** 1 South Franklin Street, Chicago, Illinois 60606. Scholarships are available up to \$2,100 per year for persons interested in group work or community organization. A one-year employment commitment is required for each year of scholarship aid. The Samuel Levine Scholarship will award one stipend up to \$3,200 to a male student; the work commitment is the same. Apply to the Assistant General Director.

**Jewish Family and Community Service.** 1 South Franklin Street, Chicago, Illinois 60606. Scholarships are available for first-, second-, and third-year students. The amount of the grant is dependent on budgetary needs of the applicant. Preference is given to applicants who are interested in family casework and plan to work in the Chicago area. There is no commitment to work in the agency nor a requirement for field instruction assignment in the agency. Admission to an accredited school of social work and recommendation of the school for a scholarship are conditions for a grant. A personal interview is desirable. An applicant should apply to the school, mentioning interest in the Jewish Family and Community Service Scholarship.

**John Hay Whitney Foundation.** 111 West Fiftieth Street, New York, New York 10020. Opportunity Fellowships to a maximum of \$3,000 are available to citizens with racial or cultural backgrounds or regions of original residence as follows: Negro, Spanish-American, Mexican-American, and American Indian; Southern Appalachian and Ozark Mountain areas, Guam, Puerto Rico, Samoa, the Pacific Trust Territory, and the Virgin Islands. Apply no later than November 30.

**National Lutheran Council.** 50 Madison Avenue, New York, New York 10010. A variety of scholarships is available to Lutheran students preparing for professional social work positions in Lutheran welfare agencies and institutions. For information, write to the Division of Welfare, National Lutheran Council.

**National Jewish Welfare Board.** 15 East Twenty-sixth Street, New York, New York 10010. Fellowships are available to students interested in Jewish Community Center work. Awards are \$2,000 to \$4,000 annually and are based on academic achievement and leadership potential. Recipients must agree to accept employment in a Jewish Community Center or YM-YWHA of their choosing, following completion of their professional education.

**The Salvation Army, Family Service Bureau.** 10 East Pearson, Chicago, Illinois 60610. Scholarships are available to graduate students who are interested in employment with the agency. Stipends are based on budgetary needs up to \$200 per month. Apply to the Program Coordinator.

**The National Board of the YWCA.** Scholarships are available up to the amount of \$3,000 for persons who are currently professionally employed by the YWCA and wish to pursue graduate study. Applications can be secured by writing to the Scholarship and Loan Committee, National Board YWCA, 600 Lexington Avenue, New York, New York 10022. Completed applications must be received by December 1; awards are announced in February for the academic year beginning the following September. Commitment to return to the YWCA employment is not required.

### **Loan Funds**

The University has limited loan funds to help students who wish to avail themselves of these resources. For the Urbana-Champaign division, application blanks may be obtained from the Student Financial Aids Office, 707 South Sixth Street, Champaign, Illinois 61820. Priority is given to students with superior academic backgrounds. Chicago Circle campus candidates may obtain loan applications from the Office of Financial Aids, P.O. Box 4348, Chicago, Illinois 60680.



## **Employment during the Year**

The student undertaking professional education for social work engages himself in a strenuous program that is both time consuming and rigorous. Consequently, outside employment during the school year is not encouraged. Students carrying four or more units of graduate work are not permitted to accept employment in excess of ten hours per week.

## **Summer Employment**

At the Urbana-Champaign campus, students may be in full-time field instruction during the twelve-week summer session. At the Chicago division, students do not ordinarily attend during the summer quarter. In the Chicago area there are a number of interesting opportunities for summer employment in camps, settlements, and other types of agencies. These opportunities usually provide only small financial reward, but they may offer the student valuable experience in working with people. Advisers will discuss summer work opportunities for graduate students. Information about summer work is available in the Chicago Circle offices of the school.

## **JOB PLACEMENT AFTER GRADUATION**

The faculty of the school is interested in assisting graduates in finding suitable positions in social work. The numerous requests for personnel are made available to the students. Advisers will assist students in planning for employment after graduation.

At Urbana-Champaign, students working toward the baccalaureate degree with a major in social welfare have the resources of the Coordinating Placement Office, 2 Student Services Building, to assist them. Students who will earn the M.S.W. degree may use the Educational Placement Office for their registry of social work positions and for lifetime use of the credential file depository.











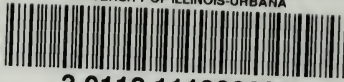








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